



COMMISSIONERS COURT
COMMUNICATION

COURT ORDER NUMBER <#CourtOrderNumber#>

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DATE: 6/17/2025

SUBJECT: **CONSIDERATION OF A CHANGE TO THE TABLE OF ORGANIZATION -
AUDITOR'S OFFICE**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider a change to the Table of Organization for the Auditor's Office to reclassify one (1) Grants Internal Auditor I position to an Assistant Auditor position effective June 18, 2025.

BACKGROUND

The Auditor's Office is requesting that one (1) Grade 72 Grants Internal Auditor I position (#20007698) be reclassified to Grade 70 Assistant Auditor position to monitor and balance specific funds, budgets, and accounts. This General Fund position is responsible for performing accounting and audit procedures for the Auditor's Office. The incumbent will communicate and resolve accounting problems. The Grade 70 Assistant Auditor position description already exists and does not require Job Evaluation Committee review.

FISCAL IMPACT

The FY 2025 net savings to the T0400 Public Health Fund will be approximately \$5,316.07 including fringe benefits.

SUBMITTED BY Human Resources

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