



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER 145036

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DATE: 4/15/2025

SUBJECT: RECEIVE AND FILE THE AUDITOR'S REPORT FOR THE CASH AND OTHER REMITTANCES CONTROL REVIEW OF THE HISTORIC PRESERVATION AND ARCHIVES

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court receive and file the Auditor's Report for the Cash and Other Remittances Control Review of the Historic Preservation and Archives.

BACKGROUND

In accordance with Local Government Code, the Auditor's Office conducted a surprise cash count at the Historic Preservation and Archives Department on March 11, 2025. The objectives of the review were to determine whether cash and other remittances reconciled and whether safeguards were in place to protect County funds.

FISCAL IMPACT

There is no fiscal impact associated with this action.

SUBMITTED BY	Auditor	PREPARED BY:	Kim Trussell
		APPROVED BY:	Kimberly Buchanan

Kimberly M. Buchanan, CPA
Tarrant County Auditor

Linda R. Castillo
First Assistant County Auditor



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March 17, 2025


Jaimi Parker, Historic Preservations and Archives Officer
The Honorable District Judges
The Honorable Commissioners Court
Tarrant County, Texas

Re: Auditor's Report--Cash and Other Remittances Control Review, Historic Preservation and Archives

In accordance with Local Government Code, the Auditor's Office conducted a surprise cash count at the Historic Preservation and Archives on March 11, 2025. The objectives of the review were to determine whether cash and other remittances reconciled and whether safeguards were in place to protect County funds. At the time of our count, cash and remittances reconciled, and controls were adequate to safeguard County funds.

We appreciate the cooperation of the Historic Preservation and Archives staff during our review. If you have any questions concerning this report, please do not hesitate to call.

Sincerely,


Kimberly Buchanan, CPA
Tarrant County Auditor

Attachment: Management's response

Distribution: Chandler Merritt, County Administrator
Maegan South, Assistant County Administrator



Tarrant County Office of Historic Preservation and Archives

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March 20, 2023

Kimberly Buchanan, CPA
Tarrant County Auditor
100 E. Weatherford Street
Fort Worth, Texas 76196

RE: Auditor's Report – Cash and Other Remittances Control Review, Historic Preservation and Archives

Dear Ms. Buchanan,

I want to express my appreciation for our good relationship with the Auditor's Office, and for all of the assistance in helping us to achieve and maintain a high level of compliance. The surprise audit was conducted in a professional and thorough manner. I have reviewed the report and recommendations and concur with the findings.

Sincerely,



Jaimi Parker
Historic Preservation and Archives Officer