



COMMISSIONERS COURT
COMMUNICATION

COURT ORDER NUMBER 144908
PAGE 1 OF 3
DATE: 3/18/2025

SUBJECT: **CONSIDERATION OF A REQUEST TO USE THE DIONNE PHILLIPS BAGSBY SOUTHWEST COURTHOUSE VOTING AND COMMUNITY CENTER FOR A COMMUNITY LISTENING SESSION**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider the request to use the Dionne Phillips Bagsby Southwest Subcourthouse (SW Sub) voting and community center for a community listening session. on March 27, 2025.

BACKGROUND

Commissioner Miles is set to host a comprehensive community engagement event on March 27, 2025 from 6:00 pm to 7:30 pm for the constituents of Precinct One. This event will serve as a platform for listening, sharing, and learning, fostering open dialogue and collaboration within the community.

Facilities Management has received the required property use forms for this request.

The Constables Office has agreed to provide security during non-business hours for this event.

FISCAL IMPACT

The estimated fiscal impact based on salary average overtime rates for Facilities Management and the Constable's Office is approximately \$173.00.

Salary cost will be charged to the following accounts:

\$66.00 – Facilities Management account: 10000-2025 General Funds/3110212000 Dionne Bagsby SW Sub-Courthouse/510000 Personnel

\$107.00 – Constables Office account: 10000-2025 General Fund/2260100000 Constable Precinct 6/510000 Personnel

SUBMITTED BY Facilities Management

PREPARED BY: Misty Foster

APPROVED BY: Frank Lopez

Salary Costs Related to After Hours Facilities Usage for Community Listening at Dionne Bagsby SW Sub-Courthouse

Title	# of Employees	Event Length (Hrs)	Total Staff Hours	Avg Hourly Rate	OT Rate	Hourly Cost	FICA	Retirement	Total Cost
Building Services Technician II	1	1.5	1.5	\$ 24	\$ 37	\$ 55	\$ 4	\$ 7	\$ 66
Constable Deputy	1	1.5	1.5	\$ 40	\$ 60	\$ 89	\$ 7	\$ 11	\$ 107
								TOTAL	173

**TARRANT COUNTY FACILITIES MANAGEMENT
PROPERTY USE APPLICATION**

PLEASE COMPLETE ALL SECTIONS.

Location requested: DPB Southwest Sub-Courthouse Voting & Community Center

Event Date(s): March 27, 2025

Time of event: 6:00 p.m. - 7:30 p.m.

Description of event (if more than three lines, please provide an attachment):

Community Listening Session

☒ Electricity required

☒ Set up equipment (tables/chairs/podium/speakers, etc.) requested from County

Contact Person: Jeanette Martinez

Address: 6551 Granbury Road City: Fort Worth State: TX Zip: 76133

Cell phone number: 817-343-0550 Email: jmartinez3@tarrantcountytexas.gov

Name of Organization: Tarrant County Commissioner Precinct 1

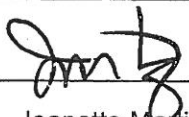
☐ Non-Profit ☐ For-Profit

Primary contact person: Commissioner Roderick Miles, Jr.

Address: 6551 Granbury Road City: Fort Worth State: TX Zip: 76133

Business phone number: 817-370-4500 Email: rfmiles@tarrantcountytexas.gov

Event on-site contact person & cell phone number: Jamal Williams, 817-253-1511

Applicant's signature: 

Applicant's printed name: Jeanette Martinez

Date: March 12, 2025