



COMMISSIONERS COURT  
COMMUNICATION

COURT ORDER NUMBER 145488

PAGE 1 OF 7

DATE: 7/1/2025

**SUBJECT: BID NO. F2025142 - ANNUAL CONTRACT FOR LOCKSMITH SERVICES AND SUPPLIES - FACILITIES MANAGEMENT - VARIOUS VENDORS - PER UNIT PRICE AND MARKUP FOR PARTS**

**COMMISSIONERS COURT ACTION REQUESTED**

It is requested that the Commissioners Court award Bid No. F2025142, Annual Contract for Locksmith Services and Supplies, for Facilities Management, to the following vendors at the per unit price and markup for parts:

|                                  |                  |
|----------------------------------|------------------|
| Lock Tight Security, Inc.        | Sections 1, 2, 3 |
| Sentry Security Fasteners, Inc.  | Section 4        |
| Western Detention Products, Inc. | Section 4        |

**BACKGROUND**

Notice of the County’s intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Four hundred forty-three (443) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. No vendors attended the pre-bid conference held on May 7, 2025. Three (3) bids and four (4) no-bids were received.

Bids were evaluated by Facilities Management and Purchasing representatives. Award recommendations are to the low bids meeting specifications.

There was no secondary award for Sections 1-3 due to only one (1) bid received for these sections.

The term of the contract is twelve (12) months, effective July 11, 2025, with two (2) options for renewal periods of twelve (12) months each.

The purpose of this contract is to provide materials and services for locksmith services and supplies for various buildings within the County.

Therefore, it is the joint recommendation of Facilities Management and Purchasing that Bid No. F2025142, Annual Contract for Locksmith Services and Supplies, be awarded to the vendors listed above at the per unit price and markup for parts.

|              |            |              |                                   |
|--------------|------------|--------------|-----------------------------------|
| SUBMITTED BY | Purchasing | PREPARED BY: | Candace Kelly-Winston             |
|              |            | APPROVED BY: | Christopher Lax, CPSM, CPSD, CPCP |



# COMMISSIONERS COURT COMMUNICATION

REFERENCE NUMBER: 145488 DATE: 7/1/2025 PAGE 2 OF 7

## **FISCAL IMPACT**

Expenses for the last twelve (12) months were \$187,943.00. Funding is available in account 10000-2025 General Funds/Various Cost Centers/532011 Building Maintenance.

**Bid No. F2025142 Annual Contract for Locksmith Services and Supplies**

| Item                                                        | Description                                                                                                                                                                        | QTY | UOM   | PRIMARY Section 1 - 3 |                    | PRIMARY Section 4 |          | PRIMARY Section 4 |          |
|-------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-------|-----------------------|--------------------|-------------------|----------|-------------------|----------|
|                                                             |                                                                                                                                                                                    |     |       | Unit                  | Extended           | Unit              | Extended | Unit              | Extended |
| <b>Section 1: Locksmith Hourly Rates and Response Times</b> |                                                                                                                                                                                    |     |       | <b>Total Price</b>    | <b>\$42,600.00</b> |                   |          |                   |          |
| 1                                                           | Service Call (will apply for calls lasting one (1) hour or less. service calls that exceed one (1) hour, the service call fee will be waived, and standard labor rates will apply) | 500 | Hours | \$45.00               | \$22,500.00        | No Bid            | No Bid   | No Bid            | No Bid   |
| 2                                                           | Service Call - Labor Rate for Locksmith Service - Regular Hourly Rate, Monday - Friday 8:00am - 5:00 pm (billed in 1/4 hour increments after 1st hour)                             | 100 | Hours | \$165.00              | \$16,500.00        | No Bid            | No Bid   | No Bid            | No Bid   |
| 3                                                           | Service Call - Labor Rate for Locksmith Service - Overtime Hourly Rate, Monday - Friday 5:01 pm - 7:59 am (billed in 1/4 hour increments after 1st hour)                           | 10  | Hours | \$180.00              | \$1,800.00         | No Bid            | No Bid   | No Bid            | No Bid   |
| 4                                                           | Service Call - Labor Rate for Locksmith Service - Weekend and County Recognized Holidays Hourly Rate, (billed in 1/4 hour increments after 1st hour)                               | 10  | Hours | \$180.00              | \$1,800.00         | No Bid            | No Bid   | No Bid            | No Bid   |
| <b>Section 2: Key Duplicates</b>                            |                                                                                                                                                                                    |     |       | <b>Total Price</b>    | <b>\$11,487.50</b> |                   |          |                   |          |
| 9                                                           | Key Duplication, Single Cut                                                                                                                                                        | 500 | EA    | \$4.00                | \$2,000.00         | No Bid            | No Bid   | No Bid            | No Bid   |
| 10                                                          | Key Duplication, Double Cut                                                                                                                                                        | 250 | EA    | \$4.00                | \$1,000.00         | No Bid            | No Bid   | No Bid            | No Bid   |
| 11                                                          | Key Duplication, Tubular                                                                                                                                                           | 100 | EA    | \$1.50                | \$150.00           | No Bid            | No Bid   | No Bid            | No Bid   |
| 12                                                          | Key Duplication, Best                                                                                                                                                              | 50  | EA    | \$3.00                | \$150.00           | No Bid            | No Bid   | No Bid            | No Bid   |
| 13                                                          | Rekey/Change - Key in Knob                                                                                                                                                         | 250 | EA    | \$22.50               | \$5,625.00         | No Bid            | No Bid   | No Bid            | No Bid   |
| 14                                                          | Code Cut Key                                                                                                                                                                       | 100 | EA    | \$20.00               | \$2,000.00         | No Bid            | No Bid   | No Bid            | No Bid   |
| 15                                                          | Master Key Cylinder Change                                                                                                                                                         | 25  | EA    | \$22.50               | \$562.50           | No Bid            | No Bid   | No Bid            | No Bid   |
| <b>Section 3: Materials and Supplies</b>                    |                                                                                                                                                                                    |     |       |                       |                    |                   |          |                   |          |
| 16                                                          | ADAMS RITE - ELECTRONIC STRIKES, CYPHER LOCKS                                                                                                                                      |     |       | 25% Markup From Cost  |                    | No Bid            | No Bid   | No Bid            | No Bid   |
| 17                                                          | AMERICAN - PADLOCKS                                                                                                                                                                |     |       | 25% Markup From Cost  |                    | No Bid            | No Bid   | No Bid            | No Bid   |

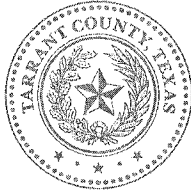
**Bid No. F2025142 Annual Contract for Locksmith Services and Supplies**

| Item                                     | Description                                                    | QTY | UOM | PRIMARY<br>Section 1 - 3 |          |        | PRIMARY<br>Section 4 |          |        | SECONDARY<br>Section 4 |                                                                             |  |
|------------------------------------------|----------------------------------------------------------------|-----|-----|--------------------------|----------|--------|----------------------|----------|--------|------------------------|-----------------------------------------------------------------------------|--|
|                                          |                                                                |     |     | Unit                     | Extended |        | Unit                 | Extended |        | Unit                   | Extended                                                                    |  |
| <b>Section 3: Materials and Supplies</b> |                                                                |     |     |                          |          |        |                      |          |        |                        |                                                                             |  |
| 18                                       | BEST - CYLINDER, LOCKS, DOOR HARDWARE, KEYS, PADLOCKS          |     |     | 25% Markup From Cost     | No Bid   | No Bid | No Bid               | No Bid   | No Bid | No Bid                 | Western Detention Products, Inc.<br>Deer Park, WA<br>HUB - No<br>COOP - Yes |  |
| 19                                       | BLUE DOG - KEYS, KEY BLANKS                                    |     |     | 25% Markup From Cost     |          |        | No Bid               | No Bid   | No Bid | No Bid                 |                                                                             |  |
| 20                                       | CATERILLAR - KEYS, KEY BLANKS                                  |     |     | 25% Markup From Cost     |          |        | No Bid               | No Bid   | No Bid | No Bid                 |                                                                             |  |
| 21                                       | CLARK - FORK LIFT KEYS, KEY BLANKS                             |     |     | 25% Markup From Cost     |          |        | No Bid               | No Bid   | No Bid | No Bid                 |                                                                             |  |
| 22                                       | CORBIN RUSSWIN - LOCKS, DOOR HARDWARE, KEYS                    |     |     | 25% Markup From Cost     |          |        | No Bid               | No Bid   | No Bid | No Bid                 |                                                                             |  |
| 23                                       | FILE CABINET LOCKS AND KEYS                                    |     |     | 25% Markup From Cost     |          |        | No Bid               | No Bid   | No Bid | No Bid                 |                                                                             |  |
| 24                                       | GENERAL DOOR CLOSURE                                           |     |     | 25% Markup From Cost     |          |        | No Bid               | No Bid   | No Bid | No Bid                 |                                                                             |  |
| 25                                       | GENERAL DOOR CLOSURE, NORTON T-39                              |     |     | 25% Markup From Cost     |          |        | No Bid               | No Bid   | No Bid | No Bid                 |                                                                             |  |
| 26                                       | GENERAL DOOR CLOSURE, RIXSON SHALLOW DEPTH CLOSER              |     |     | 25% Markup From Cost     |          |        | No Bid               | No Bid   | No Bid | No Bid                 |                                                                             |  |
| 27                                       | ILCO - KEY BLANKS                                              |     |     | 25% Markup From Cost     |          |        | No Bid               | No Bid   | No Bid | No Bid                 |                                                                             |  |
| 28                                       | JOHN DEER - KEYS, KEY BLANKS                                   |     |     | 25% Markup From Cost     |          |        | No Bid               | No Bid   | No Bid | No Bid                 |                                                                             |  |
| 29                                       | KNOX BOX (BOX FOR KEYS) 3200 SERIES                            |     |     | 25% Markup From Cost     |          |        | No Bid               | No Bid   | No Bid | No Bid                 |                                                                             |  |
| 30                                       | KOMATSU - KEYS, KEY BLANKS                                     |     |     | 25% Markup From Cost     |          |        | No Bid               | No Bid   | No Bid | No Bid                 |                                                                             |  |
| 31                                       | LCN - DOOR CLOSURE                                             |     |     | 25% Markup From Cost     |          |        | No Bid               | No Bid   | No Bid | No Bid                 |                                                                             |  |
| 32                                       | MASTER LOCK PADLOCKS, KEYS                                     |     |     | 25% Markup From Cost     |          |        | No Bid               | No Bid   | No Bid | No Bid                 |                                                                             |  |
| 33                                       | MEDECO - LOCKS, CYLINDERS, DOOR HARDWARE, KEYS                 |     |     | 25% Markup From Cost     |          |        | No Bid               | No Bid   | No Bid | No Bid                 |                                                                             |  |
| 34                                       | MUL-T-LOCK - CYLINDERS, LOCKS, DOOR HARDWARE, KEYS             |     |     | 25% Markup From Cost     |          |        | No Bid               | No Bid   | No Bid | No Bid                 |                                                                             |  |
| 35                                       | SARGENT - CYLINDERS, LOCKS, DOOR HARDWARE, KEYS, KEY BLANKS    |     |     | 25% Markup From Cost     |          |        | No Bid               | No Bid   | No Bid | No Bid                 |                                                                             |  |
| 36                                       | SCHLAGE - CYLINDERS, LOCKS, DOOR HARDWARE, KEYS                |     |     | 25% Markup From Cost     |          |        | No Bid               | No Bid   | No Bid | No Bid                 |                                                                             |  |
| 37                                       | SCHLAGE PRIMUS LEVEL 3 - CYLINDERS, LOCKS, DOOR HARDWARE, KEYS |     |     | 25% Markup From Cost     |          |        | No Bid               | No Bid   | No Bid | No Bid                 |                                                                             |  |
| 38                                       | SKYTRAC - KEYS, KEY BLANKS                                     |     |     | 25% Markup From Cost     |          |        | No Bid               | No Bid   | No Bid | No Bid                 |                                                                             |  |

**Bid No. F2025142 Annual Contract for Locksmith Services and Supplies**

| Item                                                        | Description                                                                                                                                              | QTY | UOM | PRIMARY<br>Section 1 - 3 |          | PRIMARY<br>Section 4 |          | SECONDARY<br>Section 4 |          |
|-------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|-----|-----|--------------------------|----------|----------------------|----------|------------------------|----------|
|                                                             |                                                                                                                                                          |     |     | Unit                     | Extended | Unit                 | Extended | Unit                   | Extended |
| <b>Section 3: Materials and Supplies</b>                    |                                                                                                                                                          |     |     |                          |          |                      |          |                        |          |
| 39                                                          | TAYLOR - CYLINDERS, LOCKS, DOOR HARDWARE, KEYS                                                                                                           |     |     | 25% Markup From Cost     |          | No Bid               |          | No Bid                 |          |
| 40                                                          | VON DUPRIN - 6100 SERIES ELECTRIC STRIKE                                                                                                                 |     |     | 25% Markup From Cost     |          | No Bid               |          | No Bid                 |          |
| 41                                                          | VON DUPRIN - 99 CRASH BAR                                                                                                                                |     |     | 25% Markup From Cost     |          | No Bid               |          | No Bid                 |          |
| 42                                                          | VON DUPRIN - ELECTRONIC STRIKES, CRASH BARS, DOOR HARDWARE                                                                                               |     |     | 25% Markup From Cost     |          | No Bid               |          | No Bid                 |          |
| 43                                                          | YALE - CYLINDERS, LOCKS, DOOR HARDWARE, KEYS, KEY BLANKS                                                                                                 |     |     | 25% Markup From Cost     |          | No Bid               |          | No Bid                 |          |
| 44                                                          | MISCELLANEOUS MATERIALS AND SUPPLIES NOT LISTED OR APPROVED EQUALS TO LISTED                                                                             |     |     | 25% Markup From Cost     |          | No Bid               |          | No Bid                 |          |
| <b>Section 4: Detention Center - Materials and Supplies</b> |                                                                                                                                                          |     |     |                          |          |                      |          |                        |          |
| 45                                                          | FOLGER ADAMS - LOCKS, HARDWARE, KEYS, KEY BLANKS                                                                                                         |     |     | No Bid                   |          | 25% Markup From Cost |          | 25% Markup From Cost   |          |
| 46                                                          | SOUTHERN STEEL - LOCKS, HARDWARE, KEYS, KEY BLANKS                                                                                                       |     |     | No Bid                   |          | 25% Markup From Cost |          | 25% Markup From Cost   |          |
| 47                                                          | SOUTHERN STEEL - TUMBLER #7, TUMBLER #8                                                                                                                  |     |     | No Bid                   |          | 25% Markup From Cost |          | 25% Markup From Cost   |          |
| 48                                                          | SOUTHERN FOLGER - LOCKS, RETRO LOCKS, HARDWARE, KEYS, KEY BLANKS, PARACENTRIC KEYS, MOGUL CYLINDER KEYS, SSCO MOGUL KEY, SSCO EB-39 ASSA CUT TO CODE M13 |     |     | No Bid                   |          | 25% Markup From Cost |          | 25% Markup From Cost   |          |
| 49                                                          | BRINKS - MOGUL CYLINDER KEYS                                                                                                                             |     |     | No Bid                   |          | 25% Markup From Cost |          | 25% Markup From Cost   |          |
| 50                                                          | R.R. BRINK- LOCKING SYSTEM                                                                                                                               |     |     | No Bid                   |          | 25% Markup From Cost |          | 25% Markup From Cost   |          |
| 51                                                          | DETENTION CENTER MISCELLANEOUS MATERIAL SAND SUPPLIES NOT LISTED OR APPROVED EQUAL                                                                       |     |     | No Bid                   |          | No Bid               |          | 25% Markup From Cost   |          |

Note: No Bid received from Woodard Builders Supply, Texas Pipeline Services, Alamo Iron Works (Triple-S Steel Supply LLC), and J. Reynolds & Co., A Tecta America Company



**TARRANT COUNTY**  
DEPARTMENT OF FACILITIES MANAGEMENT

June 1 , 2025

Candace Kelly-Winston  
Buyer  
Tarrant County Purchasing

Subject: F2025142 – Annual Contract for Locksmith Services and Supplies

Re: Approval of Low Bidder

Ms. Candace,

Tarrant County Facilities Management (TCFM) has reviewed the bid and supporting documents submitted for F2025142 – Annual Contract for Locksmith Services and Supplies.

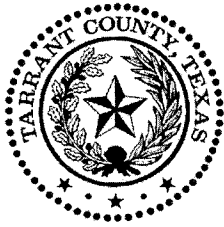
Based on our review of the documents submitted, it is our belief that Lock Tight Security, Inc. and Sentry Security Fasteners, Inc. the scope of work shown in F2025142 – Annual Contract for Locksmith Services and Supplies. TCFM recommends awarding Lock Tight Security, Inc., Section 1, 2, 3 and Sentry Security Fasteners, Inc., Section 4 for F2025142 – Annual Contract for Locksmith Services and Supplies.

Tarrant County Facilities Management

Sincerely,

Joshua B. Palmer

A handwritten signature in cursive script that reads "Joshua B. Palmer".



## TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: Bid No. F2025142 - Annual Contract for Locksmith Services and Supplies - Facilities Management - Various Vendors - Per Unit Price and Markup for Parts

County Department: PURCHASING

Contact Person: Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

\*\*\*\*\*

### I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

\*\*\*\*\*

**Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.**

### II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes \_\_\_\_\_ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes \_\_\_\_\_ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.

\*\*\*\*\*