



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER 145218
PAGE 1 OF 2
DATE: 5/20/2025

SUBJECT: CONSIDERATION OF REVISED NOTICE OF AWARD FROM THE TEXAS DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR FISCAL YEAR 2025 WOMEN, INFANTS, AND CHILDREN LOCAL AGENCY FUNDING

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider a revised Notice of Award (NOA) from the Texas Department of Health and Human Services (DSHS) for FY 2025 Women, Infants, and Children (WIC) Local Agency Contract, #HHS000806700001, FY 2025 funding.

BACKGROUND

Tarrant County Public Health (TCPH) receives annual funding from DSHS to perform essential Public Health services in support of the Public Health WIC Program. The purpose of the WIC Program is to provide nutrition education, supplemental healthy foods, breastfeeding support and education, referrals to healthcare and other social services to low-income pregnant, breastfeeding, postpartum women, infants, and children up to age five who are at nutritional risk.

On August 25, 2020, the Commissioners Court, through Court Order #133580, approved the Health and Human Services Commission Women, Infant and Children grant contract, for the term of October 01, 2020, through September 30, 2025. Funding for FY 2021 was \$7,109,216.00.

On September 28, 2021, the Commissioners Court, through Court Order #136497, approved Amendment No. 1 and a NOA for FY 2022 funding in the amount of \$7,114,912.00.

On July 26, 2022, the Commissioners Court, through Court Order #138656, approved the WIC Local Agency NOA for FY 2023 in the amount of \$7,109,216.00.

On February 7, 2023, the Commissioners Court, through Court Order #140243, approved the WIC Local Agency revised NOA for FY 2023 in the amount of \$7,684,861.00.

On June 18, 2024, the Commissioners Court, through Court Order #143318, approved the WIC Local Agency NOA for FY2024 in the amount of \$7,899,531.00.

On August 20, 2024, the Commissioners Court, through Court Order#143685, approved the WIC Local Agency NOA for FY 2025 in the amount of \$8,256,853.00 for the period of October 1, 2024 through September 30, 2025.

SUBMITTED BY	Budget and Risk Management	PREPARED BY:	Rand Otten
		APPROVED BY:	Travis Yarbrough



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The revised NOA includes \$88,000.00 in additional grant funding for FY 2025. This funding is comprised of \$33,000.00 for training and \$55,000.00 for a WIC vehicle, bringing the total award to \$8,344,853.00 for the period of October 1, 2024, through September 30, 2025.

The Criminal District Attorney's Office has reviewed this document as to form.

FISCAL IMPACT

This award is in the amount of \$88,000.00.

There is no match.

Indirect costs are allowed and included.

There is no operating subsidy for this grant.

All associated costs will be paid from grant fund allocation in F0060-2025.



February 6, 2025

Michelle Cummings, WIC Director
County of Tarrant dba Tarrant County, LA#54

RE: Revised Notice of Award

Health and Human Services Commission (HHSC) Women, Infants and Children (WIC)
Local Agency Contract #HHS000806700001

This is a notification of your organization’s FY 2025 (October 1, 2024 to September 30, 2025) **revised** WIC Local Agency funding. Please refer to the Surplus Pages Workbook, which will be provided to you via email, to identify the Federal Award Identification Number (FAIN) for this award.

Your organization will be receiving the funding listed below:

Project	Project Contact	Current Funding (\$)	2Q Reallocation Amount (\$)	FY2025 Revised Project Total (\$)
Estimated General Admin Funding*	Elsa Rodriguez elsa.rodriquez2@hhs.texas.gov	\$7,110,126	\$0	\$7,110,126
Peer Counselor	Asia Sartor asia.sartor@hhs.texas.gov	\$882,029	\$0	\$882,029
Registered Dietitian	Stephanie Holland stephanie.holland1@hhs.texas.gov	\$65,000	\$0	\$65,000
Lactation Services	Zoe Adams zoe.adams@hhs.texas.gov	\$115,812	\$0	\$115,812
Lactation Support Center	Betzabel Botello betzabel.botello@hhs.texas.gov	\$0	\$0	\$0
Dietetic Internship	Melissa Mouton melissa.mouton@hhs.texas.gov	\$0	\$0	\$0
SNAP-Ed Nutrition Education	Christine Least christine.least@hhs.texas.gov	\$0	\$0	\$0
SNAP-Ed Breastfeeding	Anna Garcia anna.garcia@hhs.texas.gov	\$35,448	\$0	\$35,448
Extra Funding Summer Nutrition Education Program	Marissa Gregurek marissa.gregurek@hhs.texas.gov	\$0	\$0	\$0

Project	Project Contact	Current Funding (\$)	2Q Reallocation Amount (\$)	FY2025 Revised Project Total (\$)
Extra Funding TXIN Internet	Tammye Farmer-Holloman tammye.farmerholloman@hhs.texas.gov	\$18,000	\$0	\$18,000
Extra Funding Improving Participant Experience	Doreen La Duca doreen.laduca@hhs.texas.gov	\$0	\$0	\$0
Extra Funding Nutrition Education	Akata Sanghani akata.sanghani@hhs.texas.gov	\$20,438	\$0	\$20,438
Extra Funding Other	Tammye Farmer-Holloman tammye.farmerholloman@hhs.texas.gov	\$10,000	\$88,000	\$98,000
Miscellaneous Projects	Tammye Farmer-Holloman tammye.farmerholloman@hhs.texas.gov	\$0	\$0	\$0
Total		\$8,256,853	\$88,000	\$8,344,853

*Actual General Administrative funding amount is accrued monthly based on Funding Formula Rate (FFR): \$13.57 per participant plus any earned incentives.

This notice does not relieve the agency from seeking additional approvals as required by WIC Policy.

For HHSC to track Local Agency expenditures, please submit a separate WIC invoice for reimbursement of actual allowable costs associated with each project. If the reimbursement requested amount is exceeded, the invoice will be returned to the Local Agency for correction and resubmission.

For questions regarding purchase requests, please contact WICLARRequests@hhs.texas.gov.

For questions or additional information regarding funding, please contact the assigned Project Contact listed in the table above or email the WIC Clinic Services Financial Liaison, Tammye Farmer-Holloman, at tammye.farmerholloman@hhs.texas.gov.

Sincerely,



Edgar Curtis, Texas WIC Director
Health and Human Services Commission

cc: Tim O'Hare, Tarrant County Judge

SIGNED AND EXECUTED this _____ day of _____, 2025.

**COUNTY OF TARRANT
STATE OF TEXAS**

By: Separate Electronic Signature Page
Tim O'Hare
County Judge

APPROVED AS TO FORM:



Criminal District Attorney's Office*

*By law, the Criminal District Attorney's Office may only approve contracts for its clients. We reviewed this document as to form from our client's legal perspective. Other parties may not rely on this approval. Instead, those parties should seek contract review from independent counsel.