



COMMISSIONERS COURT
COMMUNICATION

COURT ORDER NUMBER _____
PAGE 1 OF 2
DATE: 10/15/2024

**SUBJECT: CONSIDERATION TO REMOVE ASSETS FROM THE COUNTY'S ASSET
MANAGEMENT SYSTEM**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider the removal of the assets no longer on hand and/or belonging to the County from the County's Asset Management System.

BACKGROUND

In accordance with Local Government Code Section 262.011(i), the Purchasing Agent submitted the list of assets representing the inventory of all property on hand and belonging to the County and each subdivision, officer, and employee of the County on July 1, 2024. The County Auditor is required to reconcile the inventory list provided by the Purchasing Agent to the County's financial records. As of the date of the inventory, January 31, 2024, the County's Asset Management System included 29,758 assets consisting of vehicles, equipment, furniture, computers, and software with an acquisition cost of \$235,846,013 (excluding CSCD). The net book value of these assets, after depreciation, totals \$63,924,412.

Due to the volume of assets owned by Tarrant County, the annual inventory process relies primarily on a self-assessment by the individual departments. Each department head and elected official is responsible for the equipment and furnishings assigned to their department. The Purchasing Department provides each department a list of non-computer related equipment and furnishings to account for. The Information Technology Department (ITD) is responsible for all computer related assets, including software.

The Auditor's Office requests the authorization to remove twenty-six (26) computer assets with a current net book value of \$0 (See Attachment A). These assets were considered missing in 2023 and recovery was anticipated within the year. However, the assets were not located during 2024 and should be removed from the Asset Management System.

We appreciate the efforts of the Purchasing Department staff, the Information Technology Department, and the Department Asset Coordinators for this significant effort.

FISCAL IMPACT

There is no direct fiscal impact associated with this action.

SUBMITTED BY	Auditor	PREPARED BY:	Laura Oakley
		APPROVED BY:	Kimberly Buchanan

ATTACHMENT A

ASSETS TO BE REMOVED FROM INVENTORY

Asset	Asset Description	Dated Acquired	Department	Original Cost	Current Net Book Value
8200658	Printer	6/30/1995	IT Administration	870.00	0.00
8240109	Dell Opt 9020 MT w/20 in Monitor	2/20/2014	IT Network Ops/Comm	1,177.97	0.00
8240426	Dell Ultrasharp U3014 Monitor	2/19/2014	IT Network Ops/Comm	1,060.00	0.00
8244649	OPTIPLEX 7440 AIO	9/14/2016	IT Network Ops/Comm	1,275.00	0.00
8248338	CANON IMAGE FORMULA DR-6030C	3/9/2018	IT Network Ops/Comm	2,400.00	0.00
8249043	210-AKKH: Dell Latitude 5480 XCTO	5/11/2018	IT Network Ops/Comm	1,056.12	0.00
8246757	Fujitsu fi-7160 Scanner	11/13/2017	IT Project Mgmt Ofc	852.43	0.00
8221249	HP LaserJet 4300TN Printer	9/22/2004	IT Records Mgmt	2,913.00	0.00
8232889	CDU-K11	7/28/2009	IT Security	795.00	0.00
8243367	HP LASERJET P3015X PRINTER	9/10/2015	IT Service Delivery	699.00	0.00
8243593	LATITUDE E7250, BTX	10/12/2015	IT Service Delivery	1,625.60	0.00
8247815	210-AKOM: OptiPlex 7050M XCTO	4/20/2018	IT Service Delivery	590.80	0.00
8248413	FUJITSU FI-7160	4/10/2018	IT Service Delivery	875.00	0.00
8248619	210-AKOM: OptiPlex 7050M XCTO	5/8/2018	IT Service Delivery	590.80	0.00
8248646	210-AKKH: Dell Latitude 5480 XCTO	5/8/2018	IT Service Delivery	1,056.12	0.00
8248668	210-AKKH: Dell Latitude 5480 XCTO	5/8/2018	IT Service Delivery	1,056.12	0.00
8250077	EPSON DOT MATRIX PRINTER	7/16/2018	IT Service Delivery	510.00	0.00
8250368	210-AKOM: OptiPlex 7050M XCTO	10/30/2018	IT Service Delivery	590.80	0.00
8253548	210-ANMX: Dell Latitude 5490	1/8/2019	IT Service Delivery	1,056.12	0.00
8254251	210-AKOM: OptiPlex 7050M XCTO	3/18/2019	IT Service Delivery	590.80	0.00
8254266	210-AKOM: OptiPlex 7050M XCTO	3/18/2019	IT Service Delivery	590.80	0.00
8254330	210-AKOM: OptiPlex 7050M XCTO	3/18/2019	IT Service Delivery	590.80	0.00
8254380	210-AKOM: OptiPlex 7050M XCTO	3/18/2019	IT Service Delivery	590.80	0.00
8254479	210-AKOM: OptiPlex 7050M XCTO	3/18/2019	IT Service Delivery	590.80	0.00
8255771	HP M607DN	9/16/2019	IT Service Delivery	606.07	0.00
8265581	Panasonic KV-S2087 - document scanner	9/30/2021	IT Service Delivery	1,621.75	0.00
				26,231.70	0.00