



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER <#CourtOrderNumber#>

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DATE: 6/17/2025

SUBJECT: CONSIDERATION OF AMENDMENT NO. 1 TO A HOME INVESTMENT PARTNERSHIPS PROGRAM – AMERICAN RESCUE PLAN COMMITMENT AGREEMENT BETWEEN TARRANT COUNTY AND DRC SOLUTIONS FOR THE PROVISION OF SUPPORTIVE SERVICES

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider an amendment to correct a clerical error to the HOME Investment Partnerships Program – American Rescue Plan (HOME-ARP) Commitment Agreement between Tarrant County and DRC Solutions for the provision of supportive services.

BACKGROUND

On November 19, 2024, the Commissioners Court, through Court Order #144208, approved a contract with DRC Solutions to provide direct outreach services to assist eligible households. Under this agreement, DRC Solutions is reimbursed for eligible project delivery costs, not to exceed \$247,440.24.

Exhibit A – Program Summary included a table of eligible project delivery costs, which contained a clerical error in the "Supplies and Materials" line item. This amendment corrects that error by increasing the allowable amount for "Supplies and Materials" from \$15,000.00 to \$30,000.00. The total contract amount of \$247,440.24 remains unchanged.

The contract's original execution date is unaffected by this amendment. All funds must be expended on eligible and approved costs within a two-year period.

This amendment has been reviewed and approved as to form by the Criminal District Attorney's Office.

FISCAL IMPACT

The original funding certified in the amount of \$247,440.24 is available through HOME-ARP grant #M21-DP480200.

SUBMITTED BY	Community Development	PREPARED BY:	Wren Davis
		APPROVED BY:	James McClinton

**AMENDMENT #1 TO HOME-ARP COMMITMENT AGREEMENT FOR
SUPPORTIVE SERVICES**

This Amendment #1 is made and entered into by and between Tarrant County (the County) and DRC Solutions (DRC) and is effective as of the date of the last signature.

WHEREAS, the COUNTY and DRC entered into a Subrecipient Agreement dated November 25, 2024, for the provision of essential supportive services under the HOME-American Rescue Plan (HOME-ARP) Program;

WHEREAS, the original agreement included Exhibit A – Program Summary, which outlines the project scope, funding amount, source of funds, term of agreement, and HOME-ARP Program Budget;

WHEREAS, the parties have identified an error in the Supplies and Materials line item of the HOME-ARP Program Budget and wish to amend Exhibit A to reflect the correct amount, without changing the total funding;

NOW THEREFORE, for and in consideration of the mutual promises and covenants herein contained, the parties agree to amend the Agreement as follows:

AMENDMENT:

1. Exhibit A Program Summary is hereby deleted in its entirety and replaced with Exhibit A – Program Summary – Amendment 1, attached hereto and incorporated herein by reference.
2. The amendment corrects the line item "Supplies and Materials" from \$15,000.00 to \$30,000.00 and leaves the "Salary and Benefits Packages" line as originally granted, with the total program budget remaining at \$247,440.24.
3. All other terms, conditions, and provisions of the original Subrecipient Agreement remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have executed Amendment #1 as of the date of the last signature,

SIGNED AND EXECUTED THIS _____ DAY OF _____, 2025.

COUNTY OF TARRANT

STATE OF TEXAS

DRC SOLUTIONS

SUBRECIPIENT

BY: Separate Electronic Signature Page

Tim O'Hare

County Judge

M.A. Wilson

(SIGNATURE)

Tony Wilson, Executive Director

NAME AND TITLE

WITNESS: Diana Salazar

NAME: Diana Salazar

TITLE: Executive Coordinator

Approved as to Form:

Craig Price

Criminal District Attorney's Office*

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.

Exhibit A – Program Summary – Amendment 1

Summary

Amount of HOME-ARP Funding	\$247,440.24
Source of Funds	M21-DP480200
Project Description	Two (2) mobile system navigators will provide street outreach and housing navigation services to 200 households experience unsheltered homelessness.
Uses of HOME-ARP Funds	Salaries and benefits packages for two (2) mobile system navigators, supplies and materials required to provide supportive services to program participants.
Support Services Type	Outreach services
# of Households Served (Goals)	200
Qualifying Populations Served	QPI (Homeless)
Geographic Area Served	Tarrant County Consortium jurisdiction outside the areas of Arlington, Fort Worth, and Grand Prairie
Term of Agreement	This agreement begins on the date it was originally executed, November 25, 2024. Funds must be expended for eligible and approved expenses within two (2) years.

HOME-ARP Program Budget

The following costs are eligible project delivery costs to provide essential supportive services. They must be attributable to the identifiable objective of the service delivered. For more information, please see page 45 of the HOME-ARP Notice.

Budget Category	Amount
Supplies and Materials	\$30,000.00
Salary and Benefits Packages	\$217,440.24
TOTAL	\$247,440.24

Reimbursement and Reporting Schedule

Report 1 and Report 2 (as described in the Agreement) must be submitted within 30 days of the end of the month (e.g., the May report must be submitted by June 30). No funds will be reimbursed after September 30, 2030.