



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER 144942
PAGE 1 OF 4
DATE: 4/2/2025

SUBJECT: CONSIDERATION OF A REQUEST TO USE THE FAMILY LAW CENTER FROM THE NATIONAL FAMILY LAW TRIAL INSTITUTE FOR A CONTINUING LEGAL EDUCATION MOCK TRIAL

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider a request to use the Family Law Center (FLC) from the National Family Law Trial Institute (NFLTI) for a continuing legal education mock trial on Saturday, May 24, 2025.

BACKGROUND

The National Family Law Trial Institute (NFLTI), based in Houston, specializes in litigation training for family law attorneys. NFLTI has partnered with Texas A&M University School of Law in Fort Worth to hold continuing legal education mock trial sessions in Tarrant County.

NFLTI is requesting to use the Family Law Center to host a continuing legal education mock trial on May 24, 2025 from 7:00 AM to 1:00 PM.

NFLTI has completed all required property use forms.

The Sheriff's Office has agreed to provide security during non-business hours for this event.

FISCAL IMPACT

The estimated fiscal impact based on salary average overtime rates for Facilities Management and the Sheriff's Office is approximately \$2,632 which will be paid by NFLTI.

Salary and related costs will be charged to the following accounts:

\$891 – Facilities Management: 10000-2025 General Fund/3110406000 Family Law Center/510000 Personnel
\$1,741 – Sheriff's Office: 10000-2025 General Fund/2110610000 Sheriff's Office Courts-Security /510000 Personnel

SUBMITTED BY	Facilities Management	PREPARED BY:	Milissa Warner
		APPROVED BY:	Frank Lopez

Salary Costs Related to After Hours Facilities Usage for Mock Trial at Family Law Center

Title	# of Employees	Event Length (Hrs)	Total Staff Hours	Avg Hourly Rate	OT Rate	Hourly Cost	FICA	Retirement	Total Cost
Building Services Technician II	1	6	6	\$ 24	\$ 37	\$ 220	\$ 17	\$ 26	\$ 262
Building Services Technician III	2	6	12	\$ 29	\$ 44	\$ 526	\$ 40	\$ 63	\$ 629
Deputy Sheriff	4	6	24	\$ 40	\$ 61	\$ 1,457	\$111	\$ 173	\$ 1,741
								TOTAL	2,632

TARRANT COUNTY FACILITIES MANAGEMENT
PROPERTY USE APPLICATION

PLEASE COMPLETE ALL SECTIONS.

Location requested: Tarrant County Courthouse

Event Date(s): Saturday - May 24, 2025

Time of event: 7:00 am to 1:00 pm

Description of event (if more than three lines, please provide an attachment):
mock trial for continuing legal education
(family law)

Electricity required

Set up equipment (tables/chairs/podium/speakers, etc.) requested from County

Contact Person: Angi Burkes
Address: 1401 McKinney St. City: Houston State: TX Zip: 77010
ste 1700
Cell phone number: 832-627-7175 Email: aburkes@craincaton.com

Name of Organization: National Family Law Trial Institute
 Non-Profit For-Profit
Primary contact person: Angi Burkes
Address: 1401 McKinney St. City: Houston State: TX Zip: 77010
ste 1700
Business phone number: 713-752-8661 Email: aburkes@craincaton.com
Event on-site contact person & cell phone number: Angi Burkes 832-627-7175

Applicant's signature: Angi Burkes

Applicant's printed name: Angi Burkes

Date: 12/9/2024

**RELEASE, INDEMNIFICATION
AND HOLD HARMLESS AGREEMENT**

THAT I, the undersigned Angi Burkes, hereby
RELEASE and **HOLD HARMLESS** Tarrant County, Texas("County") and all of its officials,
officers, agents and employees in both their public and private capacities, from any and all
claims, losses, damages, causes of action, suits and liability of every kind that may arise from any
of their act(s) and/or omission(s) that may occur as a result of my request to seek their help,
assistance, and/or service in connection with National Family Law
Trial Institute.

It is further agreed that the execution of this "Release, Indemnification and Hold
Harmless Agreement" will not constitute a waiver by the County of the defense of governmental
immunity where applicable, or any other defense recognized by law and/or the courts of the State
of Texas.

SIGNED this the 13th day of December, 2021

Signature: Angi Burkes
Printed Name: Angi Burkes
Address: 1401 McKinney St, Ste 1700
City: Houston State: TX Zip Code: 77010
Phone #: 713 752 8661