



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER _____

PAGE 1 OF 6

DATE: 12/3/2024

SUBJECT: RFP NO. F2025013 - ANNUAL CONTRACT FOR DRUG AND ALCOHOL LABORATORY TESTING SERVICES - COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT - VARIOUS VENDORS - PER CONTRACT TERMS

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award RFP No. F2025013, Annual Contract for Drug and Alcohol Laboratory Testing Services, for Community Supervision and Corrections Department (CSCD), to the following vendors at the per contract terms:

Primary	Technical Resource Management, LLC, d/b/a Cordant Health Solutions
Secondary	Avertest, LLC d/b/a Averhealth

BACKGROUND

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Six hundred thirty-eight (638) vendors were contacted and requested to participate in this proposal process. All documents pertaining to this RFP were posted on the Tarrant County website and were downloaded by interested parties. A pre-proposal conference held on September 30, 2024, was attended by eight (8) vendors as well as representatives from Purchasing. Seven (7) proposals and nine (9) no-bids were received.

Proposals were evaluated by CSCD and Purchasing representatives. Evaluations were based upon the criteria and processes set forth in the RFP.

METRO HEALTH STAFFING, LLC and TCF Lab Service LLC were deemed non-responsive for failure to provide all submittal requirements necessary for evaluation, including vendor qualifications and experience, responsiveness to the RFP requirements and specifications, and proposed approach and management.

The top two (2) scoring vendors were invited to submit best and final offers. Technical Resource Management, LLC d/b/a Cordant Health Solutions' submission resulted in a 3.7% reduction in total price. Avertest, LLC d/b/a Averhealth's submission resulted in a less than 1% reduction in total price.

The proposals received from the vendors listed above meet all specifications and are acceptable to CSCD.

SUBMITTED BY	Purchasing	PREPARED BY:	Wanyu Chen
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP



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The term of the contract is twelve (12) months, effective January 18, 2025, with two (2) options for renewal periods of twelve (12) months each.

The purpose of this contract is to provide drug and alcohol testing services to ensure compliance with court-mandated abstinence from drugs and alcohol, and for decision-making regarding their rehabilitation progress within the criminal justice system.

Therefore, it is the joint recommendation of CSCD and Purchasing that RFP No. F2025013, Annual Contract for Drug and Alcohol Laboratory Testing Services, be awarded to the vendors listed above at the per contract terms.

FISCAL IMPACT

Expenses for last year were approximately \$1,600,000.00. Funding is available in account C0010-2025 CJAD-Basic Supervision (BS)/2510100000 CSCD/572222 Laboratory Costs/GCJAD-2004.

RFP No. F2025013 Annual Contract for Drug and Alcohol Laboratory Testing Services

Best and Final Offer Scores

		Primary	Secondary
		Technical Resource Management, LLC dba Cordant Health Solutions Indianapolis, IN HUB - No COOP - Yes	Avertest, LLC dba Averhealth Glen Allen, VA HUB - No COOP - Yes
Evaluation Criteria	Max Points	Score	Score
VENDOR Qualifications and Experience	200	179.67	182.33
Responsiveness to the RFP Requirements and Specifications	200	168.00	165.67
Proposed Approach and Management	200	154.33	172.67
References	50	32.00	41.00
Proposed Cost	350	350.00	284.42
Total Score	1000	884.00	846.09

Note: No-bids received from Awera Visuals LLC, Complete Supply Inc., DSI Medical Services Inc., Fisher Healthcare, Medco Supply Company, Mercedes Medical LLC dba Mercedes Scientific, OLIVARES ELECTRIC OF EL PASO, LLC, Reliable Dental Supply & Service Company, and Southwest Materials Handling Co.

METRO HEALTH STAFFING, LLC and TCF Lab Service LLC were deemed non-responsive for failure to provide all submittal requirements necessary for evaluation, including vendor qualifications and experience, responsiveness to the RFP requirements and specifications, and proposed approach and management.

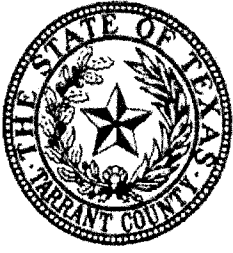
RFP No. F2025013 Annual Contract for Drug and Alcohol Laboratory Testing Services

Initial Scores

Evaluation Criteria	Max Points	Accu Reference	Avertest, LLC dba	Technical Resource	NOVA 1 LLC	Phamatech, Inc.
		Medical Lab Linden, NJ HUB - No	Averhealth Glen Allen, VA HUB - No	Management, LLC dba Cordant Health Solutions Indianapolis, IN HUB - No	Melissa, TX HUB - No	San Diego, CA HUB - Yes
	Score	Score	Score	Score	Score	Score
VENDOR Qualifications and Experience	200	121.00	182.33	179.67	92.00	170.67
Responsiveness to the RFP Requirements and Specifications	200	101.33	165.67	168.00	77.00	120.67
Proposed Approach and Management	200	97.67	172.67	154.33	90.67	107.67
References	50	36.00	41.00	32.00	0.00	30.00
Proposed Cost	350	126.11	294.13	350.00	33.07	218.03
Total Score	1000	482.11	855.80	884.00	292.74	647.04

Note: No-bids received from Awera Visuals LLC, Complete Supply Inc., DSI Medical Services Inc., Fisher Healthcare, Medco Supply Company, Mercedes Medical LLC dba Mercedes Scientific, OLIVARES ELECTRIC OF EL PASO, LLC, Reliable Dental Supply & Service Company, and Southwest Materials Handling Co.

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COMMUNITY SUPERVISION AND CORRECTIONS DEPARTMENT

200 W BELKNAP, FORT WORTH, TX 76196-0255
817-884-1600

COBI TITTLE, DIRECTOR

KANIKA LEE, ASSISTANT DIRECTOR
STEVEN POWELL, ASSISTANT DIRECTOR

November 05, 2024

Tarrant County CSCD has reviewed submissions for RFP F2025013 Drug and Alcohol Laboratory Testing Services for Community Supervision and Corrections Department (CSCD). The five (5) submissions were ranked by the review committee.

Tarrant County CSCD requests permission to award contracts to the following for Drug and Alcohol Laboratory Confirmation Testing Services.

Cordant Health Solutions – Primary Award

Averhealth – Secondary Award

Cobi Tittle
Director, Tarrant County CSCD

Date



TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: RFP No. F2025013 - Annual Contract for Drug and Alcohol Laboratory Testing Services - Community Supervision and Corrections Department - Various Vendors - Per Contract Terms

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes _____ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes _____ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.
