COMMISSIONERS COURT
COMMUNICATION

COURT ORDER NUMBER 144786
PAGE 1 OF 3
DATE: 2/19/2025

SUBJECT: **RISKONNECT, INC. - ASSURANCE SOFTWARE, MAINTENANCE AND SUPPORT SERVICES - INFORMATION TECHNOLOGY**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court approve renewal of Riskonnect, Inc. as sole source for the purchase of Assurance Software, Maintenance and Support Services, for Information Technology.

BACKGROUND

On February 6, 2024, the Commissioners Court, through Court Order #142590, approved Riskonnect, Inc. (formerly Castellan Solutions, Inc.) as sole source for Assurance Software, Maintenance and Support Services.

Riskonnect, Inc. is the current provider of the Assurance software suite. The Assurance software provides two (2) related programs that are both critical to ongoing disaster management and business continuity efforts. Assurance Continuity Manager provides storage and management of Continuity of Operations Plans (COOPs) and imports employee information from SAP. Assurance Notification Manager provides emergency notification services to notify employees of threatening situations and appropriate responses (such as closure of County facilities due to severe weather or other hazards).

Riskonnect, Inc. provided the Purchasing Agent documentation to substantiate that their sole source status has not changed and they continue to be the sole producer of Assurance Software and are the sole source for maintenance and support services in the United States.

Under the County Purchasing Act, exemptions to the competitive bidding requirements are allowed for certain types of purchases. The statutes require that the Purchasing Agent advise the Commissioners Court of the existence of only one (1) source, with such notice to be entered into the minutes of the Court.

Accordingly, the above item has been determined to be sole source under the County Purchasing Act 262.024(a)(7) as follows:

"(7) an item can be obtained from only one (1) source, including:
(A) items for which competition is precluded because of the existence of patents, copyrights, secret processes, or monopolies".

FISCAL IMPACT

There is no fiscal impact associated with this item.

SUBMITTED BY	Purchasing	PREPARED BY:	Kehinde Olugbile
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP

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Castellan

Tarrant County Bar Foundation
100 E. Weatherford
Fort Worth, Texas 76102

22 January 2025

Re: Sole Source Letter

To whom it may concern:

This letter confirms that Castellan Solutions, Inc. is the sole producer of the Assurance Software. Additionally, Castellan Solutions, Inc. is the sole source for maintenance and support services for Assurance Software in the United States. The undersigned is authorized and certifies that this exemption is applicable to this procurement.

Regards,

Michael Jones (Jan 22, 2025 12:48 EST)

Michael Ridgway Jones
Castellan Solutions, Inc.
General Counsel and Secretary

TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Riskonnect, Inc. - Assurance Software, Maintenance and Support Services - Information Technology

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: (SHORT TIA) or FULL TIA. Circle one after answering the questions in Sections II and III below.

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I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

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Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

   Yes_____ No__√__

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

   Yes_____ No__√__

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

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