



**COMMISSIONERS COURT
COMMUNICATION**

COURT ORDER NUMBER _____

PAGE 1 OF 6

DATE: 10/1/2024

**SUBJECT: CONSIDERATION OF INTERLOCAL CONTRACT WITH THE TEXAS
DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES TO FUND
DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES STAFF**

***** CONSENT AGENDA *****

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court consider an Interlocal Contract with the Texas Department of Family and Protective Services (DFPS) to fund DFPS staff, Contract No. 530-09-0164-00001, Renewal 25-01.

BACKGROUND

The Agreement for Funding of DFPS Staff outlines the DFPS state employee positions that will be funded by Tarrant County in FY 2025 for the purpose of providing additional services to benefit the children of Tarrant County. The number and functional job titles, salaries, fringe benefits, travel, and support costs are specified in Attachment No. 1. Staff funded by this agreement will be in addition to the basic staffing allocations for Tarrant County that are provided by DFPS.

On September 20, 2022, the Commissioners Court, through Court Order #139165, approved the ILA renewal to continue funding DFPS staff in the amount of \$2,220,376.00. The term of the agreement is from October 1, 2022 through September 30, 2023.

On September 19, 2023, the Commissioners Court, through Court Order #141723, approved an ILA renewal to continue funding DFPS staff in the amount of \$2,149,045.00. The term of the agreement was from October 1, 2023 through September 30, 2024.

With approval, the renewal of the contract allows for the continuation of Federal Title IV-E funding to pay a percentage of costs for these positions. DFPS approved the use of the baseline federal percentage rate of 28.469% to calculate estimated costs for FY 2025 staffing contracts. The estimated cost for FY 2025 will be \$2,326,858.00.

FISCAL IMPACT

Tarrant County agrees to pay up to \$2,326,858.00 for 34.5 County-funded DFPS staff positions for FY 2025. Funding is available in 10000-2025 General Fund/5310100000 Child Protective Services/566005 TX Depart Reg Servc.

SUBMITTED BY	Budget and Risk Management	PREPARED BY:	Miriam Garza
		APPROVED BY:	Helen Giese



COMMISSIONERS COURT
COMMUNICATION

CO# 143975

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SUBMITTED BY	Budget and Risk Management	PREPARED BY:	Miriam Garza
		APPROVED BY:	Helen Giese

**TEXAS DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES
INTERLOCAL CONTRACT FOR THE FUNDING OF DFPS STAFF**

I. PURPOSE.

The Texas Department of Family and Protective Services (DFPS) and Tarrant County (referred to herein as each a "Party" and collectively as the "Parties") enter into this Contract for Tarrant County to reimburse DFPS for their staff that provide child welfare services in Tarrant County (Contract).

II. LEGAL AUTHORITY.

This Contract is entered under DFPS's statutory authority in Texas Human Resources Code Chapter 40 and Texas Government Code Chapter 791.

III. CONTRACT TERM.

This Contract starts on October 1, 2024, and September 30, 2025.

IV. TOTAL AMOUNT OF THIS CONTRACT

- A.** The total amount of this Contract will not exceed \$2,326,858.00 (Contract Amount).
- B.** All expenditures under this Contract will be in accordance with the Section V below, and the Tarrant County & DFPS Cost Sheet & Staff Positions (Attachment A).
- C.** Tarrant County will make this payment from its current revenues.

V. STATEMENT OF WORK & PAYMENT SCHEDULE

- A.** As provided for in Attachment A, Tarrant County agrees to pay DFPS to provide direct delivery staff that augments state funded staff and provides child welfare activities in Tarrant County.
- B.** DFPS will be responsible for providing all additional funds not provided for in Attachment A.
- C.** DFPS will bill Tarrant County in accordance with Attachment A based on the Federal Fiscal Year Quarters as follows.
 - 1.** First Quarter Bill (October – December) will be remitted by DFPS by February 28, 2025.
 - 2.** Second Quarter Bill (January – March) will be remitted by DFPS by May 31, 2025.
 - 3.** Third Quarter Bill (April – June) will be remitted by DFPS by August 31, 2025.
 - 4.** Fourth Quarter Bill (July – September) will be remitted by DFPS by November 30, 2025.
- D.** The percentage used in the initial calculation of the Total Amount of the Contract in Section IV above may vary and if it exceeds this amount, the Parties will execute a written amendment to increase the amount.
- E.** This Contract can only be modified through written agreement that is executed by both parties.

F. All work and services provided under this Contract must be in accordance with all state and federal laws, rules, and regulations.

VI. CONTRACT MANAGER.

These Contract Managers are authorized to administer activities and receive notices and general correspondence for this Contract by sending it to them as provided below.

A. DFPS

Name: Karen Parson
Title: Regional Operations Support Administrator
Address: 1200 E. Copeland Rd., Arlington, TX 76011
Phone: 817-564-6140
Email: karen.parson@dfps.texas.gov

B. Tarrant County

Name: Helen Giese
Title: Director of Budget and Risk Management
Address: 100 E. Weatherford Ste 305 Fort Worth, TX 76196
Phone: 817-884-1002
Email: HHGiese@tarrantcountytexas.gov;
c2communications@tarrantcountytexas.gov

VII. ATTACHMENTS.

The Parties agree to comply with the following Attachments and that they are attached and incorporated as part of this Contract.

Attachment A – Tarrant County & DFPS Cost Sheet & Staff Positions

VIII. SIGNATURES.

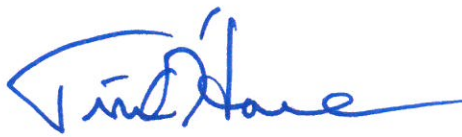
By signing below, the following signatories certify that they have the requisite legal authority to bind their respective Party and that this Contract represents the final agreement of the Parties.

DFPS

X

TARRANT COUNTY

X



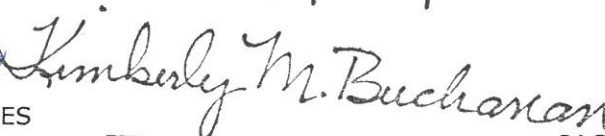
NAME: Stephanie Muth
TITLE: DFPS Commissioner
DATE: Click or tap to enter a date.

NAME: Tim O'Hare
TITLE: Tarrant County Judge
DATE: Click or tap to enter a date.

10/1/2024

Certification of Funds Available

for the Amount of \$ 2,326,858.00



**Estimated Cost Funding: Local Contribution/County Reimbursed Staff (PAC 140) (Baseline Staff)
FY25**

Program Area: CPS - Region 3, Tarrant County

		Baseline			71.531%
		FTEs	Cost/FTE	Dollars	County
Salary					
Staff Salary		34.5	\$57,572	\$1,986,227	\$1,420,768
Longevity		26	\$1,135	\$29,520	\$21,116
Benefit Replacement		1	\$1,027	\$1,027	\$735
Total Salaries				\$2,016,774	\$1,442,619
Fringe	35.12%			\$708,291	\$506,648
Travel (5% increase)		34.5	\$3,769	\$130,031	\$93,012
Overhead (5% increase)		34.5	\$631	\$21,770	\$15,572
Cost Pool (5% increase)		34.5	\$7,486	\$258,267	\$184,741
Furniture		0	\$0	\$0	\$0
Central Fund (5% increase)		34.5	\$13	\$449	\$321
Computer Set-Up (5% increase)					
Desktop - Ongoing		0	\$0	\$0	\$0
Notebook- Ongoing		9	\$998	\$8,982	\$6,425
Tablet PC*- Ongoing		25.5	\$1,975	\$50,363	\$36,025
Total Computer Set-Up				\$59,345	\$42,450
(insert count of staff for each category)					
<i>*Eligible staff for tablet PCs include: CPS investigation workers, FBSS workers, CVS workers</i>					
IT Set-Up (Telecom and Other 5% increase)					
Ongoing		34.5	\$1,027	\$35,432	\$25,345
Other (5% increase):					
Cell Phone Agency Issued		27.5	\$821	\$22,578	\$16,150
Investigator Stipend		0		\$0	\$0
		0		\$0	\$0
		0		\$0	\$0
				\$22,578	\$16,150
Total				\$3,252,937	\$2,326,858
MOF Total		\$3,252,937			
County Pay (71.531%)		\$2,326,858	71.531% Participation Rate		
Federal Match (PRS - 28.469%)		\$926,079			
Total		\$3,252,937			

PAC	Name	Position	DeptID	LBB Acct	MC	County	FUNCTION	Job Title	FTE Count	Longevi	BRP
11000	Lipscomb, Traphena	00028902	3WCDDOTHR1	FTECAP	0914	Tarrant County	CASEWORKER	CPS Tarrnt Juv Crt Lia Spec IV	0.5	60	0
14000	Vacant	00037060	3WINVCP5M2	FTECAP	1286	Tarrant County	OTHER	CPI INV PD Supervisor III	1.0	0	0
14000	Anderson, Holly Michelle	00069648	3WCDDCLCB7	FTECAP	0914	Tarrant County	CASEWORKER	CPS FBSS Spec IV	1.0	80	0
14000	Barber, Megan R	00029247	3WCDDOTHN1	FTECAP	5573	Tarrant County	OTHER	Program Specialist III	1.0	80	0
14000	Shallenberger, Courtney /	00036548	3WCDDOTHN1	FTECAP	5573	Tarrant County	OTHER	Program Specialist III	1.0	120	0
14000	Vacant	00029445	3WCDDCLCB6	FTECAP	1294	Tarrant County	CASEWORKER	CPS FBSS Spec II	1.0	0	0
14000	Broussard, Michele M	00062664	3WCDDCLC95	FTECAP	0914	Tarrant County	CASEWORKER	CPS FBSS Spec IV	1.0	120	0
14000	Chester, Elina M	00037376	3WCDDCLC95	FTECAP	1286	Tarrant County	OTHER	CPS Rainbow Vol Serv Coord III	1.0	60	0
14000	Collins, Ashawna K	00076287	3WCDDCLC95	FTECAP	0914	Tarrant County	CASEWORKER	CPS FBSS Spec IV	1.0	140	0
14000	Dopoto, Krysten Danielle	00029611	3WCDDFB5J2	FTECAP	3503	Tarrant County	CASEWORKER	CPS FBSS Spec II	1.0	40	0
14000	Dorozynski, Andrea	00037439	3WCDDOTHN1	FTECAP	5573	Tarrant County	ADMIN	CPS Legal Secretary III	1.0	60	0
14000	Gray, Javette Yulonda	00029613	3WCDDIFP90	FTECAP	1294	Tarrant County	CASEWORKER	CPS FBSS Spec II	1.0	40	0
14000	Guevara, Claudia	00040158	3WCDDOTHN1	FTECAP	5573	Tarrant County	ADMIN	CPS Legal Secretary III	1.0	100	0
14000	Hackler, Young, Courtneye	00029020	3WCDDCLC90	FTECAP	1294	Tarrant County	CASEWORKER	CPS FBSS Spec I	1.0	0	0
14000	Holly, Yashana	00035786	3WCDDFB5J2	FTECAP	3503	Tarrant County	CASEWORKER	CPS FBSS Spec I	1.0	80	0
14000	Jackson, Bailey, Kimberly	00029446	3WCDDCLCB6	FTECAP	1294	Tarrant County	CASEWORKER	CPS FBSS Unit HST III	1.0	220	0
14000	Jeter, Kimberly Gail	00041155	3WCDDCLC95	FTECAP	1286	Tarrant County	CASEWORKER	CPS Tarrant Board Admin Asst I	1.0	0	0
14000	Jett, Valeria Venise	00035228	3WCDDFB5B7	FTECAP	1286	Tarrant County	ADMIN	CPS FBSS Spec III	1.0	60	0
14000	Johnson, Aimee A	00036996	3WCDDCLC90	FTECAP	0122	Tarrant County	CASEWORKER	CPS SAVE Supervisor II	1.0	80	0
14000	Jourdain, Stacey L	00036469	3WCDDCLC90	FTECAP	1286	Tarrant County	OTHER	CPS Tarrant Board Lia Supv II	1.0	280	86
14000	Kelley, Kalisha	00033089	3WCDDOTHN1	FTECAP	0122	Tarrant County	CASEWORKER	CPS SAVE Spec V	1.0	80	0
14000	Koval, Kristina	00032787	3WCDDOTHN1	FTECAP	5573	Tarrant County	ADMIN	CPS Legal Secretary III	1.0	0	0
14000	Longoria, Diana	00041173	3WCDDCLC90	FTECAP	1294	Tarrant County	ADMIN	CPS FBSS Unit Admin Asst I	1.0	0	0
14000	Oursler, William	00116084	3WINVRGSM4	FTECAP	0138	Tarrant County	CASEWORKER	CPI Investigator Specialist	1.0	60	0
14000	Porras, Rebecca	00029586	3WCDDOTHN1	FTECAP	5573	Tarrant County	ADMIN	CPS Legal Secretary III	1.0	140	0
14000	Ray, Lindsay Michelle	00029612	3WCDDFB5I3	FTECAP	1286	Tarrant County	CASEWORKER	CPS FBSS Spec IV	1.0	40	0
14000	Rodela, Chantal	00059087	3WINVCLC25	FTECAP	0132	Tarrant County	CASEWORKER	CPI Investigator II	1.0	20	0
14000	Short, Kristin	00029465	3WCDDCLC90	FTECAP	1286	Tarrant County	OTHER	CPS Grip Trmnt Coord Spec V	1.0	60	0
14000	Trapani, Jessica	00041059	3WCDDCLC90	FTECAP	0121	Tarrant County	ADMIN	CPS FBSS Unit Admin Asst I	1.0	0	0
14000	Walker, Deborah Kay	00029022	3WCDDCLC95	FTECAP	0914	Tarrant County	CASEWORKER	CPS FBSS Spec IV	1.0	0	0
14000	Walker, Yolynus	00059085	3WCDDCLCB6	FTECAP	1294	Tarrant County	CASEWORKER	CPS FBSS Spec III	1.0	20	0
14000	Washington, Lonora	00037377	3WCDDCLC95	FTECAP	1286	Tarrant County	OTHER	Volunteer Services Coord III	1.0	140	0
14000	Wilson, Gretchen A	00036493	3WCDDFB5B9	FTECAP	0914	Tarrant County	CASEWRKR SUP	CPS FBSS Supervisor II	1.0	160	0
14000	Woods, Jennifer Rae	00029023	3WCDDCLC95	FTECAP	0914	Tarrant County	CASEWORKER	CPS FBSS Spec II	1.0	20	0
14000	Yanez, Dawn Marie	00029447	3WCDDCLC95	FTECAP	0914	Tarrant County	CASEWORKER	CPS FBSS Spec IV	1.0	140	0
									34.5	2,460	86

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Attachment A – Tarrant County & DFPS Cost Sheet & Staff Positions

VIII. SIGNATURES.

By signing below, the following signatories certify that they have the requisite legal authority to bind their respective Party and that this Contract represents the final agreement of the Parties.

DFPS

TARRANT COUNTY

X

X

NAME: Stephanie Muth
TITLE: DFPS Commissioner
DATE: Click or tap to enter a date.

NAME: Tim O'Hare
TITLE: Tarrant County Judge
DATE: Click or tap to enter a date.

**Estimated Cost Funding: Local Contribution/County Reimbursed Staff (PAC 140) (Baseline Staff)
FY25**

Program Area: CPS - Region 3, Tarrant County

		Baseline		71.531%
	FTEs	Cost/FTE	Dollars	County
Salary				
Staff Salary	34.5	\$57,572	\$1,986,227	\$1,420,768
Longevity	26	\$1,135	\$29,520	\$21,116
Benefit Replacement	1	\$1,027	\$1,027	\$735
Total Salaries			\$2,016,774	\$1,442,619
Fringe 35.12%			\$708,291	\$506,648
Travel (5% increase)	34.5	\$3,769	\$130,031	\$93,012
Overhead (5% increase)	34.5	\$631	\$21,770	\$15,572
Cost Pool (5% increase)	34.5	\$7,486	\$258,267	\$184,741
Furniture	0	\$0	\$0	\$0
Central Fund (5% increase)	34.5	\$13	\$449	\$321
Computer Set-Up (5% increase)				
Desktop - Ongoing	0	\$0	\$0	\$0
Notebook- Ongoing	9	\$998	\$8,982	\$6,425
Tablet PC*- Ongoing	25.5	\$1,975	\$50,363	\$36,025
Total Computer Set-Up			\$59,345	\$42,450
(insert count of staff for each category)				
<i>*Eligible staff for tablet PCs include: CPS investigation workers, FBSS workers, CVS workers</i>				
IT Set-Up (Telecom and Other 5% increase)				
Ongoing	34.5	\$1,027	\$35,432	\$25,345
Other (5% increase):				
Cell Phone Agency Issued	27.5	\$821	\$22,578	\$16,150
Investigator Stipend	0		\$0	\$0
	0		\$0	\$0
	0		\$0	\$0
			\$22,578	\$16,150
Total			\$3,252,937	\$2,326,858
MOF Total	\$3,252,937			
County Pay (71.531%)	\$2,326,858	71.531% Participation Rate		
Federal Match (PRS - 28.469%)	\$926,079			
Total	\$3,252,937			

PAC	Name	Position	DeptID	LBB Acct	MC	County	FUNCTION	Job Title	FTE Count	Longevi	BRP
11000	Lipscomb,Traphena	00028902	3WCDDOTHR1	FTECAP	0914	Tarrant County	CASEWORKER	CPS Tarrnt Juv Crt Lia Spec IV	0.5	60	0
14000	Vacant	00037060	3WINVCPSM2	FTECAP	1286	Tarrant County	OTHER	CPI INV PD Supervisor III	1.0	0	0
14000	Anderson,Holly Michelle	00069648	3WCDDCLCB7	FTECAP	0914	Tarrant County	CASEWORKER	CPS FBSS Spec IV	1.0	80	0
14000	Barber,Megan R	00029247	3WCDDOTHN1	FTECAP	5573	Tarrant County	OTHER	Program Specialist III	1.0	80	0
14000	Shallenberger,Courtney	00036548	3WCDDOTHN1	FTECAP	5573	Tarrant County	OTHER	Program Specialist III	1.0	120	0
14000	Vacant	00029445	3WCDDCLCB6	FTECAP	1294	Tarrant County	CASEWORKER	CPS FBSS Spec II	1.0	0	0
14000	Broussard,Michele M	00062664	3WCDDCLC95	FTECAP	0914	Tarrant County	CASEWORKER	CPS FBSS Spec IV	1.0	120	0
14000	Chester,Elna M	00037376	3WCDDCLCM2	FTECAP	1286	Tarrant County	OTHER	CPS Rainbow Vol Serv Coord III	1.0	60	0
14000	Collins,Ashawna K	00076287	3WCDDCLC95	FTECAP	0914	Tarrant County	CASEWORKER	CPS FBSS Spec IV	1.0	140	0
14000	Doporto,Krysten Danielle	00029611	3WCDDFBSJ2	FTECAP	3503	Tarrant County	CASEWORKER	CPS FBSS Spec II	1.0	40	0
14000	Dorozynski,Andrea	00037439	3WCDDOTHN1	FTECAP	5573	Tarrant County	ADMIN	CPS Legal Secretary III	1.0	60	0
14000	Gray,Javette Yulonda	00029613	3WCDDIFP90	FTECAP	1294	Tarrant County	CASEWORKER	CPS FBSS Spec II	1.0	0	0
14000	Guevara,Claudia	00040158	3WCDDOTHN1	FTECAP	5573	Tarrant County	ADMIN	CPS Legal Secretary III	1.0	100	0
14000	Hackler-Young,Courtney	00029020	3WCDDCLC90	FTECAP	1294	Tarrant County	CASEWORKER	CPS FBSS Spec I	1.0	0	0
14000	Holly,Yashana	00035786	3WCDDFBSJ2	FTECAP	3503	Tarrant County	CASE AIDE	CPS FBSS Unit HST III	1.0	80	0
14000	Jackson-Bailey,Kimberly	00029446	3WCDDCLCB6	FTECAP	1294	Tarrant County	CASEWORKER	CPS FBSS Spec II	1.0	220	0
14000	Jeter,Kimberly Gail	00041155	3WCDDCLCM2	FTECAP	1286	Tarrant County	ADMIN	CPS Tarrant Board Admin Asst I	1.0	0	0
14000	Jett,Valeria Venise	00035228	3WCDDFBSB7	FTECAP	0914	Tarrant County	CASEWORKER	CPS FBSS Spec III	1.0	60	0
14000	Johnson,Aimee A	00036996	3WCDDCLCN2	FTECAP	0122	Tarrant County	CASEWRKR SUP	CPS SAVE Supervisor II	1.0	80	0
14000	Jourdain,Stacey L	00036469	3WCDDCLCM2	FTECAP	1286	Tarrant County	OTHER	CPS Tarrant Board Lia Supv II	1.0	280	86
14000	Kelley,Kalisha	00033089	3WCDDCLCN2	FTECAP	0122	Tarrant County	CASEWORKER	CPS SAVE Spec V	1.0	80	0
14000	Koval,Kristina	00032787	3WCDDOTHN1	FTECAP	5573	Tarrant County	ADMIN	CPS Legal Secretary III	1.0	0	0
14000	Longoria,Diana	00041173	3WCDDCLC90	FTECAP	1294	Tarrant County	ADMIN	CPS FBSS Unit Admin Asst I	1.0	0	0
14000	Oursler,William	00116084	3WINVRGSM4	FTECAP	0138	Tarrant County	CASEWORKER	CPI Investigator Specialist	1.0	60	0
14000	Porrás,Rebeca	00029586	3WCDDOTHN1	FTECAP	5573	Tarrant County	ADMIN	CPS Legal Secretary III	1.0	140	0
14000	Ray,Lindsay Michelle	00029612	3WCDDFBSI3	FTECAP	1286	Tarrant County	CASEWORKER	CPS FBSS Spec IV	1.0	40	0
14000	Rodela,Chantal	00059087	3WINVCLC25	FTECAP	0132	Tarrant County	CASEWORKER	CPI Investigator II	1.0	20	0
14000	Short,Kristin	00029465	3WCDDCLCN2	FTECAP	1286	Tarrant County	OTHER	CPS Grp Trtmnt Coord Spec V	1.0	60	0
14000	Trapani,Jessica	00041059	3WCDDCLCJ3	FTECAP	0121	Tarrant County	ADMIN	CPS FBSS Unit Admin Asst I	1.0	0	0
14000	Walker,Deborah Kay	00029022	3WCDDCLC95	FTECAP	0914	Tarrant County	CASEWORKER	CPS FBSS Spec IV	1.0	0	0
14000	Walker,Yolinvus	00059085	3WCDDCLCB6	FTECAP	1294	Tarrant County	CASEWORKER	CPS FBSS Spec III	1.0	20	0
14000	Washington,Lonora	00037377	3WCDDCLCM2	FTECAP	1286	Tarrant County	OTHER	Volunteer Services Coord III	1.0	140	0
14000	Wilson,Gretchen A	00036493	3WCDDFBS95	FTECAP	0914	Tarrant County	CASEWRKR SUP	CPS FBSS Supervisor II	1.0	160	0
14000	Woods,Jennifer Rae	00029023	3WCDDCLCB9	FTECAP	0914	Tarrant County	CASEWORKER	CPS FBSS Spec II	1.0	20	0
14000	Yanez,Dawn Marie	00029447	3WCDDCLCB1	FTECAP	0914	Tarrant County	CASEWORKER	CPS FBSS Spec IV	1.0	140	0
									34.5	2,460	86

**TEXAS DEPARTMENT OF FAMILY AND PROTECTIVE SERVICES
INTERLOCAL CONTRACT FOR THE FUNDING OF DFPS STAFF**

I. PURPOSE.

The Texas Department of Family and Protective Services (DFPS) and Tarrant County (referred to herein as each a "Party" and collectively as the "Parties") enter into this Contract for Tarrant County to reimburse DFPS for their staff that provide child welfare services in Tarrant County (Contract).

II. LEGAL AUTHORITY.

This Contract is entered under DFPS's statutory authority in Texas Human Resources Code Chapter 40 and Texas Government Code Chapter 791.

III. CONTRACT TERM.

This Contract starts on October 1, 2024, and September 30, 2025.

IV. TOTAL AMOUNT OF THIS CONTRACT

- A.** The total amount of this Contract will not exceed \$2,326,858.00 (Contract Amount).
- B.** All expenditures under this Contract will be in accordance with the Section V below, and the Tarrant County & DFPS Cost Sheet & Staff Positions (Attachment A).
- C.** Tarrant County will make this payment from its current revenues.

V. STATEMENT OF WORK & PAYMENT SCHEDULE

- A.** As provided for in Attachment A, Tarrant County agrees to pay DFPS to provide direct delivery staff that augments state funded staff and provides child welfare activities in Tarrant County.
- B.** DFPS will be responsible for providing all additional funds not provided for in Attachment A.
- C.** DFPS will bill Tarrant County in accordance with Attachment A based on the Federal Fiscal Year Quarters as follows.
 - 1.** First Quarter Bill (October – December) will be remitted by DFPS by February 28, 2025.
 - 2.** Second Quarter Bill (January – March) will be remitted by DFPS by May 31, 2025.
 - 3.** Third Quarter Bill (April – June) will be remitted by DFPS by August 31, 2025.
 - 4.** Fourth Quarter Bill (July – September) will be remitted by DFPS by November 30, 2025.
- D.** The percentage used in the initial calculation of the Total Amount of the Contract in Section IV above may vary and if it exceeds this amount, the Parties will execute a written amendment to increase the amount.
- E.** This Contract can only be modified through written agreement that is executed by both parties.

F. All work and services provided under this Contract must be in accordance with all state and federal laws, rules, and regulations.

VI. CONTRACT MANAGER.

These Contract Managers are authorized to administer activities and receive notices and general correspondence for this Contract by sending it to them as provided below.

A. DFPS

Name: Karen Parson
Title: Regional Operations Support Administrator
Address: 1200 E. Copeland Rd., Arlington, TX 76011
Phone: 817-564-6140
Email: karen.parson@dfps.texas.gov

B. Tarrant County

Name: Helen Giese
Title: Director of Budget and Risk Management
Address: 100 E. Weatherford Ste 305 Fort Worth, TX 76196
Phone: 817-884-1002
Email: HHGiese@tarrantcountytexas.gov;
c2communications@tarrantcountytexas.gov

VII. ATTACHMENTS.

The Parties agree to comply with the following Attachments and that they are attached and incorporated as part of this Contract.

Attachment A - Tarrant County & DFPS Cost Sheet & Staff Positions

VIII. SIGNATURES.

By signing below, the following signatories certify that they have the requisite legal authority to bind their respective Party and that this Contract represents the final agreement of the Parties.

DFPS

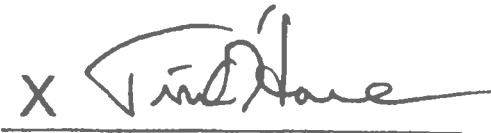
X 

NAME: Stephanie Muth
TITLE: DFPS Commissioner
DATE: Click or tap to enter a date.

11/25/2024

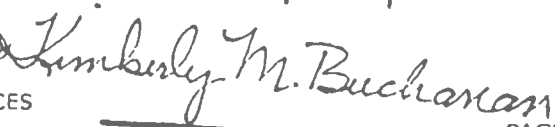
**Certification of Funds Available
for the Amount of \$** 2,326,858.00

TARRANT COUNTY

X 

NAME: Tim O'Hare
TITLE: Tarrant County Judge
DATE: Click or tap to enter a date.

10/1/2024



**KIMBERLY M. BUCHANAN, CPA
COUNTY AUDITOR**