



**COMMISSIONERS COURT  
COMMUNICATION**

COURT ORDER NUMBER 145225

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DATE: 5/20/2025

**SUBJECT: CONSIDERATION OF RISK MANAGEMENT BOARD MINUTES AND  
RECOMMENDED CLAIMS**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court consider the board minutes and payment of the following claims recommended by the Risk Management Board and authorize the County Auditor to pay funds prior to appearing on the claims register.

**BACKGROUND**

The Risk Management Board held a meeting on Wednesday, May 7, 2025. The minutes resulting from these meetings are attached for review.

The claims recommended by the Risk Management Board are as follows:

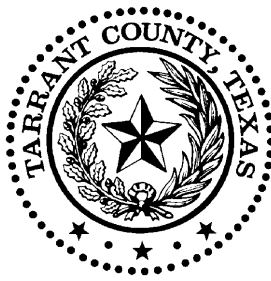
Charles Robertson  
Claim No. 25-20013 (Pct. 2 Maintenance)  
\$1,420.00

On March 6, 2025, County equipment damaged a mailbox owned by Charles Robertson. The Risk Management Board recommends payment of \$1,420.00 for full and final settlement of this claim.

**FISCAL IMPACT**

Payment of these items will be from Tarrant County's Self-Insurance Funds.

SUBMITTED BY	Budget and Risk Management	PREPARED BY:	Claudia Del Toro Castro
		APPROVED BY:	Travis Yarbrough



# TARRANT COUNTY

## BUDGET & RISK MANAGEMENT

TARRANT COUNTY ADMINISTRATION BUILDING  
100 E. WEATHERFORD – 4<sup>TH</sup> FLOOR, ROOM 403  
FORT WORTH, TEXAS 76196-0102  
817/884-2640 FAX 817/212-7202

HELEN H. GIESE  
DIRECTOR

### RISK MANAGEMENT BOARD MEETING

May 7, 2025

### CONSENT MINUTES

#### Call to Order

**PRESENT: Representatives:**

<b>Glen Richardson</b>	(Sheriff's Office)
<b>Roxie Held</b>	(Human Resources)
<b>Joseph Jackson</b>	(Transportation)
<b>Matthew Jones</b>	(Auditor's Office)

#### I. Approval of April 30, 2025, Minutes

The minutes from April 30, 2025, Risk Management Board were approved unanimously.

#### II. Consideration of Services

- |   |                       |           |
|---|-----------------------|-----------|
| <b>A. Occupational Health Centers of the SW, P.A.</b>         |                       | <b>\$</b> |
| <b>3,337.50</b>   |                       |           |
| <i>(Employee Physicals/Account # N01-0020237983)</i>          |                       |           |
| Invoice #326203942  | 04/23/2025-04/29/2025 |           |
| <b>B. Preferred Legal Services, Inc. (Litigation Expense)</b> |                       | <b>\$</b> |
| <b>534.40</b>   |                       |           |
| Claim No. 24-10037 (Sheriff)                                  |                       |           |
| <b>C. PsychScreening</b>                                      |                       |           |
| Invoice #1126   | April 2025            | <b>\$</b> |
| <b>3,675.00</b>   |                       |           |
| Invoice #1132   | April 2025            | <b>\$</b> |
| <b>245.00</b>   |                       |           |

Items II A through C were approved unanimously.

**III. Next Meeting: Wednesday, May 14, 2025, at 11:00 A.M., 4<sup>th</sup> Floor, Room 403**