COMMISSIONERS COURT
COMMUNICATION

COURT ORDER NUMBER 144768
PAGE 1 OF 5
DATE: 2/19/2025

SUBJECT: **BID NO. F2025039 - PURCHASE OF DIGITAL INKJET PRINTING SYSTEM AND MAINTENANCE - REPRODUCTION CENTER - CAPE EQUIPMENT & SERVICES LLC D/B/A LSS DIGITAL PRINT FINISHING SYSTEMS**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award Bid No. F2025039, Purchase of Digital Inkjet Printing System and Maintenance, for the Reproduction Center, to Cape Equipment & Services LLC d/b/a LSS Digital Print Finishing Systems for $102,604.00.

BACKGROUND

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Seven hundred seventy-seven (777) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. No vendors attended the pre-bid conference held on November 12, 2024. Five (5) bids and six (6) no-bids were received.

The bid received from Printware was not considered for award for failure to provide on-site service calls and not meeting print specifications as required. The bids received from Xerox Business Solutions Southwest d/b/a Dahill Office Technology Corporation, Canon Solutions of America, Inc., and Pacific Office Automation, Inc. were deemed non-responsive for failure to provide envelope samples with their bid as required.

The low bid received from Cape Equipment & Services LLC d/b/a LSS Digital Print Finishing Systems meets all specifications and is acceptable to the Reproduction Center.

This purchase is to replace the Reproduction Center's 9810XCS offset print press that was purchased in 1994. After nearly thirty (30) years of service, this press is at end-of-life and no longer serviceable. An estimated 900,000 impressions were printed in FY2024.

Therefore, it is the joint recommendation of the Reproduction Center and Purchasing that Bid No. F2025039, Purchase of Digital Inkjet Printing System and Maintenance, be awarded to Cape Equipment & Services LLC d/b/a LSS Digital Print Finishing Systems for $102,604.00.

SUBMITTED BY	Purchasing	PREPARED BY:	Caleb Rojo
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP

FISCAL IMPACT

Funding in the amount of $102,604.00 is available in the following accounts:

$86,800.00 – 45100-2025 Non-Debt Capital/1860300000 Graphics/540000 Capital Outlay
$15,804.00 – 10000-2025 General Fund/1860300000 Graphics/526021 Equipment Maintenance

Bid No. F2025039 Purchase of Digital Inkjet Envelope Printing System and Maintenance

Award

		Cape Equipment & Services LLC d/b/a LSS Digital Print Finishing Systems Houston, TX HUB - No		
Item	Description	**Price**		
	Model Proposed	**EnveJet Envelope Printer**		
1	Equipment Price for Digital InkJet Envelope Printing System	**$ 79,800.00**		
1A	Setup	**$ 2,500.00**		
1B	Training (In-Person Training)	**$ 4,500.00**		
1C	Equipment Total	**$ 86,800.00**		
2	Maintenance Agreement Price Per Month	**Estimated Quantity**	**Price Per Month**	**Extended Price**
		12	**$ 1,167.00**	**$ 14,004.00**
3	Security Service Price Per Month	**Estimated Quantity**	**Price Per Month**	**Extended Price**
		12	**$ 150.00**	**$ 1,800.00**
TOTAL			**$**	**102,604.00**

The bid received from Printware was not considered for award for failure to provide on-site service calls and not meeting print specifications as required. The bids received from Xerox Business Solutions Southwest d/b/a Dahill Office Technology Corporation, Canon Solutions of America, Inc., and Pacific Office Automation, Inc. were deemed non-responsive for failure to provide envelope samples with their bid as required.

No-bids were received from GTS Technology Solutions, Inc., Southern Computer Warehouse, Southwest Materials Handling Co, 3-C Technology, LLC, MMD Services d/b/a Monte Martin Inc, and Awera Visuals LLC.

TARRANT COUNTY

DEPARTMENT OF FACILITIES MANAGEMENT

MICHAEL A. AMADOR
DIRECTOR

To: Caleb Rojo

From: Robert Carter Jr., Assistant Director of Support Services

Date: 12/10/2024

RE: F2025039 - Purchase of Digital Inkjet Envelope Printing System

Tarrant County Facilities Management recommends accepting the bid from Cape Equipment & Services LLC for the purchase of the PM-EnveJet Envelope Printing System to be located in the Graphics and Printing facility.

A review of the bid package was conducted to verify the scope of product and maintenance services. We have determined that the bid from Cape Equipment & Services LLC meets the listed requirements.

It is in our determination that it is in the best interest of Tarrant County to accept the bid from Cape Equipment & Services LLC and that they will meet our expectations.

TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Bid No. F2025039 - Purchase of Digital Inkjet Printing System and Maintenance - Reproduction Center - Cape Equipment & Services LLC d/b/a LSS Digital Print Finishing Systems

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: (SHORT TIA) or FULL TIA. Circle one after answering the questions in Sections II and III below.

****

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

****

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

   Yes_____ No__√__

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

   Yes_____ No__√__

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

****