



COMMISSIONERS COURT  
COMMUNICATION

COURT ORDER NUMBER \_\_\_\_\_

PAGE 1 OF 8

DATE: 1/14/2025

**SUBJECT: RFP NO. F2024037 - ANNUAL CONTRACT FOR DISASTER DEBRIS MONITORING AND CONSULTING SERVICES - EMERGENCY MANAGEMENT - VARIOUS VENDORS - EXERCISE FIRST OPTION FOR RENEWAL - SAME CONTRACT TERMS**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners approve renewal of RFP No. F2024037, Annual Contract for Disaster Debris Monitoring and Consulting Services, for the first optional twelve (12) month period at the same contract terms.

**BACKGROUND**

On April 2, 2024, the Commissioners Court, through Court Order #142922, awarded RFP No. F2024037, Annual Contract for Disaster Debris Monitoring and Consulting Services, for Emergency Management, to the following vendors:

Primary	Tetra Tech, Inc.
Secondary	Thompson Consulting Services, LLC
Alternate	Rostan Solutions, LLC

The awards were based upon evaluation criteria set forth in the RFP specifications and contained options to renew for two (2) additional twelve (12) month periods.

This purchase of services relates to monitoring debris removal vendors during a disaster event. Monitoring services are required when seeking reimbursement from federal agencies for disaster debris removal costs.

The vendors notified Purchasing in writing that they will extend the same contract terms through May 7, 2026. Emergency Management notified Purchasing in writing that they are pleased with the vendors and want to renew.

Therefore, it is the joint recommendation of Emergency Management and Purchasing that the Commissioners Court approve renewal of RFP No. F2024037, Annual Contract for Disaster Debris Monitoring and Consulting Services, for another twelve (12) month period.

**FISCAL IMPACT**

There were no expenses for last year. Funding is available in account 61500-2025 Self Insurance/1912000000 Self Insurance/569011 Professional Services.

SUBMITTED BY Purchasing		PREPARED BY: APPROVED BY:	James Bocks, CPPB Christopher Lax, CPSM, CPSD, CPCP
----------------------------	--	------------------------------	--



**TARRANT COUNTY PURCHASING DEPARTMENT**

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP  
Assistant Purchasing Agent

November 18, 2024

Tetra Tech, Inc.  
2301 Lucien Way  
Suite 120  
Maitland, FL 32751

Re: RFP F2024037 Annual Contract for Disaster Debris Monitoring and Consulting Services

Dear Sir/Madam:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of 05/08/2024 through 05/07/2025. The effective dates for the first renewal option will run from 05/08/2025 through 05/07/2026.

Yes, Tetra Tech, Inc. will accept the offer to extend the same contract terms through the renewal period.  
**Please include a current 1295 Form with your response.**

No, Tetra Tech, Inc. will NOT accept the offer to extend the same contract terms through the renewal period.

Are any other governmental entities currently utilizing this contract?  Yes  No  
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Handwritten signature of James L. Bocks in black ink, written over a horizontal dashed line.

James L. Bocks, MBA, CPPB  
Senior Contract Administrator  
(P) 817.884.1738  
(F) 817.850.2935  
(E) [jlbocks@tarrantcounty.com](mailto:jlbocks@tarrantcounty.com)

Handwritten signature of Jonathan Burgiel in black ink, written over a horizontal dashed line.

Name: Jonathan Burgiel  
Tetra Tech, Inc.  
(P) (407) 735-6580  
(F) \_\_\_\_\_  
(E) TDR.contracts@tetrattech.com



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76106 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP  
Assistant Purchasing Agent

November 18, 2024

Thompson Consulting Services, LLC  
2601 Maitland Center Parkway  
Maitland, FL 32751

Re: RFP F2024037 Annual Contract for Disaster Debris Monitoring and Consulting Services

Dear Sir/Madam:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of 05/08/2024 through 05/07/2025. The effective dates for the first renewal option will run from 05/08/2025 through 05/07/2026.

Yes, Thompson Consulting Services, LLC will accept the offer to extend the same contract terms through the renewal period. **Please include a current 1295 Form with your response.**

No, Thompson Consulting Services, LLC will NOT accept the offer to extend the same contract terms through the renewal period.

Are any other governmental entities currently utilizing this contract?  Yes  No  
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Handwritten signature of James L. Bocks in black ink, written over a horizontal dashed line.

James L. Bocks, MBA, CPPB  
Senior Contract Administrator  
(P) 817.884.1738  
(F) 817.850.2935  
(E) [jlbocks@tarrantcounty.com](mailto:jlbocks@tarrantcounty.com)

Handwritten signature of Jon Hoyle in black ink, written over a horizontal dashed line.

Name: Jon Hoyle  
Thompson Consulting Services, LLC  
(P) (407) 792-0018  
(F) (407) 878-7858  
(E) jhoyle@thompsoncs.net



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP  
Assistant Purchasing Agent

November 18, 2024

Rostan Solutions LLC  
3433 Lithia Pinecrest Road  
Suite 287  
Valrico, FL 33596

Re: RFP F2024037 Annual Contract for Disaster Debris Monitoring and Consulting Services

Dear Sir/Madam:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of 05/08/2024 through 05/07/2025. The effective dates for the first renewal option will run from 05/08/2025 through 05/07/2026.

Yes, Rostan Solutions LLC will accept the offer to extend the same contract terms through the renewal period. **Please include a current 1295 Form with your response.**

No, Rostan Solutions LLC will NOT accept the offer to extend the same contract terms through the renewal period.

Are any other governmental entities currently utilizing this contract?  Yes  No  
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Handwritten signature of James L. Bocks, consisting of a stylized 'JL' and 'Bocks' written in black ink.

James L. Bocks, MBA, CPPB  
Senior Contract Administrator  
(P) 817.884.1738  
(F) 817.850.2935  
(E) [jlbocks@tarrantcounty.com](mailto:jlbocks@tarrantcounty.com)

Handwritten signature of Travis Mays, consisting of a stylized 'T Mays' written in black ink.

Name: Travis Mays  
Rostan Solutions LLC  
(P) 713-823-2002  
(F) 813-333-7330  
(E) tmays@rostan.com

# Memorandum

To: David M. McCurdy  
Dept.: Emergency Management  
From: James Bocks, MBA, CPPB, Senior Buyer, Purchasing Department  
Date: November 14, 2024  
Re: RFP F2024037 Annual Contract for Disaster Debris Monitoring and Consulting Services

---

The above referenced contract will expire on 05/07/2025. This contract included options to renew with the vendor for two (2) additional twelve (12) month terms. The first renewal term will commence 05/08/2025 and would expire 05/07/2026.

If you wish to exercise this first option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Friday, December 27, 2024.**

Tetra Tech, Inc. (Primary)  
Thompson Consulting Services, LLC (Secondary)  
Rostan Solutions LLC (Alternate)

Yes, I wish to continue the current contract with the above mentioned vendor(s) for the referenced term of the contract.

No, I do not wish to continue the current contract with the above mentioned vendor(s) for the following reason(s).

---

---

SIGNATURE: \_\_\_\_\_



DATE: \_\_\_\_\_

11-15-24

RFP No. F2024037 Annual Contract for Disaster Debris Monitoring and Consulting Services

		Primary	Secondary	Alternate
		Tetra Tech, Inc. Maitland, FL HUB - No	Thompson Consulting Services, LLC Maitland, FL HUB - No	Rostan Solutions, LLC Valrico, FL HUB - No
Evaluation Criteria	Max. Points	Score	Score	Score
Company Experience & Preparedness	10	<u>8.17</u>	7.67	8.67
Service Summary	20	<u>14.81</u>	8.81	10.56
Work Product Samples	15	<u>10.41</u>	10.41	10.41
Vendor Staffing Plan	15	<u>12.56</u>	11.44	4.41
Pricing	35	<u>28.83</u>	26.89	22.70
References	5	<u>3.90</u>	4.90	3.00
<b>Total Score</b>	<b>100</b>	<b><u>78.68</u></b>	<b>70.12</b>	<b>59.75</b>

RFP No. F2024037 Annual Contract for Disaster Debris Monitoring and Consulting Services

		DebrisTech, LLC Picayune, MS HUB - No
Evaluation Criteria	Max. Points	Score
Company Experience & Preparedness	10	7.58
Service Summary	20	5.44
Work Product Samples	15	6.94
Vendor Staffing Plan	15	5.16
Pricing	35	35.00
References	5	4.00
<b>Total Score</b>	<b>100</b>	<b>64.12</b>

Notes: Witt O'Brien's withdrew their RFP response. DebrisTech, LLC declined an offer to become the Alternate Vendor. No-bid responses were received from Green Planet, Inc. and Unipak Corp.



## TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: RFP No. F2024037 - Annual Contract for Disaster Debris Monitoring and Consulting Services - Emergency Management - Various Vendors - Exercise First Option for Renewal - Same Contract Terms

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

\*\*\*\*\*

### I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

\*\*\*\*\*

**Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.**

### II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes \_\_\_\_\_ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes \_\_\_\_\_ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

\*\*\*\*\*