



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT	NAME (If applicable, list additional names)
Commissioner Pct. 1	Roderick Miles, Jr., Jamal Williams

CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)
39th Annual National Organization of Black County Officials Economic Development Conference

Destination: Birmingham, AL	Departure: 5/28/25	Return: 6/1/25
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GSA RATE (Additional line provided if travel occurs over a two-month period.)

GSA Lodging Rate	Date Range for GSA Lodging Rate
\$ 126.00	5/28/25 - 6/1/25
	-

RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)

There is no hotel in the surrounding area that would offer the county sufficient cost savings to justify staying outside of the designated conference hotel. Additionally, the cumulative expenses associated with daily transportation-such as lyft, uber, taxi services, car rentals, and parking would likely offset any perceived savings, resulting in higher overall costs.
 Daily lyft/uber/Taxi - \$21-\$37 per trip, per person. Cost may vary depending on time of day and availability.
 Travel time from alternate hotel -20 minutes
 Car rental - Est. \$284-\$370 excl tax, gas
 Hotel parking - \$29.00 daily

TRAVEL EXPENDITURES

Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Roderick Miles, Jr.	\$ 279.00	4	5/28/25 - 6/1/25	\$ 1,116.00
	Jamal Williams	\$ 279.00	4	5/28/25 - 6/1/25	\$ 1,116.00
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				-	

Total Cost for Lodging for the Trip

Category:	Additional Details (ex: if the cost per attendee differs.)	Total Cost:
Registration:		\$ 1,025.00
Transportation:		\$ 850.00
Other (specify):	Per Diem	\$ 720.00

TOTAL FOR ALL TRAVEL EXPENDITURES

ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)

588261/10000-2025/6110100000

Requested By:  Department Head/Elected Official: 

Your search for Birmingham, Alabama (Jefferson including Birmingham)

Estimated per diem total: \$864 (Max lodging total + M&IE total)

Lodging breakdown: May 28, 2025 - June 01, 2025

Date Daily Rate # of Nights Total

May	\$126	4	\$504
June	\$126	0	\$0

Max lodging total: **\$504**

Meals & incidental expenses breakdown: May 28, 2025 - June 01, 2025

Days, Month Daily Rate # of Days Total

First day (05/28/25)*	\$60	1	\$60
Full day (May)	\$80	3	\$240
Last day (06/01/25)*	\$60	1	\$60

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$360**



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT	NAME (If applicable, list additional names)
Commissioner Pct 2	Alisa Simmons

CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)
National Organization of Black County Economic Development Conference

Destination: Birmingham - Jefferson County, Al	Departure: 5/28/25	Return: 6/1/25
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GSA RATE (Additional line provided if travel occurs over a two-month period.)

GSA Lodging Rate	Date Range for GSA Lodging Rate
\$ 126.00	5/28/25 - 6/1/25
	-

RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)

The attendees will attend policy and educational sessions that impact counties and our constituents. Attendees will meet with other NOBCO members who are county leaders, business leaders and other government officials to learn more about innovative ideas and progressive programs to enrich the impact of county officials and leaders.

Synopsis

No hotel in the area will save the county enough money to make a difference in travel to this conference. Daily fees for Uber/Lyft or rental car and parking will not represent a cost savings.

Daily Lyft/Uber

Travel time from closest alternate to conference hotel – 20 minutes

Estimated Lyft/Uber Cost - \$21 - \$37 each way, per day, per person. Costs vary depending on time and availability. 20-minute travel time

Car Rental and Hotel Parking

Car rental – Estimated - \$284 - \$370 excl tax, gas, and insurance.

Hotel parking – uncertain

Hotel Costs Differences

Host Hotel Conference Rate - \$279 per night

Closest Alternate Hotel Rate - \$222 per night

Difference Per Night - \$57 per night

TRAVEL EXPENDITURES					
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Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Alisa Simmons	\$ 279.00	4	5/28/25 - 6/1/25	\$ 1,116.00
	Jason Thomas	\$ 279.00	4	5/28/25 - 6/1/25	\$ 1,116.00
	Tracy Scott	\$ 279.00	4	5/28/25 - 6/1/25	\$ 1,116.00
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Total Cost for Lodging for the Trip	\$ 3,348.00
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Category:	Additional Details (ex: if the cost per attendee differs.)	Total Cost:
Registration:	\$512.50 per person	\$ 1,537.50
Transportation:	\$430 Flight per person	\$ 1,290.00
Other (specify):	\$360 per diem per person	\$ 1,080.00

TOTAL FOR ALL TRAVEL EXPENDITURES	\$ 7,255.50
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ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)
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10000-2025/6210100000/588261 Alisa Simmons and Tracy Scott
 26100-2025/6210300000/588261 Jason Thomas

Requested By: Lisbeth Maldonado Department Head/Elected Official:

Your search for Birmingham, Alabama (Jefferson including Birmingham)

Estimated per diem total: \$864 (Max lodging total + M&IE total)

Lodging breakdown: May 28, 2025 - June 01, 2025

Date Daily Rate # of Nights Total

May	\$126	4	\$504
June	\$126	0	\$0

Max lodging total: **\$504**

Meals & incidental expenses breakdown: May 28, 2025 - June 01, 2025

Days, Month Daily Rate # of Days Total

First day (05/28/25)*	\$60	1	\$60
Full day (May)	\$80	3	\$240
Last day (06/01/25)*	\$60	1	\$60

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$360**



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT		NAME (If applicable, list additional names)	
Commissioner Precinct 4		Commissioner Manny Ramirez, Tracey Knight	
CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)			
2025 National Association of Counties Annual Conference			
Destination: Philadelphia, PA		Departure: 7/10/25	Return: 7/15/25

GSA RATE (Additional line provided if travel occurs over a two-month period.)	
GSA Lodging Rate	Date Range for GSA Lodging Rate
\$ 187.00	7/10/25 - 7/15/25
	-

RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)

This conference will allow the attendees to network with local, state, and federal officials and participate in congressional briefings and meetings. The attendees will learn about federal policy issues that impact counties and our constituents and join policy and educational sessions.

Hotel is a Host Hotel.

TRAVEL EXPENDITURES					
Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Manny Ramirez	\$ 229.00	5	7/10/25 - 7/15/25	\$ 1,145.00
	Tracey Knight	\$ 229.00	5	7/10/25 - 7/15/25	\$ 1,145.00
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Total Cost for Lodging for the Trip					

Category:	Additional Details (ex: if the cost per attendee differs.)	Total Cost:
Registration:	\$620 each	\$ 1,240.00
Transportation:	\$590 Each	\$ 1,180.00
Other (specify):	\$506 Each Per Diem	\$ 1,012.00
TOTAL FOR ALL TRAVEL EXPENDITURES		\$ 5,722.00

ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)

588261/10000-2025/6410100000

Requested By: Emily Randolph Department Head/Elected Official: 

Your search for Philadelphia, Pennsylvania (Philadelphia including Philadelphia)

Estimated per diem total: \$1441 (Max lodging total + M&IE total)

Lodging breakdown: July 10, 2025 - July 15, 2025

Date	Daily Rate	# of Nights	Total
July	\$187	5	\$935

Max lodging total: **\$935**

Meals & incidental expenses breakdown: July 10, 2025 - July 15, 2025

Days, Month	Daily Rate	# of Days	Total
First day (07/10/25)*	\$69	1	\$69
Full day (Jul)	\$92	4	\$368
Last day (07/15/25)*	\$69	1	\$69

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$506**



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT	NAME (If applicable, list additional names)
ELECTIONS ADMINISTRATION	CLINTON LUDWIG

CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)		
CERA Course 1, 5, 11, and 12		
Destination: AUBURN, AL	Departure: 5/11/25	Return: 5/18/25

GSA RATE (Additional line provided if travel occurs over a two-month period.)	
GSA Lodging Rate	Date Range for GSA Lodging Rate
\$ 110.00	5/11/25 - 5/18/25
	-

RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)

As an Elections Administrator, Clint is required to complete courses for CERA certification to gain further knowledge and better serve the citizens of Tarrant County.

TRAVEL EXPENDITURES						
Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:		Total Lodging Cost Per Attendee:
Lodging	CLINTON LUDWIG	\$ 96.05	7	5/11/25	- 5/18/25	\$ 672.35
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Total Cost for Lodging for the Trip						

Category:	Additional Details (ex: if the cost per attendee differs.)	Total Cost:
Registration:		
Transportation:	Flight \$396.96 & Car Rental \$352.55	\$ 749.51
Other (specify):	Per Diem	\$ 510.00
TOTAL FOR ALL TRAVEL EXPENDITURES		\$1,931.86

ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)

Chapter 19 Fund: 588261-T7300-2025-1420000000 \$1421.86
 General Fund: 588261-1000-2025-1420000000 \$510.00

Requested By: Clint Ludwig Department Head/Elected Official: Clint Ludwig

Your search for Auburn, Alabama (including Standard Rate)

Estimated per diem total: \$1280 (Max lodging total + M&IE total)

Lodging breakdown: May 11, 2025 - May 18, 2025

Date	Daily Rate	# of Nights	Total
May	\$110	7	\$770

Max lodging total: **\$770**

Meals & incidental expenses breakdown: May 11, 2025 - May 18, 2025

Days, Month	Daily Rate	# of Days	Total
First day (05/11/25)*	\$51	1	\$51
Full day (May)	\$68	6	\$408
Last day (05/18/25)*	\$51	1	\$51

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$510**



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT	NAME (If applicable, list additional names)
Tarrant County Housing Asst. Ofc.	Wayne Pollard

CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)

Southwest National Association of Housing and Redevelopment Officials (SWNAHRO) 2025 Annual Conference

Destination: Rogers, Arkansas	Departure:	Return: 06/14/2025
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GSA RATE (Additional line provided if travel occurs over a two-month period.)

GSA Lodging Rate	Date Range for GSA Lodging Rate
\$110.00	06/10 - 06/13
	-

RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)

Wayne Pollard is the Director of the Tarrant County Housing Assistance Office and is requesting to attend the 2025 Southwest National Association of Housing and Redevelopment Officials (SW NAHRO) Annual Conference. Mr. Pollard is currently on the Executive Board and serves as Vice Chair of the SW NAHRO Housing Committee and Chairman of the By-Law Committee. Wayne has been nominated for the Chair Position of the Housing Committee. Elections will occur during this meeting.

TRAVEL EXPENDITURES

Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Wayne Pollard	\$110.00	4	06/10 - 06/13	\$440.00
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Total Cost for Lodging for the Trip					\$440.00

Category:	Additional Details (ex: if the cost per attendee differs.)	Total Cost:
Registration:	Early Bird rate good through May 10, 2025	\$395.00
Transportation:		\$424.96
Other (specify):	Per Diem	\$306.00
TOTAL FOR ALL TRAVEL EXPENDITURES		\$1,565.96

ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)

GL #588291
 Grant# GRANT-2004
 Fund #R0014-2025
 Cost Center #5590100000

Requested By: [Signature] Department Head/Elected Official: [Signature]

Your search for Rogers, Arkansas (including Standard Rate)

Estimated per diem total: \$568 (Max lodging total + M&IE total)

Lodging breakdown: June 10, 2025 - June 13, 2025

Date Daily Rate # of Nights Total

June	\$110	3	\$330
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Max lodging total: **\$330**

Meals & incidental expenses breakdown: June 10, 2025 - June 13, 2025

Days, Month Daily Rate # of Days Total

First day (06/10/25)*	\$51	1	\$51
Full day (Jun)	\$68	2	\$136
Last day (06/13/25)*	\$51	1	\$51

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$238**



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT	NAME (if applicable, list additional names)
Medical Examiner	Amy Renfro

CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)
2025 FBI Investigative Genetic Genealogy Training

Destination: Rancho Cordova, CA	Departure: 4/27/25	Return: 5/3/25
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GSA RATE (Additional line provided if travel occurs over a two-month period.)

GSA Lodging Rate	Date Range for GSA Lodging Rate
\$ 150.00	4/27/25 - 5/2/25
	-

RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)

Bureau of Justice Assistance (BJA) grant funded training providing a hands-on opportunity to engage in practical exercises focused on constructing and analyzing family trees. The training will cover techniques for utilizing public databases, identifying genetic matches, and establishing connections to solve complex unidentified cases. This training will benefit Tarrant County by training staff to interpret genetic data provided by genealogy laboratories to assist with locating possible genetic relatives to the TCME's unidentified decedents in order positively identify them.

TRAVEL EXPENDITURES

Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Amy Renfro	\$ 150.00	6	4/27/25 - 5/2/25	\$ 900.00
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				-	
				-	

Total Cost for Lodging for the Trip

Category:	Additional Details (ex: if the cost per attendee differs.)	Total Cost:
Registration:		\$ 0.00
Transportation:	Round-trip flight	\$ 720.00
Other (specify):	Per Diem \$86.00 first/last day, \$64.50	\$ 559.00

TOTAL FOR ALL TRAVEL EXPENDITURES

ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)

588261/L0021-2024 / GRANT-2004/ 2310100000

Requested By: Christian Crowder, PhD, DABFA
Digitally signed by Christian Crowder, PhD, DABFA
Date: 2025.04.01 15:06:53 -0500

Department Head/Elected Official: 
4/27/25

Your search for Rancho Cordova, California (Sacramento including Sacramento)

Estimated per diem total: \$1223 (Max lodging total + M&IE total)

Lodging breakdown: April 27, 2025 - May 02, 2025

Date Daily Rate # of Nights Total

April	\$150	4	\$600
May	\$150	1	\$150

Max lodging total: **\$750**

Meals & incidental expenses breakdown: April 27, 2025 - May 02, 2025

Days, Month Daily Rate # of Days Total

First day (04/27/25)*	\$64.50	1	\$64.50
Full day (Apr)	\$86	3	\$258
Full day (May)	\$86	1	\$86
Last day (05/02/25)*	\$64.50	1	\$64.50

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$473**



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT	NAME (If applicable, list additional names)
TCSO CNET/USPIS Task Force	ADAMS, JEROME

CONFERENCE NAME: (Acronyms should not be used. Please provide the full name of the conference/seminar.)
 USPIS TASK FORCE NARCOTICS INTERDICTION OPERATION

Destination: TULSA, OK	Departure: 4/28/25	Return: 5/2/25
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GSA RATE: (Additional line provided if travel occurs over a two-month period.)

GSA Lodging Rate	Date Range for GSA Lodging Rate
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RATIONALE: (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)

Deputy is assigned as a Task Force Officer on the United States Postal Inspections Service Task Force. This travel is to conduct narcotics Interdiction via the US Mail which is a daily job function of the task force.

High Intensity Drug Trafficking Area (HIDTA) will pay for all expenses with the exception of fuel.

Requesting Court Approval to use County vehicle for this out of state travel.

TRAVEL EXPENDITURES

Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging				-	
				-	
				-	
				-	
				-	

Total Cost for Lodging for the Trip

Category:	Additional Details (ex: if the cost per attendee differs.)	Total Cost:
Registration:		
Transportation:		
Other (specify):	FUEL \$200.00	\$200.00
TOTAL FOR ALL TRAVEL EXPENDITURES		\$200.00

ACCOUNT CODING: (Please include all Account Coding and the respective amount coming from each account.)

588291 -S9300-2025-2110730000 \$200.00

Requested By: Jerome B Adams Department Head/Electe Official: [Signature]

Your search for Tulsa, Oklahoma (including Standard Rate)

Estimated per diem total: \$746 (Max lodging total + M&IE total)

Lodging breakdown: April 28, 2025 - May 02, 2025

Date Daily Rate # of Nights Total

April	\$110	3	\$330
May	\$110	1	\$110

Max lodging total: **\$440**

Meals & incidental expenses breakdown: April 28, 2025 - May 02, 2025

Days, Month Daily Rate # of Days Total

First day (04/28/25)*	\$51	1	\$51
Full day (Apr)	\$68	2	\$136
Full day (May)	\$68	1	\$68
Last day (05/02/25)*	\$51	1	\$51

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$306**



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT	NAME (If applicable, list additional names)
Tarrant County Sheriff's Office	Bill Waybourn

CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)
2025 National Police Week

Destination: Washington, DC	Departure: 5/12/25	Return: 5/15/25
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GSA RATE (Additional line provided if travel occurs over a two-month period.)

GSA Lodging Rate	Date Range for GSA Lodging Rate
\$ 276.00	5/12/25 - 5/15/25
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RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)

The Tarrant County Sheriff's Office is dedicated to honoring the service and sacrifice of law enforcement officers and providing support to their families and colleagues. It is our privilege to bestow our service to those who have provided the same support to us in our times of need. The NAPO TOP COPS Awards ceremony pays tribute to outstanding law enforcement officers across the country for actions above and beyond the call of duty. While no agency wants to experience the harrowing events that create the need for this recognition, it is a high honor to be included. Tarrant County Sheriff's Office Deputies who put their lives on the line in August 2024 will be recognized for their actions of bravery and courage with an Honorable Mention at the event.

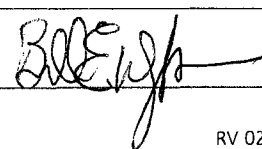
TRAVEL EXPENDITURES

Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Bill Waybourn	\$ 237.70		5/12/25 - 5/15/25	\$ 713.10
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				-	
Total Cost for Lodging for the Trip					\$ 713.10

Category:	Additional Details (ex: if the cost per attendee differs.)	Total Cost:
Registration:	\$160.00	\$ 160.00
Transportation:	Flight \$502.75	\$ 502.75
Other (specify):	Meals \$284.00.00 Luggage \$80.00	\$ 364.00
TOTAL FOR ALL TRAVEL EXPENDITURES		\$ 1,739.85

ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)

588291-S9600-2025-2110710000 \$ 1,739.85

Requested By: _____ Department Head/Elected Official: 



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT		NAME (If applicable, list additional names)			
Tarrant County Sheriff's Office		Christopher Godby and Brent Brown			
CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)					
2025 National Police Week					
Destination: Washington, DC		Departure: 5/11/25		Return: 5/16/25	
GSA RATE (Additional line provided if travel occurs over a two-month period.)					
GSA Lodging Rate		Date Range for GSA Lodging Rate			
\$ 276.00		5/11/25		- 5/16/25	
RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)					
<p>The Tarrant County Sheriff's Office is dedicated to honoring the service and sacrifice of law enforcement officers and providing support to their families and colleagues. It is our privilege to bestow our service to those who have provided the same support to us in our times of need. The NAPO TOP COPS Awards ceremony pays tribute to outstanding law enforcement officers across the country for actions above and beyond the call of duty. While no agency wants to experience the harrowing events that create the need for this recognition, it is a high honor to be included. Tarrant County Sheriff's Office Deputies who put their lives on the line in August 2024 will be recognized for their actions of bravery and courage with an Honorable Mention at the event.</p>					
TRAVEL EXPENDITURES					
Category:	Attendee(s) Name(s)	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Christopher Godby	\$ 237.70	5	5/11/25 - 5/16/25	\$ 1,188.50
	Brent Brown	\$ 237.70	5	5/11/25 - 5/16/25	\$ 1,188.50
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				-	
Total Cost for Lodging for the Trip					\$ 2,377.00
Category:	Additional Details (ex: if the cost per attendee differs.)				Total Cost:
Registration:	\$160.00 and one complimentary				\$ 160.00
Transportation:	Flights \$502.75 X 2 and one rental \$: \$672.95				\$ 1,678.45
Other (specify):	Meals \$468.00 X 2 Luggage \$80.00 X2 Parking \$318.85 and fuel \$65.00				\$ 1,479.85
TOTAL FOR ALL TRAVEL EXPENDITURES					\$ 5,695.30
ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)					
588291-S9600-2025-2110710000 \$ 5,695.30					

Requested By: Department Head/Elected Official:



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT	NAME (If applicable, list additional names)
Tarrant County Sheriff's Office	Wesley McDuffie, Veronica Gomez, David Rebolgar, Shardae Jamison and Noel Wilson

CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)
 2025 National Police Week

Destination: Washington,DC	Departure: 5/10/25	Return: 5/16/25
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GSA RATE (Additional line provided if travel occurs over a two-month period.)	
GSA Lodging Rate	Date Range for GSA Lodging Rate
\$ 276.00	5/10/25 - 5/16/25

RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)

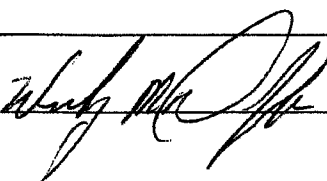
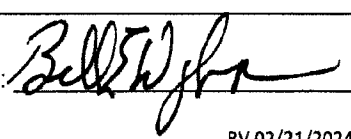
The Tarrant County Sheriff's Office is dedicated to honoring the service and sacrifice of law enforcement officers and providing support to their families and colleagues. It is our privilege to bestow our service to those who have provided the same support to us in our times of need. The NAPO TOP COPS Awards ceremony pays tribute to outstanding law enforcement officers across the country for actions above and beyond the call of duty. While no agency wants to experience the harrowing events that create the need for this recognition, it is a high honor to be included. Tarrant County Sheriff's Office Deputies who put their lives on the line in August 2024 will be recognized for their actions of bravery and courage with an Honorable Mention at the event.

TRAVEL EXPENDITURES					
Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Wesley McDuffie	\$ 237.70	6	5/10/25 - 5/16/25	\$ 1,426.20
	Veronica Gomez	\$ 237.70	6	5/10/25 - 5/16/25	\$ 1,426.20
	David Rebolgar	\$ 237.70	6	5/10/25 - 5/16/25	\$ 1,426.20
	Shardae Jamison	\$ 237.70	6	5/10/25 - 5/16/25	\$ 1,426.20
	Noel Wilson	\$ 237.70	6	5/10/25 - 5/16/25	\$ 1,426.20
Total Cost for Lodging for the Trip					\$ 7,131.00

Category:	Additional Details (ex: if the cost per attendee differs.)	Total Cost:
Registration:	\$ 160.00X 4 (one complimentary)	\$ 640.00
Transportation:	Flights \$502.75 X 5 and one rental \$ 741.99	\$ 3,255.74
Other (specify):	Meals \$560.00 X 5 Luggage \$80.00 X5 Parking \$382.62 and fuel \$65.00	\$ 3,647.62
TOTAL FOR ALL TRAVEL EXPENDITURES		\$ 14,674.36

ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)

588291-24200-2025-2120910000 \$ 14,674.36

Requested By:  Department Head/Elected Official: 



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT	NAME (If applicable, list additional names)
Tarrant County Sheriff's Office	Emily Pedigo, Christopher Salone, Jefferson Smith, Todd Tipton and Tom Turpin

CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)
2025 National Police Week

Destination: Washington, DC	Departure: 5/11/25	Return: 5/16/25
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GSA RATE (Additional line provided if travel occurs over a two-month period.)	
GSA Lodging Rate	Date Range for GSA Lodging Rate
\$ 276.00	5/11/25 - 5/16/25

RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)

The Tarrant County Sheriff's Office is dedicated to honoring the service and sacrifice of law enforcement officers and providing support to their families and colleagues. It is our privilege to bestow our service to those who have provided the same support to us in our times of need. The NAPO TOP COPS Awards ceremony pays tribute to outstanding law enforcement officers across the country for actions above and beyond the call of duty. While no agency wants to experience the harrowing events that create the need for this recognition, it is a high honor to be included. Tarrant County Sheriff's Office Deputies who put their lives on the line in August 2024 will be recognized for their actions of bravery and courage with an Honorable Mention at the event.

TRAVEL EXPENDITURES					
Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Emily Pedigo	\$ 237.70	5	5/11/25 - 5/16/25	\$ 1,188.50
	Christopher Salone	\$ 237.70	5	5/11/25 - 5/16/25	\$ 1,188.50
	Jefferson Smith	\$ 237.70	5	5/11/25 - 5/16/25	\$ 1,188.50
	Todd Tipton	\$ 237.70	5	5/11/25 - 5/16/25	\$ 1,188.50
	Tom Turpin	\$ 237.70	5	5/11/25 - 5/16/25	\$ 1,188.50
Total Cost for Lodging for the Trip					\$ 5,942.50

Category:	Additional Details (ex: if the cost per attendee differs.)	Total Cost:
Registration:	\$160.00 (four complimentary)	\$ 160.00
Transportation:	Flights \$502.75 X 5 and one rental \$672.95	\$ 3,186.70
Other (specify):	Meals \$468.00 X 5 Luggage \$80.00 X5 Parking \$318.85 and fuel \$65.00	\$ 3,123.85
TOTAL FOR ALL TRAVEL EXPENDITURES		\$ 12,413.05

ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)

588291-S9600-2025-2110710000 \$12,413.05

Requested By: Emily Pedigo Department Head/Elected Official: Bill E. Wilson

Your search for Washington, District of Columbia (Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland) including District of Columbia)

Estimated per diem total: \$2254 (Max lodging total + M&IE total)

Lodging breakdown: May 10, 2025 - May 16, 2025

Date	Daily Rate	# of Nights	Total
May	\$276	6	\$1656

Max lodging total: \$1656

Meals & incidental expenses breakdown: May 10, 2025 - May 16, 2025

Days, Month	Daily Rate	# of Days	Total
First day (05/10/25)*	\$69	1	\$69
Full day (May)	\$92	5	\$460
Last day (05/16/25)*	\$69	1	\$69

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: \$598



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT	NAME (If applicable, list additional names)
Sheriff's Office	Leticia Connell

CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)
National Law Enforcement Training on Child Exploitation

Destination: Washington D.C.	Departure: 6/9/25	Return: 6/13/25
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GSA RATE (Additional line provided if travel occurs over a two-month period.)

GSA Lodging Rate	Date Range for GSA Lodging Rate
\$ 276.00	6/9/25 - 6/12/25
	-

RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)

The National Law Enforcement Training on Child Exploitation is a national training event designed to expand the efforts and knowledge base of law enforcement investigators and prosecutors by providing specialized training focused on investigating and prosecuting technology-facilitated crimes against children.

The training costs will be reimbursable through the ICAC Grant.


TRAVEL EXPENDITURES

Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Leticia Connell	\$276.00	4	6/9/25 - 6/12/25	\$1,104.00
				-	
				-	
				-	
Total Cost for Lodging for the Trip					\$ 1,104.00

Category:	Additional Details (ex: if the cost per attendee differs.)	Total Cost:
Registration:	Conference fee	\$ 0.00
Transportation:	\$577/ American Airlines \$250 Ride Share	\$ 827.00
Other (specify):	\$414 / Meal & Incidentals \$100/ baggage	\$ 514.00
TOTAL FOR ALL TRAVEL EXPENDITURES		\$2,445.00

ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)

588261/ 10000-2025/ 2110430000 \$2,445.00

Requested By:  Digitally signed by Leticia Connell
Date: 2025.03.19 08:42:32 -0500

Department Head/Elected Official: 

Your search for District of Columbia (Washington DC (also the cities of Alexandria, Falls Church and Fairfax, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland) including District of Columbia)

Estimated per diem total: \$1518 (Max lodging total + M&IE total)

Lodging breakdown: June 09, 2025 - June 13, 2025

Date	Daily Rate	# of Nights	Total
June	\$276	4	\$1104

Max lodging total: **\$1104**

Meals & incidental expenses breakdown: June 09, 2025 - June 13, 2025

Days, Month	Daily Rate	# of Days	Total
First day (06/09/25)*	\$69	1	\$69
Full day (Jun)	\$92	3	\$276
Last day (06/13/25)*	\$69	1	\$69

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$414**



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT	NAME (If applicable, list additional names)
Tarrant County Sheriff Office	Chief Shannon Herklotz

CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)
Equivant Corrections User Conference

Destination: Nashville, TN	Departure: 6/15/25	Return: 6/19/25
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GSA RATE (Additional line provided if travel occurs over a two-month period.)

GSA Lodging Rate	Date Range for GSA Lodging Rate
\$ 217.00	6/15/25 - 6/19/25
	-

RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)

Attending this conference will help Chief Herklotz gain more information on improving jail safety and security through data driven decisions.

Equivant Corrections User Conference is paying for lodging and registration. No rental car needed.

TRAVEL EXPENDITURES

Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging				-	
				-	
				-	
				-	
				-	
Total Cost for Lodging for the Trip					\$ 0.00

Category:	Additional Details (ex: if the cost per attendee differs.)	Total Cost:
Registration:	0	\$ 0.00
Transportation:	Flight \$423.00/Rideshare \$100.00	\$523.00
Other (specify):	Meal: \$239.00 Baggage-\$80.00	\$ 319.00
TOTAL FOR ALL TRAVEL EXPENDITURES		\$ 842.00

ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)

588261-10000-2025-2120910000

Requested By: Shannon J Herklotz Department Head/Elected Official: Bell
 3/20/2025 4-2-25 RV 02/21/2024

Your search for Nashville, Tennessee (Davidson including Nashville)

Estimated per diem total: \$1255 (Max lodging total + M&IE total)

Lodging breakdown: June 15, 2025 - June 19, 2025

Date Daily Rate # of Nights Total

June	\$217	4	\$868
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Max lodging total: **\$868**

Meals & incidental expenses breakdown: June 15, 2025 - June 19, 2025

Days, Month	Daily Rate	# of Days	Total
First day (06/15/25)*	\$64.50	1	\$64.50
Full day (Jun)	\$86	3	\$258
Last day (06/19/25)*	\$64.50	1	\$64.50

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$387**



TARRANT COUNTY TRAVEL REQUEST

DEPARTMENT		NAME (If applicable, list additional names)			
Tarrant County Sheriff's Office		Monica Lugo			
CONFERENCE NAME (Acronyms should not be used. Please provide the full name of the conference/seminar.)					
7th Annual Prison Rape Elimination Act (PREA)Coordinator Conference					
Destination: Madison, WI		Departure: 7/28/25		Return: 8/1/25	
GSA RATE (Additional line provided if travel occurs over a two-month period.)					
GSA Lodging Rate		Date Range for GSA Lodging Rate			
\$ 138.00		7/28/25		- 8/1/25	
RATIONALE (Describe how the trip benefits Tarrant County and provide a rationale if lodging cost is over the GSA rate.)					
<p>To gain knowledge about building cultures of sexual safety, the complexities surrounding the criminal prosecution of Prison Rape Elimination Act (PREA) and breaking barriers.</p> <p>Hotel cost per night before taxes and fees is \$138.00</p>					
TRAVEL EXPENDITURES					
Category:	Attendee(s) Name(s):	Cost Per Night, Per Attendee:	# of Days:	Date Range:	Total Lodging Cost Per Attendee:
Lodging	Monica Lugo	\$ 159.39	4	7/28/25 - 8/1/25	\$ 637.56
				-	
				-	
				-	
Total Cost for Lodging for the Trip					\$ 637.56
Category:	Additional Details (ex: if the cost per attendee differs.)				Total Cost:
Registration:	0				\$ 0.00
Transportation:	Flight-\$871.00;Car Rental-\$422.20;				\$ 1,293.20
Other (specify):	Per-Diem-\$254.00;Baggage-\$80.00;Fuel-\$60.00				\$ 394.00
TOTAL FOR ALL TRAVEL EXPENDITURES					\$2,324.76
ACCOUNT CODING (Please include all Account Coding and the respective amount coming from each account.)					
588261-10000-2025-2120910000 \$2,324.76					

Requested By: _____

Department Head/Elected Official: _____

Bill E. Wilson
Sharon J. Herbert
 2/14/2025

RV 02/21/2024

Your search for Madison, Wisconsin (Dane including Madison)

Estimated per diem total: \$912 (Max lodging total + M&IE total)

Lodging breakdown: July 28, 2025 - August 01, 2025

Date	Daily Rate	# of Nights	Total
July	\$138	4	\$552
August	\$138	0	\$0

Max lodging total: **\$552**

Meals & incidental expenses breakdown: July 28, 2025 - August 01, 2025

Days, Month	Daily Rate	# of Days	Total
First day (07/28/25)*	\$60	1	\$60
Full day (Jul)	\$80	3	\$240
Last day (08/01/25)*	\$60	1	\$60

*The first and last calendar dates of M&IE are calculated at 75%.

M&IE total: **\$360**



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER _____

PAGE 1 OF 30

DATE: 4/15/2025

SUBJECT: **Consideration of Out-Of-State Travel Request**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider the following out-of-state travel request.

BACKGROUND

Commissioner, Precinct 1

39th Annual National Organization of Black County Officials (NOBCO) Economic Development Conference, May 28 – June 1, 2025, Birmingham, Alabama, for Commissioner Roderick Miles Jr. and Jamal Williams, \$4,827.00

The NOBCO conference will bring together county leaders, business leaders and other government officials to share innovative ideas and progressive programs to enhance the impact of county leaders. The attendees will attend policy and education sessions that impact counties.

Commissioner, Precinct 2

39th Annual National Organization of Black County Officials (NOBCO) Economic Development Conference, May 28 – June 1, 2025, Birmingham, Alabama, for Commissioner Alisa Simmons, Jason Thomas, and Tracy Scott, \$7,255.50

The NOBCO conference will bring together county leaders, business leaders and other government officials to share innovative ideas and progressive programs to enhance the impact of county leaders. The attendees will attend policy and education sessions that impact counties.

SUBMITTED BY:	Administrator's Office	PREPARED BY: APPROVED BY:	Desirae S. Arebalo
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COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: _____ DATE: 4/15/2025 PAGE 2 OF 30

Commissioner, Precinct 4

2025 NACo Annual Conference, July 10-15, 2025, Philadelphia, Pennsylvania, for Commissioner Manny Ramirez, and Tracey Knight, \$5,722.00

The NACo Annual Conference will bring together county leaders across the nation to discuss federal policies impacting counties. The attendees will participate in workshops and general sessions to optimize county and taxpayer resources.

Elections Administration

Certified Elections Registration Administrator (CERA) Courses, May 11-18, 2025, Auburn, Alabama, for Clinton Ludwig, \$1,931.86

The attendee will complete four (4) courses required for CERA certification.

Housing Assistance

Southwest National Association of Housing Redevelopment Officials (SWNAHRO) 2025 Annual Conference, June 10-13, 2025, Roger, Arkansas, for Wayne Pollard, \$1,898.97

NAHRO provides analysis and training to improve affordable housing in sustainable communities in Tarrant County. The attendee is a part of the NAHRO Board of Governors and serves as the chair of the housing committee. Elections will occur during this meeting.

Medical Examiner

2025 FBI Investigative Genetic Genealogy Training, April 27 – May 3, 2025, Rancho Cordova, California, for Amy Renfro, \$2,179.00

This training will cover techniques for utilizing public databases, identifying genetic matches, and establishing connections to solve complex unidentified cases. This training will benefit Tarrant County by training staff to interpret genetic data provided by genealogy laboratories to assist with locating possible genetic relatives to the TCME's unidentified decedents in order positively identify them.



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: _____ DATE: 4/15/2025 PAGE 3 OF 30

Sheriff's Office

A. United States Postal Inspections Service Task Force Narcotics Interdiction Operation, April 28 – May 2, 2025, Tulsa, Oklahoma, for Jerome Adams, \$200.00

This conference will provide the attendee with knowledge and skills on how to conduct narcotics interdiction via the US mail. In addition, the Sheriff's Office is requesting approval of an exception to the Travel Policy for the attendees to use one (1) County vehicle to travel to and from Tulsa, Oklahoma.

* Note: Lodging, registration and transportation will be paid by High Intensity Drug Trafficking Area.

B. 2025 National Police Week, May 10-16, 2025, Washington, D.C., for Sheriff Bill Waybourn, Christopher Godbly, Brent Brown, Wesley McDuffle, Veronica Gomez, David Rebollar, Sharda Jamison, Noel Wilson, Emily Pedigo, Christopher Salone, Jefferson Smith, Todd Topton, and Tom Turpin, \$34,522.56

The Tarrant County Sheriff's Office (TCSO) Honor Guard participates each year and represents Tarrant County at the State and National Law Enforcement Wall. The National Association of Police Organization (NAPO) TOP COPS Awards ceremony pays tribute to outstanding law enforcement officers across the country for actions above and beyond the call of duty. TCSO Deputies will be recognized for their actions of bravery and courage with an Honorable Mention at the event.

* Note: Registration for five (5) attendees will be paid for by Police Research and Education Project.



COMMISSIONERS COURT
COMMUNICATION

REFERENCE NUMBER: _____ DATE: 4/15/2025 PAGE 4 OF 30

Sheriff's Office (Continued)

C. National Law Enforcement Training on Child Exploitation, June 9-12, 2025, Washington, D.C., for Leticia Connell, \$2,445.00

The National Law Enforcement Training on Child Exploitation is a national training event designed to expand the efforts and knowledge base of law enforcement investigators and prosecutors by providing specialized training focused on investigating and prosecuting technology-facilitated crimes against children.

* Note: Registration will be paid by Internet Crimes Against Children (ICAC).

D. Equivant Corrections User Conference, June 15-19, 2025, Nashville, Tennessee, for Shannon Herklotz, \$842.00

This conference will provide insight and skills on improving jail safety and security through data driven decisions.

* Note: Lodging and registration will be paid by Equivant Corrections User Conference.

E. 7th Annual Prison Rape Elimination Act (PREA) Coordinator Conference, July 28 – August 1, 2025, Madison, Wisconsin, for Monica Lugo, \$2,324.76

The attendee will gain knowledge to improve sexual safety in corrections, community confinement, and juvenile facilities.

FISCAL IMPACT

Commissioner, Precinct 1	588261/10000-2025/6110100000 = \$4,827.00
Commissioner, Precinct 2	588261/10000-2025/6210100000 = \$4,837.00 588261/26100-2025/6210300000 = \$2,418.50
Commissioner, Precinct 4	588261/10000-2025/6410100000 = \$5,722.00
Elections	588261/T7300-2025/1420000000 = \$1,421.86 588261/10000-2025/1420000000 = \$510.00



COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: _____ DATE: 4/15/2025 PAGE 5 OF 30

Housing Assistance 588291/Grant-2004/R0014-2025/5590100000 = \$1,898.97

Medical Examiner 588261/Grant-2004/L0021-2024/2310100000 = \$2,179.00

Sheriff's Office

A. 588291/S9300-2025/2110730000 = \$200.00

B. 588291/S9600-2025/2110710000 = \$19,848.20
588291/24200-2025/2120910000 = \$14,674.36

C. 588261/10000-2025/2110430000 = \$2,445.00

D. 588261/10000-2025/2120910000 = \$842.00

E. 588261/10000-2025/2120910000 = \$2,324.76