



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER 145459

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DATE: 7/1/2025

**SUBJECT: CONSIDERATION OF A CHANGE TO THE TABLE OF ORGANIZATION –
AUDITOR’S OFFICE**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider the approval of a change to the Table of Organization for the Auditor’s Office to reclassify one (1) Grants Internal Auditor I position to an Assistant Auditor position effective July 2, 2025.

BACKGROUND

The Auditor’s Office is requesting that one (1) Grade 72 Grants Internal Auditor I position (#20007698) be reclassified to Grade 70 Assistant Auditor position to monitor and balance specific funds, budgets, and accounts. This General Fund position is responsible for performing accounting and audit procedures for the Auditor’s Office. The incumbent will communicate and resolve accounting problems. The Grade 70 Assistant Auditor position description already exists and does not require Job Evaluation Committee review.

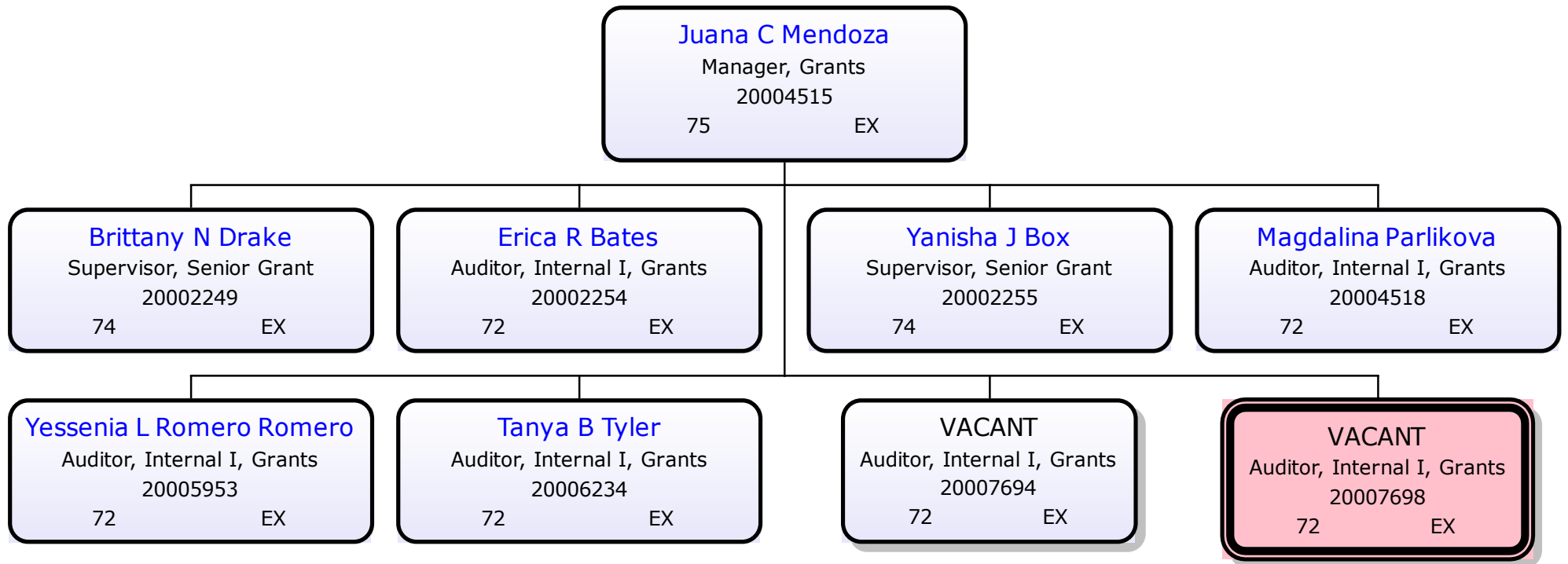
FISCAL IMPACT

The FY 2025 net savings to the T0400 Public Health will be approximately \$4,544.38 including fringe benefits.

SUBMITTED BY	Human Resources	PREPARED BY:	Jennifer Jones
		APPROVED BY:	Roxie Held

Current Position Number, Title & Grade	Current Organizational Unit	Current Job Number	Current Cost Center and Fund/Grant	Proposed Position Number, Title & Grade	Proposed Organizational Unit	Proposed Job Number	Proposed Cost Center and Fund/Grant	Effective Date
20007698 - Grants Internal Auditor I, Grade 72	10000263 - County Auditor-Grants	1049 - Auditor TC72	5100101000/T0400-2025/General Fund	20007698 - Assistant Auditor, Grade 70	---no change---	1047 -Auditor TC70	---no change---	7/2/2025

**Current
Auditor's Office (excerpt)**



**Proposed
Auditor's Office (excerpt)
Effective July 2, 2025**

