



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER <#CourtOrderNumber#>

PAGE 1 OF 3

DATE: 6/17/2025

**SUBJECT: CONSIDERATION OF A PROPERTY USE AND FEE WAIVER REQUEST
FROM FORT WORTH CHAMBER OF COMMERCE TO USE THE
TARRANT COUNTY LAW LIBRARY IN THE 1895 COURTHOUSE FOR
FILMING**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider a request from the Fort Worth Chamber of Commerce to use the Tarrant County Law Library in the 1895 Courthouse for filming on Tuesday June 17, 2025. In addition, Fort Worth Chamber of Commerce is requesting all fees be waived.

BACKGROUND

The Fort Worth Chamber of Commerce is requesting use of the Law Library to conduct interviews for a mini-documentary honoring the late Judge Tom Vandergriff. Planned interviews include GK Maenius, Judge B. Glen Whitley, and Victor Vandergriff.

The video will support the Vandergriff Award, presented by the Chamber at the annual State of the County Luncheon. The award recognizes individuals or organizations that bring national recognition to Tarrant County.

Filming is scheduled for June 17, 2025, from 12:00 p.m. to 5:00 p.m.

The Fort Worth Chamber of Commerce has submitted all required property use forms.

FISCAL IMPACT

Fort Worth Chamber of Commerce respectfully requests a waiver of the \$1,000.00 deposit required for filming. If this request is not granted, the deposit will remain payable as per standard policy.

SUBMITTED BY	Facilities Management	PREPARED BY:	Frank Lopez
		APPROVED BY:	Misty Foster



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/13/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION** IS **WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Higginbotham Insurance Agency, Inc. 500 W. 13TH Fort Worth TX 76102	CONTACT NAME: Larry Sue Dunn, CISR PHONE (A/C, No, Ext): 817-347-6816 E-MAIL ADDRESS: LDunn@higginbotham.net FAX (A/C, No): 817-347-6981
INSURED Fort Worth Chamber of Commerce 777 Taylor Street, Suite 900 Fort Worth TX 76102-4997	INSURER(S) AFFORDING COVERAGE INSURER A: Philadelphia Indemnity Insurance Company INSURER B: Texas Mutual Insurance Company INSURER C: INSURER D: INSURER E: INSURER F:
	NAIC # 18058 22945

COVERAGES**CERTIFICATE NUMBER:** 136843224**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:			PHPK2632771-010	12/31/2024	12/31/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	☐ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			PHPK2632771-010	12/31/2024	12/31/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ \$10,000			PHUB892430-010	12/31/2024	12/31/2025	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N ☐	N / A	0001142844	12/31/2024	12/31/2025	☒ PER STATUTE ☐ OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The General Liability policy includes a blanket automatic additional insured endorsement that provides additional insured status to the certificate holder only when there is a written contract between the named insured and the certificate holder that requires such status.

The General Liability and Workers' Compensation policies include a blanket automatic waiver of subrogation endorsement that provides this feature to the certificate holder only when there is a written contract between the named insured and the certificate holder that requires such provision.

CERTIFICATE HOLDER**CANCELLATION**

Tarrant County
Attn: Northeast Courthouse
654 Grapevine Highway
Hurst TX 76054

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**TARRANT COUNTY FACILITIES MANAGEMENT
PROPERTY USE APPLICATION**

PLEASE COMPLETE ALL SECTIONS.

Location requested: Law Library - 1895 Courthouse

Event Date(s): June 17, 2025

Time of event: 12:00 PM - 5:00 PM

Description of event (if more than three lines, please provide an attachment):

Video shoot for mini documentary about the late Judge Tom Vandergriff. 3 interviews: GK Maenius Judge Glen Whitley, and Victor Vandergriff. The video will be used to support the Vandergriff Award Given out by the Fort Worth Chamber at their State of the County luncheon with Judge O'Hare. to recognize individuals or oorganizations that represent Tarrant County on the national level.

☒ Electricity required

☐ Set up equipment (tables/chairs/podium/speakers, etc.) requested from County

Contact Person: Angela Hall, VP - Marketing

Address: 777 Taylor Street, Suite 900 City: Fort Worth State: TX Zip: 76102

Cell phone number: 817-525-3279 Email: ahall@fortworthchamber.com

Name of Organization: Fort Worth Chamber of Commerce

☒ Non-Profit ☐ For-Profit

Primary contact person: Steve Montgomery, President & CEO

Address: 777 Taylor Street, Suite 900 City: Fort Worth State: TX Zip: 76102

Business phone number: 817-338-3311 Email: smontgomery@fortworthchamber.com

Event on-site contact person & cell phone number: Angelal Hall, 817-525-3279

Applicant's signature: Angela Hall

Applicant's printed name: Angela Hall

Date: 6/13/25