



**COMMISSIONERS COURT  
COMMUNICATION**

COURT ORDER NUMBER \_\_\_\_\_

PAGE 1 OF 6

DATE: 1/28/2025

**SUBJECT: RFP NO. F2024014 - ANNUAL CONTRACT FOR PROFESSIONAL INVESTIGATIVE SERVICES OF APPLICANTS FOR BONDSMAN LICENSE - COUNTYWIDE - BEARDEN INVESTIGATIVE AGENCY - EXERCISE FIRST OPTION FOR RENEWAL - SAME CONTRACT TERMS**

**\*\*\* CONSENT AGENDA \*\*\***

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners approve renewal of RFP No. F2024014, Annual Contract for Professional Investigative Services of Applicants for Bondsman License, to Bearden Investigative Agency, for the first optional twelve (12) month period at the same contract terms.

**BACKGROUND**

On January 23, 2024, the Commissioners Court, through Court Order #142492, awarded RFP No. F2024014, Annual Contract for Professional Investigative Services of Applicants for Bondsman License, Countywide, to the following vendors:

Primary	Bearden Investigative Agency
Secondary	Tracie Investigations LLC

The awards were based upon evaluation criteria set forth in the RFP specifications and contained options to renew for two (2) additional twelve (12) month periods.

The purpose of this contract is to purchase background screening services for applicants who wish to obtain a bondsman license in Tarrant County.

Tracie Investigations LLC did not respond to the renewal request. The remaining vendor notified Purchasing in writing that they will extend the same contract terms through March 1, 2026. The District Clerk's Office notified Purchasing in writing that they are pleased with the vendor and want to renew.

Therefore, it is the joint recommendation of the District Clerk's Office and Purchasing that the Commissioners Court approve renewal of RFP No. F2024014, Annual Contract for Professional Investigative Services of Applicants for Bondsman License, for another twelve (12) month period.

SUBMITTED BY	Purchasing	PREPARED BY:	James Bocks, CPPB
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: \_\_\_\_\_ DATE: 1/28/2025 PAGE 2 OF 6

## **FISCAL IMPACT**

Expenses for last year were approximately \$8,726.50. Services are provided on an as-needed basis. Funding is available in account T0700-2025 Bail Bond Board Fund/1140100000 Non Departmental/500000 Rollup - All Expenditures.

Awarded rates include New Applicant Review fees of \$510.00 per applicant and Renewal Applicant Review fees of \$465.00 per applicant.



TARRANT COUNTY PURCHASING DEPARTMENT

100 E. Weatherford St. #303 • Fort Worth, TX 76196 • (817) 884-1414 • (817) 884-2629 (Fax)

Melissa Lee, C.P.M., A.P.P.  
Purchasing Agent

Chris Lax, CPSM, CPSD, CPCP  
Assistant Purchasing Agent

November 7, 2024

Bearden Investigative Agency  
1341 W Mockingbird Ln  
Ste 820  
Dallas, TX 75247

Re: RFP F2024014 Annual Contract for Professional Investigative Services of Applicants for Bondsman License

Dear Sir/Madam:

Referenced bid was for twelve (12) months with two (2) options to renew for additional twelve (12) months each. The original contract was for the period of 3/2/2024 through 3/1/2025. The effective dates for the first renewal option will run from 3/2/2025 through 3/1/2026.

Yes, Bearden Investigative Agency will accept the offer to extend the same contract terms through the renewal period. **Please include a current 1295 Form with your response.**

No, Bearden Investigative Agency will NOT accept the offer to extend the same contract terms and discounts through the renewal period.

Are any other governmental entities currently utilizing this contract?  Yes  No  
If yes, please return a listing of the participating entities with this letter.

Please fax or email your signed response.

Sincerely,

Handwritten signature of James L. Bocks, consisting of a stylized 'JL' followed by a horizontal line.

James L. Bocks, MBA, CPPB  
Senior Contract Administrator  
(P) 817.884.1738  
(F) 817.850.2935  
(E) [jlbocks@tarrantcounty.com](mailto:jlbocks@tarrantcounty.com)

Handwritten signature of Mike Thompson, featuring a large, sweeping 'M' and 'T' followed by a horizontal line.

Name: MIKE THOMPSON  
Bearden Investigative Agency  
(P) 214 220 0111  
(F) \_\_\_\_\_  
(E) mike@beardenonline.com

# Memorandum

To: Tom Wilder  
Dept.: District Clerk  
From: James Bocks, MBA, CPPB, Senior Buyer, Purchasing Department  
Date: November 6, 2024  
Re: RFP F2024014 Annual Contract for Professional Investigative Services of Applicants for Bondsman License

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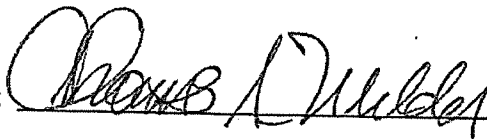
The above referenced contract will expire on 03/01/2025. This contract included options to renew with the vendor for two (2) additional twelve (12) month terms. The first renewal term will commence 3/2/2025 and would expire 3/1/2026.

If you wish to exercise this first option to renew and continue this contract with the vendor(s) listed below for twelve (12) more months, please check the appropriate boxes and email this form **back to me on or before 11/22/2024.**

Bearden Investigative Agency (Primary)  
Tracie Investigations LLC (Secondary)

- Yes, I wish to continue the current contract with the above mentioned vendor(s) for the referenced term of the contract.
- No, I do not wish to continue the current contract with the above mentioned vendor(s) for the following reason(s).
- 
- 

SIGNATURE:



DATE:

11/6/24

RFP No. F2024014 Annual Contract for Professional Investigative Services of Applicants  
for Bondsman License

		<u>Primary Award</u>	<u>Secondary Award</u>
		<u>Bearden Investigative Agency</u> Dallas, TX HUB - No	Tracie Investigations LLC Arlington, TX HUB - Yes
Evaluation Criteria	Max. Points	Score	Score
Company Experience and Preparedness	20	<u>15.87</u>	6.80
Proposed Services and Work Samples	20	<u>16.59</u>	8.30
Proposed Staff Plan	20	<u>16.22</u>	5.78
Pricing	35	<u>25.10</u>	35.00
References	5	<u>2.64</u>	3.57
Total Score	100	<u>76.42</u>	59.45

Note: One no bid response was received from CSI Leasing, Inc.



**TAKINGS IMPACT ASSESSMENT CHECKLIST**

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: RFP No. F2024014 - Annual Contract for Professional Investigative Services of Applicants for Bondsman License - Countywide - Bearden Investigative Agency - Exercise First Option for Renewal - Same Contract Terms

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

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**I. Stated Purpose**

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

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**Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.**

**II. Potential Effect on Private Real Property**

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes \_\_\_\_\_ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes \_\_\_\_\_ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

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