



COMMISSIONERS COURT  
COMMUNICATION

COURT ORDER NUMBER \_\_\_\_\_

PAGE 1 OF 8

DATE: 10/1/2024

**SUBJECT: CONSIDERATION OF CHANGE ORDER NO. 1 TO THE COWBOYS ROOFING, LLC, D/B/A DSA CONTRACTORS CONSTRUCTION SERVICES CONTRACT FOR THE MILLER AVENUE COMPLEX SECURITY FENCE PROJECT**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court consider Change Order No. 1 to the Cowboys Roofing, LLC, d/b/a DSA Contractors construction services contract for the Miller Avenue Complex Security Fence project, located in Fort Worth.

**BACKGROUND**

Pursuant to the State of Texas Government Code 262.031, the Director of Facilities Management approved the following work. The work was approved to prevent delays and possible cost increase impact to the County related to the design or construction of each respective project.

On April 16, 2024, the Commissioners Court, through Court Order #142984, awarded Bid No. F2024016 for a construction services contract with Cowboys Roofing, LLC, d/b/a DSA Contractors in the amount of \$358,717.00.

Change Order No. 1 increases the total contract price by \$12,818.74, which includes:

Proposed Change Order (PCO) #01 – Additional Bollards– PC includes an additional three (3) bollards to provide protection at gate one (1) and gate five (5) card reader pedestals per Owner request.  
Add \$5,522.44

PCO #02 – Concrete for Roll Gate V Track – PC includes installation of concrete to support the roll gate v track at gates two (2), three (3), four (4), and seven (7) per Owner request.  
Add \$7,296.30

Change Order No. 1 adds zero (0) days to the contract time.

**FISCAL IMPACT**

The total for Change Order No. 1 is \$12,818.74 and will increase the total contract price from \$358,717.00 to \$371,535.74. Funding is available in account 45100-2025 Non-Debt Capital Funds/3110213000 C Griffin Sub-Courthouse/540000 Capital Outlay.

SUBMITTED BY	Facilities Management	PREPARED BY:	Milissa Warner
		APPROVED BY:	Michael Amador



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: \_\_\_\_\_ DATE: 10/1/2024 PAGE 2 OF 8

Original Contract Total    \$358,717.00  
Change Order No. 1        \$ 12,818.74  
  
Revised Contract Total    \$371,535.74





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SUBMITTED BY	Facilities Management	PREPARED BY:	Milissa Warner
		APPROVED BY:	Michael Amador

# AIA® Document G701® – 2017

## Change Order

<b>PROJECT:</b> (Name and address) Miller Avenue Complex Security Fence 3212 Miller Ave. Fort Worth, Texas 76119	<b>CONTRACT INFORMATION:</b> Contract For: General Construction  Date: 24 April 2024	<b>CHANGE ORDER INFORMATION:</b> Change Order Number: 001  Date: 22 August 2024
<b>OWNER:</b> (Name and address) Tarrant County Facilities Management 100 W. Weatherford St., Room 460B Fort Worth, Texas 76196	<b>ARCHITECT:</b> (Name and address) Bennett Partners  640 Taylor Street, Suite 2323 Fort Worth, Texas 76102	<b>CONTRACTOR:</b> (Name and address) Cowboy Roofing, LLC/dba DSA Contractors  2500 Texas Drive, Suite 101 Irving, Texas 75062

**THE CONTRACT IS CHANGED AS FOLLOWS:**

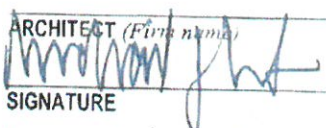
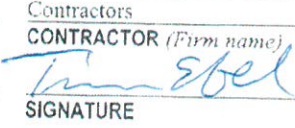
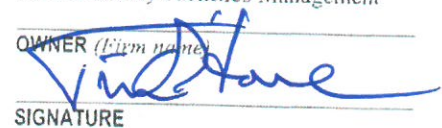
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

- PCR#01 Owner requested 3 additional bollards. \$5,522.44. Exhibit Attached.
- PCR#02 Owner requested 98 feet of concrete at Roll Gate V-Track. \$7,296.30. Exhibit Attached

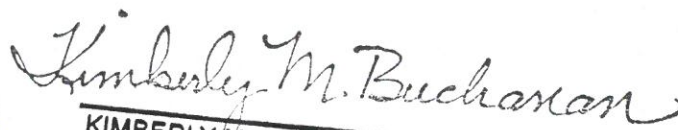
The original Contract Sum was	\$	358,717.00
The net change by previously authorized Change Orders	\$	0.00
The Contract Sum prior to this Change Order was	\$	358,717.00
The Contract Sum will be increased by this Change Order in the amount of	\$	12,818.74
The new Contract Sum including this Change Order will be	\$	371,535.74
The Contract Time will be increased by Zero (0) days.		
The new date of Substantial Completion will be		

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Bennett Partners	Cowboy Roofing LLC d/b/a/ DSA Contractors	Tarrant County Facilities Management
<b>ARCHITECT</b> (Firm name)	<b>CONTRACTOR</b> (Firm name)	<b>OWNER</b> (Firm name)
		
<b>SIGNATURE</b>	<b>SIGNATURE</b>	<b>SIGNATURE</b>
Michael J. Bennett, AIA, Executive Partner & CEO	Tim EBELS P.M.	Tim O'Hare - County Judge
<b>PRINTED NAME AND TITLE</b>	<b>PRINTED NAME AND TITLE</b>	<b>PRINTED NAME AND TITLE</b>
22 Aug 24	26 Aug 2024	10/1/2024
<b>DATE</b>	<b>DATE</b>	<b>DATE</b>

**Certification of Funds Available**  
for the Amount of \$ 12,818.74

  
**KIMBERLY M. BUCHANAN, CPA**  
**COUNTY AUDITOR**



**TARRANT COUNTY**  
DEPARTMENT OF FACILITIES MANAGEMENT

**MICHAEL A. AMADOR**  
DIRECTOR

DATE: August 7, 2024

TO: Tim Ebel, Senior Project Manager  
Cowboys Roofing LLC dba DSA Contractors

FROM: Frank T. Lopez, Assistant Director – Building Services FL

RE: Charles Griffin Sub-Courthouse Metal Perimeter Security Fence

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We are in receipt of PCO #1 (For additional three bollards at Gate #1 and Gate #5 card reader pedestals) in the amount of \$5,522.44. To install an additional three (3) bollards to provide protection for Gate #1 and Gate #5 card reader pedestals.

The description of work and cost breakdown have been reviewed and found to be acceptable. The Contract Time will be increased by zero (0) days for this work.

Please implement PCO #1 into Change Order #1.



**DSA CONTRACTORS**  
BUILDING THE FUTURE WHILE RESTORING THE PAST

Proposed Change # 1  
Job # 24025

Project: Miller Ave Security Fence  
Client: Tarrant County  
Attn: Lorin Scarborough  
From: Tim Ebel

Date: 7/26/2024

Description: Provide and install (3) additional Bollards

Description	Amount
Provide and install (3) 6" galvanized schedule 40 bollards painted safety yellow.	
(2) Bollards at gate 5 pedestal and (1) bollard at gate (1) pedestal. Includes core drill 8" thick concrete drive and infill bollards with concrete	
Labor	\$ 1,400.00
Material	\$ 2,389.00
Equipment	\$ 500.00
Subtotal	<u>\$ 4,289.00</u>
Supervision	\$ 275.00
Subtotal	<u>\$ 4,564.00</u>
Overhead 10%	\$ 456.40
Subtotal	<u>\$ 5,020.40</u>
Profit 10%	\$ 502.04
Subtotal	<u>\$ 5,522.44</u>
Sales Tax 0.00%	\$ -
Total	<u><u>\$ 5,522.44</u></u>

Schedule impact: \_\_\_\_\_ Days

Accepted:

Rejected:

By: \_\_\_\_\_ / \_\_\_\_\_  
Date



**TARRANT COUNTY**  
**DEPARTMENT OF FACILITIES MANAGEMENT**

**MICHAEL A. AMADOR**  
**DIRECTOR**

DATE: August 7, 2024

TO: Tim Ebel, Senior Project Manager  
Cowboys Roofing LLC dba DSA Contractors

FROM: Frank T. Lopez, Assistant Director – Building Services FL  
FL

RE: Charles Griffin Sub-Courthouse Metal Perimeter Security Fence

---

We are in receipt of PCO #2 (For concrete to support the roll gate v track) in the amount of \$7,296.30. To install concrete to support the roll gate v track at gates #2, #3, #4, & #7.

The description of work and cost breakdown have been reviewed and found to be acceptable. The Contract Time will be increased by zero (0) days for this work.

Please implement PCO #2 into Change Order #1.



**DSA CONTRACTORS**  
BUILDING THE FUTURE WHILE RESTORING THE PAST

Proposed Change # 2  
Job # 24025

Project: Miller Ave Security Fence  
Client: Tarrant County

Date: 8/5/2024

Attn: Lorin Scarbrough  
From: Tim Ebel

Description: Provide and install concrete for Roll gate V track.

Description	Amount
Saw cut and haul off asphalt at gates 2,3,4,7.	
Excavate, level trench and haul off spoils.	
Prepare trench and pour concrete.	
Install V track using drop in wedge anchors in concrete	
Labor / Material	\$ 5,830.00
Equipment	\$ -

Subtotal	\$ 5,830.00
Supervision	\$ 200.00
Subtotal	\$ 6,030.00
Overhead 10%	\$ 603.00
Subtotal	\$ 6,633.00
Profit 10%	\$ 663.30
Subtotal	\$ 7,296.30
Sales Tax 0.00%	\$ -
<b>Total</b>	<b>\$ 7,296.30</b>

Schedule impact: \_\_\_\_\_ Days

Accepted:

Rejected:

By: \_\_\_\_\_ / \_\_\_\_\_  
Date

# **AIA® Document G701® – 2017**

## Change Order

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**THE CONTRACT IS CHANGED AS FOLLOWS:**  
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Bennett Partners   ARCHITECT <i>(Firm name)</i> SIGNATURE  Michael J. Bennett, AIA, Executive Partner & CEO PRINTED NAME AND TITLE 22 AUG 24 DATE	Cowboy Roofing LLC d/b/a/ DSA Contractors   CONTRACTOR <i>(Firm name)</i> SIGNATURE  TIM EBEL P.M. PRINTED NAME AND TITLE 26 Aug 2024 DATE	Tarrant County Facilities Management   OWNER <i>(Firm name)</i> SIGNATURE  PRINTED NAME AND TITLE DATE
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**TARRANT COUNTY**  
**DEPARTMENT OF FACILITIES MANAGEMENT**

**MICHAEL A. AMADOR**  
**DIRECTOR**

DATE: August 7, 2024

TO: Tim Ebel, Senior Project Manager  
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The description of work and cost breakdown have been reviewed and found to be acceptable. The Contract Time will be increased by zero (0) days for this work.

Please implement PCO #1 into Change Order #1.



**DSA CONTRACTORS**  
BUILDING THE FUTURE WHILE RESTORING THE PAST

Proposed Change # **1**  
Job # **24025**

Project: **Miller Ave Security Fence**  
Client: **Tarrant County**  
Attn: **Lorin Scarborough**  
From: Tim Ebel

Date: **7/26/2024**

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	<b>Sales Tax 0.00% \$ -</b>
<b>Total</b>	<b>\$ 5,522.44</b>

Schedule impact: \_\_\_\_\_ Days

Accepted:

Rejected:

By: \_\_\_\_\_ / \_\_\_\_\_  
Date



**TARRANT COUNTY**  
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FROM: Frank T. Lopez, Assistant Director – Building Services FL

RE: Charles Griffin Sub-Courthouse Metal Perimeter Security Fence

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Please implement PCO #2 into Change Order #1.



**DSA CONTRACTORS**  
BUILDING THE FUTURE WHILE RESTORING THE PAST

Proposed Change # **2**  
Job # **24025**

Project: **Miller Ave Security Fence**  
Client: **Tarrant County**

Date: **8/5/2024**

Attn: **Lorin Scarborough**  
From: **Tim Ebel**

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