



COMMISSIONERS COURT COMMUNICATION

COURT ORDER NUMBER _____
PAGE 1 OF 3
DATE: 12/17/2024

**SUBJECT: BID NO. F2025029 - ANNUAL CONTRACT FOR COPY PAPER -
COUNTYWIDE - VARIOUS VENDORS - PER UNIT PRICE**

COMMISSIONERS COURT ACTION REQUESTED

It is requested that the Commissioners Court award Bid No. F2025029, Annual Contract for Copy Paper, Countywide, to the following vendors at the per unit price:

Primary	A6 Scientific Corp.
Secondary	Western-BRW Paper Co.
Alternate	FasClampitt Paper Store

BACKGROUND

Notice of the County's intent to bid was advertised in local newspapers, as required by State statute, and posted on the Internet, the Arlington Black Chamber of Commerce, the Fort Worth Hispanic Chamber of Commerce, the Fort Worth Metropolitan Black Chamber of Commerce, and the Tarrant County Asian American Chamber of Commerce. Three hundred fifty-four (354) vendors were contacted and requested to participate in this bid process. All documents pertaining to this bid were posted on the Tarrant County website and were downloaded by interested bidders. A pre-bid conference held on October 21, 2024, was attended by seven (7) vendors as well as representatives from Purchasing. Eight (8) bids and six (6) no-bids were received.

Bids were evaluated by Purchasing representatives. Award recommendations are to the low bids meeting specifications.

The term of the contract is twelve (12) months, effective February 2, 2025, with one (1) option for a renewal period of twelve (12) months.

The purpose of this contract is to purchase legal and letter size copy paper for the County on an as-needed basis.

Therefore, it is the recommendation of Purchasing that Bid No. F2025029, Annual Contract for Copy Paper, be awarded to the vendors listed above at the per unit price.

FISCAL IMPACT

Expenses for last year were approximately \$110,000.00. Orders are placed on an as-needed basis. Funding is available in account 10000-2025 General Fund/Various Cost Centers/521011 Supplies.

SUBMITTED BY	Purchasing	PREPARED BY:	Stefani Felipe
		APPROVED BY:	Christopher Lax, CPSM, CPSD, CPCP

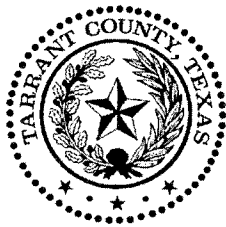
Bid No. F2025029 Annual Contract for Copy Paper

Primary Award Secondary Award Alternate Award

Item	QTY	UOM	A6 Scientific Corp. Houston, TX HUB - Yes CO-OP - Yes		Western-BRW Paper Co. Carrollton, TX HUB - No CO-OP - Yes		FasClampitt Paper Store Fort Worth, TX HUB - NO CO-OP - Yes		Staples Contract & Commercial LLC Framingham, MA	
			Unit	Extended	Unit	Extended	Unit	Extended	Unit	Extended
20 lb., Bond Paper 8 1/2" x 11	4000	Per Case	\$34.00	\$136,000.00	\$35.40	\$141,600.00	\$36.80	\$147,200.00	\$36.99	\$147,960.00
20 lb., Bond Paper 8 1/2" x 14	50	Per Case	\$64.00	\$3,200.00	\$50.00	\$2,500.00	\$53.00	\$2,650.00	\$53.23	\$2,661.50
Total			\$139,200.00		\$144,100.00		\$149,850.00		\$150,621.50	

Item	QTY	UOM	Business Essentials Grapevine, TX		White Horse Distribution, LLC Grand Prairie, TX		Agni Enterprises LLC Miami, FL		Prestige Auto Group LLC Fort Worth, TX	
			Unit	Extended	Unit	Extended	Unit	Extended	Unit	Extended
20 lb., Bond Paper 8 1/2" x 11	4000	Per Case	\$37.99	\$151,960.00	\$75.00	\$300,000.00	\$103.96	\$415,840.00	\$275.00	\$1,100,000.00
20 lb., Bond Paper 8 1/2" x 14	50	Per Case	\$57.99	\$2,899.50	\$95.00	\$4,750.00	\$136.55	\$6,827.50	\$345.00	\$17,250.00
Total			\$154,859.50		\$304,750.00		\$422,667.50		\$1,117,250.00	

No-bids were received from American Solutions for Business, Southwest Materials Handling Co., 3-C Technology, LLC, ODP Business Solutions, ACCO Brands USA, and Complete Supply Inc.



TAKINGS IMPACT ASSESSMENT CHECKLIST

Complete this form for any county action that involves the adoption of a regulation, policy, guideline, court resolution, or order.

Project/Regulation Name: _____ Bid No. F2025029 - Annual Contract for Copy Paper -
Countywide - Various Vendors - Per Unit Price

County Department: _____ PURCHASING

Contact Person: _____ Melissa Lee, C.P.M., A.P.P.

Phone Number for Contact Person: _____ (817) 884-3245

Type of TIA Performed: SHORT TIA or FULL TIA. Circle one after answering the questions in Sections II and III below.

I. Stated Purpose

Attach to this checklist an explanation of the purpose of the regulation, policy, guideline, court resolution, or order.

Note: The remainder of this Takings Impact Assessment Checklist should be completed in consultation with the Criminal District Attorney's Office.

II. Potential Effect on Private Real Property

1. Does the county action require a physical invasion, occupation, or dedication of real property?

Yes _____ No √

2. Does the county action limit or restrict a real property right, even partially, or temporarily?

Yes _____ No √

If you answered yes to either question, go to Section III. If you answered no to both, STOP HERE and circle SHORT TIA at the top of the form.
