



**COMMISSIONERS COURT  
COMMUNICATION**

COURT ORDER NUMBER 145092

PAGE 1 OF 5

DATE: 4/15/2025

**SUBJECT: RFP NO. F2024153 - PUBLIC ACCESS ELECTION RESULTS SOFTWARE - ELECTIONS ADMINISTRATION - CIVERA LLC - EXERCISE FIRST OPTION FOR RENEWAL - SAME CONTRACT TERMS**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners approve renewal of RFP No. F2024153, Public Access Election Results Software, for the first optional twelve (12) month period, at the same contract terms.

**BACKGROUND**

On September 17, 2024, the Commissioners Court, through Court Order #143909, awarded RFP No. F2024153, Public Access Election Results Software, for Elections Administration, to Civera LLC.

The award was based upon evaluation criteria set forth in the RFP specifications and contained options to renew for two (2) additional twelve (12) month periods.

The software offers enhanced capabilities to view and filter historical election results data, allowing the public to easily narrow down the information presented. This saves the County time by eliminating the need for costly open records requests while increasing voter confidence.

The vendor notified Purchasing in writing that they will extend the same contract terms through September 16, 2026. Elections Administration notified Purchasing in writing that they are pleased with the vendor and want to renew.

Therefore, it is the joint recommendation of Elections Administration and Purchasing that the Commissioners Court approve renewal of RFP No. F2024153, Public Access Election Results Software, for another twelve (12) month period.

**FISCAL IMPACT**

Expenses for last year were approximately \$165,000.00. Funding in the amount of \$137,950.00 is available in account 10000-2025 General Fund/1420000000 Elections/578025 Software Maintenance and Licenses.

SUBMITTED BY	Purchasing	PREPARED BY:	Dallas Arter
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP  
Assistant Purchasing Agent

March 19, 2025

Civera LLC  
Adam Friedman  
Chief Executive Officer  
649 Massachusetts Ave, Ste 10  
Cambridge, MA 03139

Re: RFP No. F2024153 - Public Access Election Results Software

Adam Friedman,

Referenced RFP was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of September 17, 2024, through September 16, 2025. The effective dates for the first renewal option will be September 17, 2025, through September 16, 2026.

Tarrant County Purchasing Department hereby extends an invitation to Civera LLC to accept the first renewal option for an additional one (1) year period for this RFP. Please mark the appropriate response below and provide your signature above your printed name. All prices must remain firm for the optional renewal period through September 16, 2026.

- Yes, Civera LLC will accept the offer to extend the same contract terms through September 16, 2026.
- No, Civera LLC will not accept the offer to extend the same contract terms through September 16, 2026.

Are any other governmental entities currently utilizing this contract?  Yes  No  
**If yes, please return a listing of the participating entities with this letter.**

In addition to the Renewal Letter, a completed 1295 must accompany your submission. You will find this at <https://www.ethics.state.tx.us/filinginfo/1295/>.

Please email your signed response.

Sincerely,

Dallas Arter

Dallas Arter  
Senior Buyer  
Tarrant County Purchasing

Adam Friedman

Adam Friedman  
Chief Executive Officer  
Civera LLC

3/20/2025

Date

# Memorandum

**To:** Troy Havard  
**Dept:** Elections Administration  
**From:** Dallas Arter, Sr. Buyer, Purchasing Department  
**Date:** 03/19/2025

**Re:** Renewal of RFP No. F2024153 Public Access  
Election Results Software

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The above referenced contract will expire on September 16, 2025. This contract included two (2) options to renew with the vendor for additional twelve (12) month terms. The first renewal will run from September 17, 2025, through September 16, 2026.

If you wish to exercise the first option to renew and continue this contract with the vendor listed below for twelve more months, please check the appropriate item and email this form back to me by March 28, 2025:

Civera LLC

Yes, I wish to continue the current contract with the above-mentioned vendor for the first renewal term of the contract.


Funds to support this contract will be provided by the following accounts:

10000-2025-578025-1420000000

No, I do not wish to continue the current contract with the above-mentioned vendor for the following reason(s).

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SIGNATURE: \_\_\_\_\_



DATE: 20250319

RFP No. F2024153 Public Access Election Results Software

		Award	
		Civera LLC Cambridge, MA HUB - No	Allerin US Inc Austin, TX HUB - No
Evaluation Criteria	Max Points	Score	Score
Qualifications and Experience	100	80	48
Response to requirements	300	189	131
Project Approach and Implementation	100	76	44
References	150	130	50
Price	350	350	280
<b>Total Score</b>	1000	<b>825</b>	<b>553</b>

Notes: No-bids were received from CSI Leasing, Communication Concepts, Infinity Sound LTD.



## TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: RFP No. F2024153 - Public Access Election Results Software - Elections Administration - Civera LLC - Exercise First Option for Renewal - Same Contract Terms

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

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### I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

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**Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.**

### II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes \_\_\_\_\_ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes \_\_\_\_\_ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

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