



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER 145725

PAGE 1 OF 4

DATE: 8/19/2025

SUBJECT: CONSIDERATION OF A PROPERTY USE REQUEST FROM JUSTICE OF THE PEACE, PRECINCT 7 TO USE THE SUBCOURTHOUSE AT MANSFIELD TO CONDUCT A WEDDING ON AUGUST 31, 2025

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider a request from Justice of the Peace, Precinct 7, to use the Subcourthouse at Mansfield to conduct weddings on Sunday, August 31, 2025.

BACKGROUND

Justice of the Peace, Precinct 7, is requesting to use a courtroom in the Subcourthouse at Mansfield to conduct a wedding on Sunday, August 31, 2025.

FISCAL IMPACT

The estimated fiscal impact of \$108.00 will be paid by the resident. This estimate is based on salary average overtime rates for Facilities Management and the Constables Office.

Salary cost will be charged to the following accounts:

\$44.00 – Facilities Management account 10000-2025 General Fund/3110217000 Mansfield/ 510000 Personnel

\$64.00 – Constables Office account 10000-2025 General Fund/2270100000 Precinct 7/ 510000 Personnel

SUBMITTED BY	Facilities Management	PREPARED BY:	Misty Foster
		APPROVED BY:	Frank Lopez

Salary Costs Related to After Hours Facilities Usage for 1 Hour Wedding

Title	# of Employees	Event Length (Hrs)	Total Staff Hours	Avg Hourly Rate	OT Rate	Hourly Cost	FICA	Retirement	Total Cost
Building Services Technician II	1	1	1	\$ 24.40	\$ 36.60	\$ 37	\$ 3	\$ 4	\$ 44
Deputy Constable	1	1	1	\$ 35.86	\$ 53.79	\$ 54	\$ 4	\$ 6	\$ 64
								TOTAL	108

**TARRANT COUNTY FACILITIES MANAGEMENT
PROPERTY USE APPLICATION**

PLEASE COMPLETE ALL SECTIONS.

Location requested: Justice of the Peace #7 Courtroom

Event Date(s): Sunday, August 31, 2025

Time of event: 2:00 pm.

Description of event (if more than three lines, please provide an attachment):

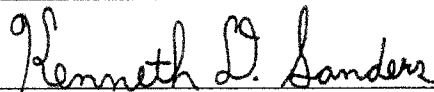
Wedding Ceremony

Electricity required

Set up equipment (tables/chairs/podium/speakers, etc.) requested from County

Contact Person: <u>Kenneth D. Sanders</u>
Address: <u>1100 E. Broad St. Ste 202</u> City: <u>Mansfield</u> State: <u>TX</u> Zip: <u>76063</u>
Cell phone number: <u>817-454-1684</u> Email: <u>kdsanders3@tarrantcountytexas.gov</u>

Name of Organization: _____
<input type="checkbox"/> Non-Profit <input type="checkbox"/> For-Profit
Primary contact person: _____
Address: _____ City: _____ State: _____ Zip: _____
Business phone number: _____ Email: _____
Event on-site contact person & cell phone number: _____

Applicant's signature: 

Applicant's printed name: Kenneth D. Sanders

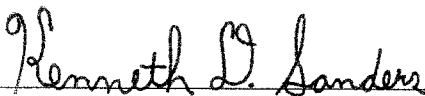
Date: 8/8/2025

**RELEASE, INDEMNIFICATION
AND HOLD HARMLESS AGREEMENT**

THAT I, the undersigned Kenneth D. Sanders, hereby
RELEASE and **HOLD HARMLESS** Tarrant County, Texas("County") and all of its officials,
officers, agents and employees in both their public and private capacities, from any and all
claims, losses, damages, causes of action, suits and liability of every kind that may arise from any
of their act(s) and/or omission(s) that may occur as a result of my request to seek their help,
assistance, and/or service in connection with Wedding Ceremony

It is further agreed that the execution of this "Release, Indemnification and Hold
Harmless Agreement" will not constitute a waiver by the County of the defense of governmental
immunity where applicable, or any other defense recognized by law and/or the courts of the State
of Texas.

SIGNED this the _____ day of **AUG - 8 2025**, 20_____.

Signature: 
Printed Name: Kenneth D. Sanders
Address: 1100 E. Broad St. Ste 202
City: Mansfield State: TX Zip Code: 76063
Phone #: 817-454-1684