



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER 145038

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DATE: 4/15/2025

**SUBJECT: RECEIVE AND FILE THE AUDITOR'S REPORT FOR THE CASH AND
OTHER REMITTANCES CONTROL REVIEW OF THE DELL DEHAY
LAW LIBRARY**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court receive and file the Auditor's Report for the Cash and Other Remittances Control Review of the Dell DeHay Law Library.

BACKGROUND

In accordance with Local Government Code, the Auditor's Office conducted a surprise cash count at the Dell DeHay Law Library on March 12, 2025. The objectives of the review were to determine whether cash and other remittances reconciled and whether safeguards were in place to protect County funds.

FISCAL IMPACT

There is no fiscal impact associated with this action.

SUBMITTED BY	Auditor	PREPARED BY:	Kim Trussell
		APPROVED BY:	Kimberly Buchanan

Kimberly M. Buchanan, CPA
Tarrant County Auditor

Linda R. Castillo
First Assistant County Auditor



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March 25, 2025


Cara Sitton, Director Dell DeHay Law Library
The Honorable District Judges
The Honorable Commissioners Court
Tarrant County, Texas

Re: Auditor's Report – Cash and Other Remittances Control Review, Dell DeHay Law Library

In accordance with Local Government Code, the Auditor's Office conducted a surprise cash count at the Law Library on March 12, 2025. The objectives of the review were to determine whether cash and other remittances reconciled and whether safeguards were in place to protect County funds. During the count, a nominal overage was identified. The overage was deposited on March 14, 2025. Controls were deemed adequate to safeguard County funds.

We appreciate the cooperation of the Law Library staff during our review. If you have any questions concerning this report, please do not hesitate to call.

Sincerely,


Kimberly M. Buchanan, CPA
Tarrant County Auditor

Attachment: Management's response

Distribution: Chandler Merritt, County Administrator
Maegan South, Assistant County Administrator



TARRANT COUNTY

DELL DEHAY LAW LIBRARY
OF TARRANT COUNTY
100 W. WEATHERFORD - Rm. 420
FORT WORTH, TEXAS 76196-0800

March 26, 2025


Kimberly M. Buchanan, CPA
Tarrant County Auditor
100 E. Weatherford Street
Fort Worth, Texas 76196

Ms. Buchanan,

I would first like to extend my sincere thanks for your careful and thorough review of the Dell DeHay Law Library's cash and remittance control procedures. It was a pleasure working with someone who displayed such competence and professionalism. After reviewing the cash count report, I have no concerns or objections.

We value our collaboration with you in enhancing the efficiency and overall effectiveness of our operations. Your insights help ensure that we remain aligned with best practices, and we look forward to continuing this positive relationship. If you have any thoughts on how we can improve, feel free to reach out at any time.

Best regards,


Cara Sitton
Director