



**COMMISSIONERS COURT  
COMMUNICATION**

COURT ORDER NUMBER 145130

PAGE 1 OF 6

DATE: 5/6/2025

**SUBJECT: CONSIDERATION OF RISK MANAGEMENT BOARD MINUTES AND  
RECOMMENDED CLAIMS**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court consider the board minutes and payment of the following claims recommended by the Risk Management Board and authorize the County Auditor to pay funds prior to appearing on the claims register.

**BACKGROUND**

The Risk Management Board held a meeting on Wednesday, April 9, 2025, April 16, 2025, and April 23, 2025. The minutes resulting from these meetings are attached for review.

The claims recommended by the Risk Management Board are as follows:

Sarah Seamands  
Claim No. 25-20011 (Pct. 1 Maintenance)  
\$500.00

On October 22, 2024, County equipment damaged a mailbox owned by Sarah Seamands. The Risk Management Board recommends payment of \$500.00 for full and final settlement of this claim.

Lyle Bremmeyer  
Claim No. 25-20015 (Pct. 1 Maintenance)  
\$4,123.47 (Plus Rental)

On March 4, 2025, County equipment damaged a vehicle owned by Lyle Bremmeyer. The Risk Management Board recommends payment of \$4,123.47 plus rental for this claim.

Jennifer Juen  
Claim No. 25-20020 (Pct. 4 Maintenance)  
\$2,200.00

On April 1, 2025, County equipment damaged a mailbox owned by Jennifer Juen. The Risk Management Board recommends payment of \$2,200.00 for full and final settlement of this claim.

SUBMITTED BY	Budget and Risk Management	PREPARED BY:	Elliot Lester
		APPROVED BY:	Travis Yarbrough



# COMMISSIONERS COURT COMMUNICATION

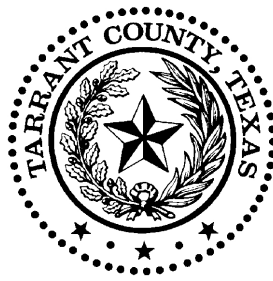
REFERENCE NUMBER: 145130 DATE: 5/6/2025 PAGE 2 OF 6

Brad Shirley  
Claim No. 25-10045 (Sheriff)  
\$990.14 (Plus Rental)

On March 20, 2025, a County vehicle made contact with a vehicle belonging to Brad Shirley, The Risk Management Board recommends payment of \$990.14 plus rental for this claim.

## **FISCAL IMPACT**

Payment of these items will be from Tarrant County's Self-Insurance Funds.



# TARRANT COUNTY BUDGET & RISK MANAGEMENT

TARRANT COUNTY ADMINISTRATION BUILDING  
100 E. WEATHERFORD – 4<sup>TH</sup> FLOOR, ROOM 403  
FORT WORTH, TEXAS 76196-0102  
817/884-2640 FAX 817/212-7202

HELEN H. GIESE  
DIRECTOR

## RISK MANAGEMENT BOARD MEETING

**April 9, 2025**

### MINUTES

#### Call to Order

**PRESENT: Representatives:**

<b>Maegan South</b>	(County Administration)
<b>Mallory Schuit</b>	(Criminal District Attorney)
<b>Kim Buchanan</b>	(Auditor's Office)
<b>Glen Richardson</b>	(Sheriff's Office)
<b>Joseph Jackson</b>	(Transportation)

#### I. Approval of April 2, 2025, Consent Minutes

Maegan South moved for approval of the April 2, 2025, Consent Minutes of the Risk Management Board. Joseph Jackson seconded; motion carried unanimously with Kim Buchanan and Mallory Schuit abstaining.

#### II. Consideration of Claims

# RISK MANAGEMENT BOARD MEETING

April 9, 2025, Minutes

Page Two

- A. Sarah Seamands** \$ 500.00  
Claim No. 25-20011 (Pct. 1 Maintenance)  
Joseph Jackson made a **motion to approve ITEM II A**. Glen Richardson seconded; motion carried unanimously.
- B. Lyle Bremmeyer (Plus Rental)** \$ 5,407.21  
Claim No. 25-20015 (Pct. 1 Maintenance)  
Glen Richardson made a **motion to approve Item II B** for \$4,123.47. Maegan South seconded; motion carried unanimously.
- C. Jennifer Juen** \$ 2,350.00  
Claim No. 25-20020 (Pct. 4 Maintenance)  
Maegan South made a **motion to approve Item II C** for \$2,200.00. Kim Buchanan seconded; motion carried unanimously.
- D. Brad Shirley (Plus Rental)** \$ 990.14  
Claim No. 25-10045 (Sheriff)  
Glen Richardson made a **motion to approve ITEM II D**. Joseph Jackson seconded; motion carried unanimously.
- E. Enviromatic Systems (Water Line Repairs)** \$ 111,872.65  
Claim No. 25-30007 (Public Health)  
Maegan South made a **motion to approve ITEM II E**. Joseph Jackson seconded; motion carried unanimously.
- F. Reliable Commercial Construction (Bridge Repairs)** \$ 44,420.00  
Claim No. 25-30006 (Pct. 4 Maintenance)  
Glen Richardson made a **motion to approve ITEM II F**. Joseph Jackson seconded; motion carried unanimously.
- G. 1. Read's Auto Collision** \$  
**4,325.36**  
**2. Appraisal Service of Arkansas** \$  
**110.00**  
Claim No. 25-10046 (Sheriff)  
Glen Richardson made a **motion to approve ITEM II G**. Kim Buchanan seconded; motion carried unanimously.
- H. Read's Auto Collision (Supplement)** \$  
**1,090.11**  
Claim No. 25-10028 (Constable Pct. 1)
- I. Read's Auto Collision (Supplement)** \$  
**886.88**  
Claim No. 25-10002 (Sheriff)  
Maegan South made a **motion to approve ITEMS II H and I**. Glen Richardson seconded; motion carried unanimously.

## III. Consideration of Services

- J. Occupational Health Centers of the SW, P.A.** \$  
**3,839.50**  
*(Employee Physicals/Account # N01-0020237983)*  
Invoice #326125477 03/26/2025-04/01/2025

**K. PsychScreening**

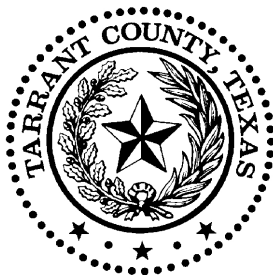
**\$**

**2,940.00**

Invoice #1112

Maegan South made a **motion to approve ITEMS III J and K**. Kim Buchanan seconded; motion carried unanimously.

**IV. Next Meeting: Wednesday, April 16, 2025, at 11:00 A.M., 4th Floor, Room 403**



# TARRANT COUNTY BUDGET & RISK MANAGEMENT

TARRANT COUNTY ADMINISTRATION BUILDING  
100 E. WEATHERFORD – 4<sup>TH</sup> FLOOR, ROOM 403  
FORT WORTH, TEXAS 76196-0102  
817/884-2640 FAX 817/212-7202

HELEN H. GIESE  
DIRECTOR

## RISK MANAGEMENT BOARD MEETING

April 16, 2025

### CONSENT MINUTES

#### Call to Order

**PRESENT: Representatives:**

<b>Glen Richardson</b>	(Sheriff's Office)
<b>Maegan South</b>	(County Administration)
<b>Roxie Held</b>	(Human Resources)
<b>Joseph Jackson</b>	(Transportation)

#### I. Approval of April 9, 2025, Consent Minutes

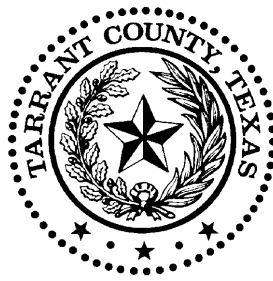
The minutes from April 9, 2025, Risk Management Board were approved unanimously.

#### II. Consideration of Services

- A. Occupational Health Centers of the SW, P.A.** \$  
**1,671.50**  
*(Employee Physicals/Account # N01-0020237983)*  
Invoice #326144333      04/02/2025-04/07/2025
- B. Sedgwick Claims Management Services, Inc.** \$  
**33,233.95**  
Workers Compensation New Claims Service and Cost Containment Fees  
Invoice #400000238148      March 2025

Items II A and B were approved unanimously.

#### III. Next Meeting: Wednesday, April 23, 2025, at 11:00 A.M., 4<sup>th</sup> Floor, Room 403



# TARRANT COUNTY

## BUDGET & RISK MANAGEMENT

TARRANT COUNTY ADMINISTRATION BUILDING  
100 E. WEATHERFORD – 4<sup>TH</sup> FLOOR, ROOM 403  
FORT WORTH, TEXAS 76196-0102  
817/884-2640 FAX 817/212-7202

HELEN H. GIESE  
DIRECTOR

### RISK MANAGEMENT BOARD MEETING

April 23, 2025

### CONSENT MINUTES

#### Call to Order

**PRESENT: Representatives:**

<b>Glen Richardson</b>	(Sheriff's Office)
<b>Maegan South</b>	(County Administration)
<b>Roxie Held</b>	(Human Resources)
<b>Joseph Jackson</b>	(Transportation)
<b>Matthew Jones</b>	(Auditor's Office)

#### I. Approval of April 16, 2025, Consent Minutes

The minutes from April 16, 2025, Risk Management Board were approved unanimously.

#### II. Consideration of Services

- |                                                       |           |
|-------------------------------------------------------|-----------|
| <b>A. Occupational Health Centers of the SW, P.A.</b> | <b>\$</b> |
| <b>3,782.50</b>                                       |           |
| <i>(Employee Physicals/Account # N01-0020237983)</i>  |           |
| Invoice #326164320      04/09/2025-04/15/2025         |           |
| <b>B. Lexitas (Litigation Expense)</b>                | <b>\$</b> |
| <b>1,852.05</b>                                       |           |
| Claim No. 22-20085 (Sheriff)                          |           |
| <b>C. The Walker Law Firm (Litigation Expense)</b>    | <b>\$</b> |
| <b>750.00</b>                                         |           |
| Claim No. 24-10037 (Sheriff)                          |           |

Items II A and C were approved unanimously.

**III. Next Meeting: Wednesday, April 30, 2025, at 11:00 A.M., 4<sup>th</sup> Floor, Room 403**

