



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER 145272

PAGE 1 OF 6

DATE: 5/20/2025

SUBJECT: RFP NO. 2022-161 - ANNUAL CONTRACT FOR ADMINISTRATION OF FAMILY DRUG COURT - 360TH DISTRICT COURT - TARRANT COUNTY CHALLENGE, INC. D/B/A CHALLENGE OF TARRANT COUNTY - EXERCISE THIRD AND FINAL OPTION FOR RENEWAL - SAME CONTRACT TERMS

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of RFP No. 2022-161, Annual Contract for Administration of Family Drug Court, for the 360th District Court, to Tarrant County Challenge, Inc. d/b/a Challenge of Tarrant County, for the third and final optional twelve (12) month period at the same contract terms.

BACKGROUND

On November 13, 2022, the Commissioners Court, through Court Order #139117, awarded RFP No. 2022-161, Annual Contract for Administration of Family Drug Court, for the 360th District Court to Tarrant County Challenge, Inc. d/b/a Challenge of Tarrant County.

On July 18, 2023, the Commissioners Court, through Court Order #141300, approved the first renewal option.

On June 18, 2024, the Commissioners Court, through Court Order #143346, approved the second renewal option.

The award was based upon evaluation criteria set forth in the RFP specifications and contained options to renew for three (3) additional twelve (12) month periods.

The purpose of this agreement is to hire a firm to administer the 360th Court's Family Drug Court Program. The Family Drug Court is an alternative justice program that provides an array of support services to individuals aimed at reuniting parents and children that have been separated by Child Protective Services or other court action related to the parent's substance use disorder.

The vendor notified Purchasing in writing that they will extend the same contract terms through September 30, 2026. The 360th District Court notified Purchasing in writing that they are pleased with the vendor and want to renew.

Therefore, it is the joint recommendation of 360th District Court and Purchasing that the Commissioners Court approve renewal of RFP No. 2022-161, Annual Contract for Administration of Family Drug Court, for another twelve (12) month period.

SUBMITTED BY	Purchasing	PREPARED BY:	James Bocks, CPPB
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: 145272 DATE: 5/20/2025 PAGE 2 OF 6

FISCAL IMPACT

Expenses for last year were approximately \$322,308.00. Funding will be requested for FY2026 in account T0450-2026 Public Health - 1115 Waiver/1140100000 Non-Departmental/566051 Challenge, Inc.



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.
Purchasing Agent

Chris Lax, CPSM
Assistant Purchasing Agent

May 2, 2025

Tarrant County Challenge, Inc dba Challenge of Tarrant County
226 Bailey Ave
Suite 105
Fort Worth, TX 76107
jen@tcchallenge.org

Re: RFP 2022-161 ANNUAL CONTRACT FOR ADMINISTRATION OF FAMILY DRUG COURT

Dear Sir/Madam:

Referenced bid was for twelve (12) months with three (3) options to renew for additional twelve (12) months each. The original contract was for the period of 10/1/2022 through 09/30/2023. The effective dates for the first renewal option ran from 10/1/2023 through 9/30/2024. The effective dates for the second renewal option ran from 10/1/2024 through 9/30/2025. The effective dates for the third and final renewal option will run from 10/1/2025 through 9/30/2026.

Yes, Tarrant County Challenge, Inc dba Challenge of Tarrant County will accept the offer to extend the same contract terms through the renewal period. **Please include a current 1295 Form with your response.**

No, Tarrant County Challenge, Inc dba Challenge of Tarrant County will NOT accept the offer to extend the same contract terms through the renewal period.

Please fax or email your signed response.

Sincerely,

Handwritten signature of James L. Bocks in black ink.

James L. Bocks, MBA, CPPB
Senior Contract Administrator
(P) 817.884.1738
(F) 817.850.2935
(E) jlbocs@tarrantcounty.com

Handwritten signature of Jennifer A. Gilley in black ink.

Name: Jennifer A. Gilley
Tarrant County Challenge, Inc dba Challenge of Tarrant County
(P) 817-336-6617
(F) 817-336-6642
(E) jen@tcchallenge.org

Memorandum

To: Judge Patricia Bennett & Judge Craig Jackson
Dept.: 360th District Court
From: James Bocks, MBA, CPPB, Senior Buyer, Purchasing Department
Date: April 14, 2025
Re: RFP 2022-161 ANNUAL CONTRACT FOR ADMINISTRATION OF FAMILY DRUG COURT

The above referenced contract will expire on 9/30/2025. This contract included options to renew with the vendor for three (3) additional twelve (12) month terms. The third and final renewal term will commence 10/1/2025 and would expire 9/30/2026.

If you wish to exercise this first option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before Friday, 5/2/2025.**

Tarrant County Challenge, Inc dba Challenge of Tarrant County



Yes, I wish to continue the current contract with the above mentioned vendor(s) for the referenced term of the contract.



No, I do not wish to continue the current contract with the above mentioned vendor(s) for the following reason(s).

SIGNATURE: 

DATE: 4/14/2025

RFP 2022-161 Annual Contract for Administration of Family Drug Court

Award

		Tarrant County Challenge, Inc dba Challenge of Tarrant County Fort Worth, TX HUB - No
Evaluation Criteria	Max. Points	Score
Company Experience and Preparedness	15	12.25
Program Summaries	30	24.95
Staffing Plan	30	24.50
Pricing	20	20.00
References	5	4.93
Total Score	100	86.63



TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: RFP No. 2022-161 - Annual Contract for Administration of Family Drug Court - 360th District Court - Tarrant County Challenge, Inc. d/b/a Challenge of Tarrant County - Exercise Third and Final Option for Renewal - Same Contract Terms

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes _____ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes _____ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.
