



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER 145093

PAGE 1 OF 5

DATE: 4/15/2025

SUBJECT: BID NO. F2025010 - ANNUAL CONTRACT FOR MAINTENANCE FOR XEROX COLOR PRODUCTION DIGITAL PRESS - REPROGRAPHICS CENTER - UBEO LLC - EXERCISE FIRST OPTION FOR RENEWAL - SAME FIRM FIXED PRICES

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of Bid No. F2025010, Annual Contract for Maintenance for Xerox Color Production Digital Press, for the first optional twelve (12) month period at the same firm fixed prices.

BACKGROUND

On November 19, 2024, the Commissioners Court, through Court Order #144265, awarded Bid No. F2025010, Annual Contract for Maintenance for Xerox Color Production Digital Press, for the Reprographics Center, to UBEO LLC.

The award was based upon low bid meeting specifications and contained options to renew for two (2) additional twelve (12) month periods.

The purpose of this contract is for maintenance services and supplies for the Xerox Color Production Digital Press, that is used to make business cards, flyers, brochures, and booklets for various departments.

The vendor notified Purchasing in writing that their prices will remain firm through September 30, 2026. The Reprographics Center notified Purchasing in writing that they are pleased with the vendor and wants to renew.

Therefore, it is the joint recommendation of the Reprographics Center and Purchasing that the Commissioners Court approve renewal of Bid No. F2025010, Annual Contract for Maintenance for Xerox Color Production Digital Press, for another twelve (12) month period.

FISCAL IMPACT

Expenses for last year were approximately \$47,500.00. The department has included funding in the amount of \$53,407.96 in the FY 2026 budget request.

SUBMITTED BY	Purchasing	PREPARED BY:	Dallas Arter
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP
Assistant Purchasing Agent

March 21, 2025

Brianna Burns
Production Print Sales Specialist
UBEO LLC
601 Westport Pkwy
Grapevine, TX 76051

Re: RFB No. F2025010 - Annual Contract for Maintenance Agreement for Xerox Color Production Digital Press System

Ms. Burns,

Referenced BID was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of January 1, 2025, through September 30, 2025. The first renewal option will run from October 1, 2025, through September 30, 2026.

Tarrant County Purchasing Department hereby extends an invitation to UBEO LLC to accept the first renewal option for an additional one (1) year period for this quote. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through September 30, 2026.

Yes, UBEO LLC will accept the offer to extend the same firm fixed pricing through September 30, 2026.

No, UBEO LLC will not accept the offer to extend the same firm fixed pricing through September 30, 2026.

Are any other governmental entities currently utilizing this contract? Yes No
If yes, please return a listing of the participating entities with this letter.

Please email your signed response.

Sincerely,

Dallas Arter

Dallas Arter
Senior Buyer
Tarrant County Purchasing

Brianna Burns

Brianna Burns
Production Print Sales Specialist
UBEO LLC

3-24-25

Date

Memorandum

To: Susan Strange
Dept: Reprographics Division
From: Dallas Arter, Sr. Buyer, Purchasing Department
Date: 03/18/2025

Re: Renewal of RFB No. F2025010 Annual Contract for
Maintenance Agreement for Xerox Color Production
Digital Press

The above referenced contract will expire on September 30, 2025. This contract included two (2) options to renew with the vendor for additional twelve (12) month terms. The first renewal will run from October 1, 2025, through September 30, 2026.

If you wish to exercise the first option to renew and continue this contract with the vendor listed below for twelve more months, please check the appropriate item and email this form back to me by March 24, 2025:

UBEO LLC

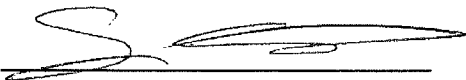
Yes, I wish to continue the current contract with the above-mentioned vendor for the first renewal term of the contract.

Funds to support this contract will be provided by the following accounts:

10000 - 2026 - 526021 - 1860300000

No, I do not wish to continue the current contract with the above-mentioned vendor for the following reason(s).

SIGNATURE:



DATE: 3.18.25

Bid No. F2025010 Annual Contract for Maintenance for Xerox Color Production Digital Press

Award

Item	Description	Qty	UOM	Unit Price	Ext Price
1.1	Maintenance Service Base Fee	12	Months	\$ 800.00	\$ 9,600.00
1.2	Meter 1: Color Up to 15"	1,000,000	Rate Per Print/Copy	\$ 0.04	\$ 40,000.00
1.3	Meter 2: Any Size Monochrome	10,000	Rate Per Print/Copy	\$ 0.012	\$ 120.00
1.4	Meter 3: Color Up to 19.2"	750,000	Rate Per Print/Copy	\$ 0.0043	\$ 3,225.00
1.5	Meter 4: Color Up to 26"	1,000	Rate Per Print/Copy	\$ 0.033	\$ 33.00
1.6	Security Service Fee	1	Per Month	Included	Included
1.7	Annual subscription for EFI Fiery Color Profiler Suite	1	Per Month	\$ 35.83	\$ 429.96
Bid Total				\$	53,407.96

UBEO LLC
Grapevine, TX
HUB - No
CO-OP - Yes

Dahill Office Technology Corporation d/b/a Xerox Business Solutions Southwest withdrew their bid from consideration.
 No-bids: G&G Investments, Inc d/b/a Gandy Ink, American Solutions for Business, Southwest Materials Handling Co, Cape Equipment & Services, LLC d/b/a LSS Print Finishing Systems, CW Print Services Inc, Olivares Electric of El Paso, LLC.



TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Bid No. F2025010 - Annual Contract for Maintenance for Xerox Color Production Digital Press - Reprographics Center - UBEO LLC - Exercise First Option for Renewal - Same Firm Fixed Prices

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes _____ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes _____ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.
