



COMMISSIONERS COURT
COMMUNICATION

COURT ORDER NUMBER _____

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DATE: 1/14/2025

SUBJECT: APPROVAL OF INVOICE PAYMENT - PREVENTATIVE MAINTENANCE FOR ADVANCED INSTRUMENTS FLUOROMETER AND CRYOSCOPE - PUBLIC HEALTH - PARKER ANALYTICAL LLC

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve invoice payment for preventative maintenance for advanced instruments fluorometer and cyroscope, for Public Health, to Parker Analytical LLC for \$4,800.00.

BACKGROUND

On November 22, 2024, Public Health notified Purchasing that vendor, Parker Analytical LLC, had performed services before a purchase order was issued.

The department has been advised that a purchase order is required for these services. In a letter sent on December 2, 2024, the vendor has been advised to not fill orders without first receiving a purchase order.

FISCAL IMPACT

Funding in the amount of \$4,800.00 is available in account T0400-2025 Public Health/5100503000 Public Health/526021 Equipment Maintenance.

SUBMITTED BY	Purchasing	PREPARED BY:	Wanyu Chen
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP

PARKER
1830 Sawmill Dr. Suite 100
Lucas, TX 75002

Quote

Date	Quote #
11/12/2024	2024-1082

Name / Address
Tarrant County Auditors Office 100 E. Weatherford Suite 506 Fort Worth, TX 76196-0103

Ship To
Tarrant County Public Health Marc Lewis 101 S. Main St Fort Worth, TX 76104

Terms
Due on receipt

Qty	Item	Description	U/M	Price	Total
1	PMA work agreement	PMA Work Agreement \$800.00 per instrument. Two onsite visits per agreement term covering all six instruments. All parts sold separately. Always free phone support. Covered instruments and Serial Numbers: Advanced Instruments Cryoscope Model 4250 24010070F / 24010071F / 24010072F Advanced Model 4C3 S/N 08060756W Advanced Instruments Fluorometer FLM 300 S/N 19101448A FLM 300 S/N 19091205A	ca	4,800.00	4,800.00

Subtotal	\$4,800.00
Sales Tax (0.0%)	\$0.00
Total	\$4,800.00

Signature _____

Phone #	Fax #	E-mail
214-325-4138	972-332-8314	joel.parker@parkeranalytical.com



TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Approval of Invoice Payment - Preventative Maintenance for Advanced Instruments Fluorometer and Cryoscope - Public Health - Parker Analytical LLC

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes _____ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes _____ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.
