



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER 145065

PAGE 1 OF 1

DATE: 4/15/2025

**SUBJECT: CONSIDERATION OF A CHANGE TO THE TABLE OF ORGANIZATION –
SHERIFF’S OFFICE**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider the approval of a change to the Table of Organization for Sheriff’s Office to add one (1) new position effective April 16, 2025.

BACKGROUND

Sheriff’s Office is requesting the addition of a Jail Standards Liaison position, Grade 57. This General Fund position will coordinate and facilitate daily functions relating to achieving and maintaining Texas jail standards. The Jail Standards Liaison will assure compliance with all applicable standards, quality of inmate care, and quality assurance activities by reviewing jail operations and providing guidance and training to continue best practices in accordance with Texas jail standards. The Jail Standards Liaison position description has been reviewed by the Job Evaluation Committee.

FISCAL IMPACT

FY 2025

Jail Standards Liaison Grade 57 salary for the remainder of FY 2025 will be \$65,316.00.

Elimination of two (2) Corporal positions (20000924 & 20000947) for the remainder of FY 2025 will be \$68,818.00.

The elimination of the two (2) Corporal positions will be greater than the expense for the new position in FY 2025.

FY 2026

Total annualized salary for the new position will be \$147,671.00.

The total annualized salaries for the two (2) Corporal positions eliminated would have been \$155,588.00.

The addition of the Jail Standards Liaison with the elimination of the two (2) Corporal positions will not increase the FY 2026 budget.

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| SUBMITTED BY | Human Resources | PREPARED BY: | Amber Duckworth |
| | | APPROVED BY: | Roxie Held |