



**COMMISSIONERS COURT  
COMMUNICATION**

COURT ORDER NUMBER \_\_\_\_\_

PAGE 1 OF 3

DATE: 1/28/2025

**SUBJECT: SOUTHWEST SOLUTIONS GROUP - DISTRIBUTION, MAINTENANCE,  
REPAIR, AND SERVICE OF SPACESAVER EQUIPMENT - DISTRICT  
CLERK'S OFFICE**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court approve Southwest Solutions Group as sole source for distribution, maintenance, repair, and service of Spacesaver equipment, for the District Clerk's Office.

**BACKGROUND**

Spacesaver Corporation provided the Purchasing Agent documentation substantiating Southwest Solutions Group as the sole source for distribution and maintenance service in the Dallas/Fort Worth area.

The purpose of this purchase is to upgrade parts to repair an existing piece of equipment located in the Family Law Center - Records Office where large quantities of records are kept for access and storage.

Under the County Purchasing Act, exemptions to the competitive bidding requirements are allowed for certain types of purchases. The statutes require that the Purchasing Agent advise the Commissioners Court of the existence of only one (1) source, with such notice to be entered into the minutes of the Court.

Accordingly, the above item has been determined to be sole source under the County Purchasing Act 262.024(a)(7) as follows:

- “(7) an item can be obtained from only one (1) source, including:
  - (A) items for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies;
  - (D) captive replacement parts or components for equipment.”

**FISCAL IMPACT**

Services are provided on an as-needed basis.

SUBMITTED BY	Purchasing	PREPARED BY:	Amos Jones Jr.
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP



Spacesaver Corporation  
1450 Janesville Avenue  
Fort Atkinson, Wisconsin, USA 53538-2798  
Tel: 920-563-6362 | Fax: 920-563-2702  
www.spacesaver.com

December 2, 2024

Amos Jones Jr.  
Senior Buyer  
Tarrant County Purchasing  
200 E. Weatherford Street  
Fort Worth, Texas 76102

RE: Spacesaver Corporation Representation  
Spacesaver System Upgrade

Dear Mr. Jones:

Spacesaver distributes its products through a network of Area Contractors. Each Spacesaver Area Contractor under obligation and contract is required to sell, service and install Spacesaver High Density Mobile Storage Systems, compact shelving and storage products in their given Primary Area of Responsibility. Southwest Solutions Group has sole authority of these responsibilities in the state of Texas, with the exception of Brewster, Culberson, El Paso, Hudspeth, Jeff Davis, Loving, Presidio, and Reeves counties.

Spacesaver specifies that all installations must be performed by factory trained and certified technicians. I confirm that Southwest Solutions Group is the only Spacesaver authorized installation / service technicians certified to install, service, move or add on to any new or existing Spacesaver system in their primary area of responsibility. Any existing Spacesaver system must be moved by a factory trained and certified Spacesaver installer in order to maintain its warranty and the availability of parts.

No other party other than Southwest Solutions Group is authorized, trained or certified (which is contingent on activating and maintaining warranty) to conduct Spacesaver work in this territory. Please also note that the warranty is void if work is done by others and no other company can purchase replacement or upgrade parts for the Spacesaver systems.

We are pleased to have this firm represent Spacesaver and to have their experienced staff available locally to address your product and service needs. Spacesaver Corporation thanks you for your interest in our products and services.

Sincerely,

SPACESAVER CORPORATION

A handwritten signature in black ink, appearing to read 'Laurel Harrison'.

Laurel Harrison  
Executive Vice President



Storage Solved®

Spacesaver Corporation is a subsidiary of Krueger International, Inc.



## TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Southwest Solutions Group - Distribution, Maintenance, Repair, and Service of Spacesaver Equipment - District Clerk's Office

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

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### I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

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**Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.**

### II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes \_\_\_\_\_ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes \_\_\_\_\_ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

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