



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER 145267

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DATE: 5/20/2025

SUBJECT: PERMISSION TO TAKE BIDS-RFPS

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court grant permission to take Bids/RFPs for the following:

a. RFP for Annual Contract for Court Resources Scheduling Tool

Estimated Value - \$99,000.00

Funding has been requested in the FY 2026 budget.

The purpose of this contract is to obtain a software solution to enhance the scheduling and management of key court resources, such as judges, court coordinators, and court reporters. This solution aims to optimize resource allocation, ensure sufficient coverage during court proceedings to address vacancies when assigned personnel are unavailable, and provide valuable data for workforce planning and reporting. This contract will be used by Criminal Courts and the primary contact is Ruby Romero. This project has been approved by the Information Technology Steering Committee.

b. Annual Contract for Purchase and Installation of Ice and Water Machines

Estimated Value - \$50,000.00

Funding is available in the FY 2025 budget.

The purpose of this contract is to purchase and install ice and water machines of various sizes in Tarrant County buildings. This contract will be used by Facilities Management and the primary contact is Jason Hewitt.

c. RFP for Construction of Open Parking Garage at Precinct 2

Estimated Value - \$1,350,000.00

Funding is available in the FY 2025 budget.

The scope of this project consists of the following – Construction of a 100’ x 197’ pre-engineered metal building for the open parking garage with column spacing to allow 15’ wide x 100’ parking aisles. Currently 28 of the 90 pieces of equipment spend 24/7, 365 days in the Texas elements. This contract will be used by Precinct 2 and the primary contact is Husain Al-Rammah.

SUBMITTED BY	Purchasing	PREPARED BY:	Melissa Lee, C.P.M., A.P.P.
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP



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d. Annual Contract for Fitness Classes and Personal Trainer Sessions

Estimated Value - \$55,640.00

Funding has been requested in the FY 2026 budget.

The purpose of this contract is to purchase fitness classes and personal trainer sessions for Tarrant County employees as part of the wellness program. This contract will be used Countywide, and the primary contact is Henry Tolstedt.

e. RFP for Tom Vandergriff Civil Courts Building 2nd Court of Appeals Build-Out

Estimated Value - \$8,250,000.00

Funding is available in the FY 2025 budget.

The purpose of this contract is to build out the existing shell space on the 6th floor of the Tom Vandergriff Civil Courts Building to relocate the 2nd Court of Appeals courtroom and offices from the 9th floor of the Tim Curry Criminal Justice Center. Work will include general construction and mechanical, electrical, and plumbing. This contract will be used by Facilities Management-Construction Services and the primary contact is Jon Hendrickson.

f. RFP for Annual Contract for In-Car Mobile Data Computers

Estimated Value - \$300,000.00

Funding is available in the FY 2025 budget.

The initial purchase will be for approximately sixty-three (63) in-car mobile data computers (MDC's) for Sheriff patrol vehicles and warrant vans. Seven (7) units are for the outfitting of new warrant vans and the remaining fifty-six (56) are replacement units for MDC's that are end-of-life after May 30, 2025. Additional units will be purchased in FY2026 to refresh the remainder of the Sheriff's Office and Constable fleet. This contract will be use by the Sheriff's Office and the primary contact is Scott Cermak.

BACKGROUND

The above list is for goods/services to be purchased through the competitive bid process required by Texas Local Government Code 262.002(c).

FISCAL IMPACT

There is no fiscal impact associated with this item.



TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Permission to Take Bids-RFPs

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes _____ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes _____ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.
